

# Ordinance

Town of Utica, Winnebago County, State of Wisconsin  
No. 2025-106

## Commercial Electrical Inspections

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- 1.1 **AUTHORITY.** These regulations are adopted under the authority granted by s. 101.12, stats.
- 1.2 **PURPOSE.** The purpose of this Ordinance is to promote the general health, safety and welfare by enforcing the adopted codes.
- 1.3 **ADOPTION OF CODES.** The following Wisconsin Administrative Codes, their referenced codes and standards, and subsequent revisions are adopted for municipal enforcement by the Electrical Inspector, who shall be commercially certified by the WI Division of Industry Services.

**Chs. SPS 316      Wisconsin State Electrical Code**

- 1.4 **ELECTRICAL INSPECTOR.** The Electrical Inspector authorized by the Municipality to enforce the adopted codes shall be properly certified by the Division of Industry Services.
- 1.5 **ELECTRICAL PERMIT REQUIRED.**
  - (1) (a) Except for an electrical wiring project described in s. 101.875 (2), Stats., and as provided in par. (b), no electrical wiring project may commence unless the owner of the premises where the installation is to occur or their agent holds a permit from the designated inspection agency if the project involves the installation of new or an addition to any electrical service, feeder, or branch circuit serving any of the following:
    - 1. A farm
    - 2. A public building, structure, or premises
    - 3. A place of employment
    - 4. A campground
    - 5. A manufactured home community
    - 6. A public marina, pier, dock, or wharf
    - 7. A recreational vehicle park

- (b) Under emergency conditions, the necessary electrical wiring may commence without obtaining a permit, provided the owner of the premises where the installation is to occur or their agent submits a permit application to the inspection agency designated by the department to provide electrical inspections for the installation no later than the next business day after commencement of the installation.

No person shall build or cause to be built any new public building or alter a public building without first submitting plans and specifications to the building inspector and obtaining a building permit for such building.

- (2) The application for a permit required under sub. (1) shall contain all of the following information:
- (a) The name of the applicant
  - (b) The name of the building or property owner
  - (c) The location of the electrical wiring installation
  - (d) The scope and extent of the electrical wiring installation
  - (e) The name of the person responsible for the installation
  - (f) The name and license number of the master electrician, residential master electrician, or registered master electrician under s. SPS 305.437 responsible for the installation, unless exempted under s. 101.862 (4), Stats.
- (3) The issuing inspection agency shall indicate on the electrical permit:
- (a) The date of issuance
  - (b) A permit required under sub. (1) shall expire 12 months after the date of issuance, if installation of the electrical wiring has not commenced

**1.6 BUILDING PERMIT FEE.** Building permit fees shall be determined by resolution.

**1.7 PENALTIES.** Enforcement of this section shall be by means of withholding of building permits, imposition of forfeitures and injunctive action. Forfeitures shall be not less than \$25.00 nor more than \$1,000 for each day of noncompliance.

**1.8 EFFECTIVE DATE.** This Ordinance shall be effective 11/10/2025 upon passage and publication as provided by law.

Adopted this 10<sup>th</sup> day of November, 2025.



Town Chairman, Leonard Schmick



Town Clerk, Jenny Sonnleitner

Attested: 11/10/2025

Published: 11-14-2025