

# TOWN OF UTICA

## Town Board Meeting ~ Agenda

Monday, January 8, 2024

5:00 – Invoices  
5:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town. Discussion and Action may occur on the following items, except for Public Forum.

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 5:30PM (unless otherwise noted). All meetings are open to the public, this is a public meeting. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-850-0758 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made. As such, all members, or a majority of the members, of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action based on the above agenda. Posted at: townofuticawi.gov, Town Hall, and United Cooperative.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. CONSENT AGENDA:
  - A) Approve December 11, 2023 Town Board Meeting Minutes
  - B) Affidavit of Posting/Publication
  - C) Approve Payment of Bills for January
  - D) Treasurer's Report for December; BMO Harris Bank
4. Public Forum: *Opportunity to comment about an Agenda item or new business; say your name & address (no action taken)*
5. BUDGET:
  - A) Any 2024 Amendments
6. GARBAGE/RECYCLING
  - A) Any Garbage/Recycling Refund Requests
  - B) Winnebago County Landfill Account Credit Application: \$56/ton, account will have \$3/ton discount for trash. Recycling is \$5/ton
  - C) Leave garbage/recycling carts out for pickup
7. FIRE DEPARTMENT
  - A) Approve Fire Chief and Officers for 2024
  - B) December 2023: (3 Fire Calls / 12 EMS Calls)
8. Approve Town's Accountant
9. Insurance: Notice of Policy Conditional Renewal – Muni/Water Package, expires 4/1/2024
10. WI TOWNS ASSOCIATION – District Meeting
11. WINNEBAGO COUNTY UNIT MEETING: April 4, 2024 at Town of Neenah
12. ROADS
13. BOARD OF APPEALS – Appoint Alternate Member
14. TOWN BOARD & COMMITTEES WORKSHOP – Topics to discuss
15. EDUCATION: Role of the Zoning Board of Adjustment/Appeals 1/23/24 5:30-8:30pm in Stevens Point, WI
16. RUSH LAKE MEETING: January 17, 2024
17. ITEMS FOR INCLUSION IN NEWSLETTER:
  - A) TOWN BOARD MEETING: Monday, February 12, 2024 – 5:30pm at the Utica Town Hall
  - B) SPRING PRIMARY ELECTION: Tuesday, February 20, 2024, 7am-8pm. Myvote.wi.gov to: register to vote if you are new to the Town, have a name or address change. Request an Absentee Ballot. Ballot must be returned by 8pm on Election Day at the Town Hall by the voter.
  - C) While moving snow from a driveway and crossing the road, keep the roadways clear from extra buildup.
  - D) FIRE SIGNS: when the Town of Utica installs the posts and fire signs, leave them there. They are Town property and are for your safety. If you moved/removed them, please put them back near your driveway in the ditch/culvert area in the Town's road right-of-way. Thank you!
18. CORRESPONDENCE RECEIVED:
  - A) WI Towns Assoc Monthly Newsletter; Land Transfers; Building Permits: Reuss 6680 St Rd 44, Cahoon 6717 St Rd 44; Chipman 6646 Rustic Meadows; Riesterer & Schnell Mowing & Brush Cutting Equipment; Hawkins/Ash CPAs; Silver Maple LLC Solar Electric Generation Facility.
19. ADJOURNMENT

**Jenny Sonnleitner, Clerk 1/6/2024**

**Plan Commission Members (5, 1 alternate) (3-year term):** Tom Thiel 6/2024 (Chair), Darwin Briggs 12/2023, Ralph Kalies 7/2024, Terry Beck 11/2024, Grant Stettler 4/2025, Eric Whiting 3/2026. **Rush Lake Steering Committee (3) (3-year term):** Kevin Fritz 2/2024 / Mark Davis 5/2024 / Chuck Kuhrt 9/2026. **Board of Appeals Members (5, 1 alternate) (3-year term):** Marek Potratz 6/2024, Brian Trebiatowski 6/2024, Emily Hunter 11/2024, Walt Whiting 12/2024, Vicki Williams 5/2025 (Chair), Darwin Briggs 6/2026,