

TOWN OF UTICA

Town Board Meeting ~ Agenda

Thursday, April 8, 2024

5:00pm – Invoices
5:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town. Discussion and Action may occur on the following items, except for Public Forum.

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 5:30PM (unless otherwise noted). All meetings are open to the public, this is a public meeting. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-850-0758 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made. As such, all members, or a majority of the members, of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action based on the above agenda. Posted at: townofuticawi.gov, Town Hall, and United Cooperative.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. CONSENT AGENDA:
 - A) Approve March 7, 2024 & February 12, 2024 Town Board Meeting Minutes
 - B) Affidavit of Posting/Publication
 - C) Approve Payment of Bills for April
 - D) Treasurer's Report for March; BMO Harris Bank
4. Public Forum: *Opportunity to comment about an Agenda item or new business; say your name & address (no action taken)*
5. BUDGET: Any 2024 Amendments
6. CSM: Pickett C-store land division
7. BMO:
 - A) Credit/Debit cards for purchases
 - B) Possible Bank change
8. FEE SCHEDULE:
 - A) NSF (Non-Sufficient Funds) Fee
 - B) Approve Fee Schedule
9. FIRE DEPARTMENT:
 - A) Locks on doors
 - B) Mileage Reimbursement
 - C) Fire Department & Town Ordinance
 - D) March 2024: (10 Fire Calls / 15 EMS Calls)
10. WI Historical Society / Records Retention: To Purge
11. ROADS:
 - A) Spring Road Inspection: Friday, April 12 at 8:00am-12:00pm
 - B) Snow pushed across the road
 - C) ARIP – Agricultural Roads Improvement Program for deteriorating Class B weight-restricted roads. Deadline 4/5/24
 - D) WisDOT Small Bridge/Culvert Program Local Government Inventory Collection Indication Form
12. Building Inspector
13. ANNUAL MEETING: Tuesday, April 16, 2024 at 5:30pm
14. RUSH LAKE MEETING: April 24, 2024 at 7:00pm at the Town of Nepeuskun Town Hall
15. ITEMS FOR INCLUSION IN NEWSLETTER:
 - A) TOWN BOARD MEETING: Monday, May 13, 2024 – 5:30pm at the Utica Town Hall
 - B) OPEN BOOK: Tuesday, June 21, 2024 at 9:00-11:00am via phone with Action Appraisers
 - C) BOARD OF REVIEW: Tuesday, June 4, 2024 at 5:00-7:00pm
16. CORRESPONDENCE RECEIVED:
 - A) WI Towns Assoc Monthly Newsletter; Building Permits: Theusch-Zoard Rd, Ristow-Cty FF, Meyer-Crown Dr, Beck-Zoar Rd; Land Transfers; Jasper Pickett Foundation donation thank you letter for replacing south-facing windows in the auditorium; PaveTech Solutions-asphalt maintenance; Ripon Truck Road & Ditch Maintenance
17. ADJOURNMENT

Jenny Sonnleitner, Clerk 4/6/2024

Plan Commission Members (5, 1 alternate) (3-year term): Tom Thiel 6/2024 (Chair), Darwin Briggs 12/2023, Ralph Kalies 7/2024, Terry Beck 11/2024, Grant Stettler 4/2025, Eric Whiting 3/2026. **Rush Lake Steering Committee (3) (3-year term):** Mark Davis 5/2024 / Chuck Kuhrt 9/2026 / Kevin Fritz 2/2027.

Board of Appeals Members (5, 1 alternate) (3-year term): Marek Potratz 6/2024, Brian Trebiatowski 6/2024, Emily Hunter 11/2024, Walt Whiting 12/2024, Vicki Williams 5/2025 (Chair), Darwin Briggs 6/2026, Andrew Verwey 1/2027