



**Petition to Amend the Zoning Ordinance
(Rezoning)
Town of Theresa – Dodge County, Wisconsin**

Contact Information (please print)

Name of Petitioner: _____

Mailing Address of Petitioner: _____

Daytime Phone Number: _____ Evening Phone Number: _____

Name of Owner: _____

Mailing Address of Owner: _____

Daytime Phone Number: _____ Evening Phone Number: _____

Property Information

Property Currently Zoned: _____ Tax Key Number: _____

Current Use of Property: _____

Requested Zoning: _____

Legal Description of Property Involved (description must come from deed):

In the event the application is granted, the applicant intends to make the following use of the above described land (describe use in detail):

List of Names and Complete Mailing Addresses of all Abutting and Opposite Property Owners:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

Submittal Fees and Requirements

The following must be submitted with the Rezoning Application:

1. Rezoning Fee of \$350 plus Administrative Fee of \$50 **Total \$400**
2. Ten Copies of the Application
3. Ten Copies of the Site Plan (drawn to scale 1”) showing the following:
 - a) Boundaries and Dimensions of the Property
 - b) Location and Dimensions of all Existing and Proposed Buildings
 - c) Use of all Existing and Proposed Buildings
 - d) Use of all Properties Within 300 Feet of the Land Proposed for a Conditional Use
4. If the application is in connection with the creation of a new lot to be zoned A-2, the CSM must include a “surveyors note” that says the following: “The owner and subsequent owners of all non-farm lots created by this Certified Survey Map shall comply with Subsection 9.1 of the Dodge County Land Use Code (Right to Farm), as amended from time to time and will not cause unnecessary interference with adjoining farming operations producing agricultural products and using generally accepted agricultural practices, including access to active farming operations”.

Signatures

By the execution of this application, applicant hereby authorizes the Town of Theresa or its agents to enter upon the property for the purpose of inspection. Petitioner/Owner agrees to be in full compliance with the provisions of the Theresa Zoning Ordinance and all other applicable Town, County, and State regulations.

Signature of Petitioner: _____ Date: _____

Signature of Owner: _____ Date: _____
(If different than Petitioner)

Send Applications to: Town Clerk ♦ N8679 County Road P ♦ Theresa, WI 53091
920-583-9185 ♦ clerk@townoftheresawi.gov

Questions to: Dennis Fleischer, Land Use Administrator ♦ 608-515-6263 ♦ dennisf@seniorhelpers.com

For Office Use Only Application Number: _____

General Information

Rezoning within the Town is governed by the Town of Theresa Comprehensive Plan and Zoning ordinances. All applications need to be consistent with these Ordinances and Plan in order to be approved at the local and county level.

Procedures

The Planning Commission shall review the application and shall only approve plans that meet all the requirements set forth in the Town of Theresa Zoning Ordinances.

1. Application: All applications, required materials and fees are to be submitted in conceptual format to the Theresa Town Clerk. Questions can be directed to the Land Use Administrator. (Contact information for both can be found at the bottom of the Conditional Use Permit Application.)
2. Review: all applications shall be reviewed by the Land Use Administrator. The Land use Administrator may contact the petitioner/owner for further information as well as visit the property for the purpose of inspection.
3. Public Hearing: a public hearing before the Planning Commission shall be held and notices to property owners within 300 feet of the proposed development will be sent by the town.
4. Planning Commission Action: The Planning Commission shall meet in accordance with open law and discuss and take action on the application. The Commission shall approve, approve with conditions, defer, table, deny with reason and remove any applications from the agenda.
5. Town Board Action: The town Board shall meet in accordance with open law and discuss and take action on the application. The Town Board shall approve, approve with conditions, defer, table, deny with reason, remove any applications from the agenda, or overturn the Planning Commission recommendations.
6. Upon receiving the Town's recommendation, the Dodge County committee responsible for zoning will hold a public hearing on your rezone. The Town's recommendation is taken into consideration at this time. The County will vote to recommend approval or disapproval. The Planning Commission may also recommend imposing conditions or otherwise altering the petition at this time. It is strongly recommended that petitioners attend this hearing.