

Town of Two Creeks

Application for Property Improvement Permit

Outline and Special Instructions:

- The Town Board is to be made aware of proposed building permit request that will be submitted to the Manitowoc Parks and Planning for approval. The Board will review the proposal so as to be in a position to support or deny a recommendation to that governing body.
- Parks and Planning building permits are required for any activity that will impact the improved value of the structure, residence or property in general. Situations of normal repair (one for one replacement) such as roof, window or siding maintenance may not require a permit from Parks and Planning (Contact Manitowoc Parks and Planning for any clarification).
- In support of the Town of Two Creeks 2022 Comprehensive Land Use Plan, the Town Board can / may ask the Land Use Committee to review such proposed changes within the town. To ensure adequate resource can be arranged to support this request all applications should be submitted to the Town Clerk a minimum of **two weeks** prior to the next Town Board Meeting (Board meets the second Monday of each month).
- Application shall be filed with the Town Clerk. The Clerk has the authority to refuse / return any application that is not complete or legible.

Basic Information

Applicant Name: _____

Owner of the Property: _____

Contractor (if any): _____

Location of improvement (Road address or survey information): _____

_____ (attach additional pages as require)

Description of Improvement

For major additions or new construction a detailed or working drawing or sketch is required.
Exact or approximate property road frontage, and distances to property lines should also be included.

_____ (attach additional pages as required)

Special Clarification questions

How far away from your neighbors property line is this improvement being applied?

Will this change be applied within 2000 ft of an existing livestock production or industrial operation? If so are you willing to accept the environmental challenges such as these operations present (explain in your own words)?

Will this change be applied within 2000 ft of established residential growth (other than your own residence)?

Will this change involve increasing a farming operation above an inventory of 500 large animal units?

Will this change require special Town of Two Creeks service support for your needs (example sewer / water / special roads (other than a possibly additional driveway permit request) that is not already managed within the existing town's limited resources at this time?

Will this change involve the development of any small home business enterprise? (If so explain)

Will this change result in any special towers, signs or portable devices that may influence / effect the existing rural setting, natural beauty, air quality or flood plains at this location?

If the application is not approved what hardships would be encountered?

Applicant Signature: _____

Applicant Address: _____

Date: _____