

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, May 5, 2026 – 6:00PM

[Make sure Zoom meeting is running]

CALL TO ORDER *By chair Carlson at 6:01pm.*

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE *Posted as required.*

ROLL CALL *Members Carlson, Marshall, Simpson, Weber, and Zahler were present, along with alternate Betker. Andrew Olson from Bolton and Menk was also present.*

ADOPTION OF AGENDA *A Motion to adopt the agenda (Marshall/Zahler) passed*

APPROVAL OF PRIOR MEETING MINUTES – 3/31/2026 *Motion to adopt the minutes of the March 31, 2026 meeting (Marshall/Weber) passed, with the following change: Doug was in attendance at the meeting, but was not listed in the roll call. The 3/31 minutes will be change to reflect this.*

PUBLIC COMMENT – Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.

- Mark Simpson advised that he is working on traffic studies going through Houlton over the summer. There may also be other locations to study, based on construction on I-94 and Hwy. 35/64 nearer Somerset.

Business:

- 1 2026 roadwork.
 - 1.1 Status of bids for crack sealing and seal coating. *The bid from Allied was accepted. Contracts are being reviewed now.*
 - 1.1.1 *As far as additional roads are concerned, 150th Ave. will add about \$131k for seal coating. There was discussion of doing catch-up crack filling on on the 2020 project roads, per our ordinance. The cost of this may run just slightly over our planned construction budget for this year. Motion (Simpson/Marshall) passed to seal coat 150th Ave. and Crack fill 2020 project roads this summer; work with Bolton-Menk and Town Board clarify costs and budgeting.*
- 2 Signage - any signage issues.
 - 2.1 No parking sign request near 60th St. and Valley View Rd. (Bass Lake Cheese Factory). Discuss any outstanding issues. *It was decided to put up No Parking signs on the south side of Valley View Rd. from Schmidt's driveway to just past the residence on the east side of 60th St.; the east side of 60th St. north of Valley View to even with the end of the Cheese Factory lot, and both sides of 60th St. south of Valley View to the end of the residence lots. Chris will work with the Town Board to get this done.*
 - 2.2 Status of new street and speed limit signs. *The new 25mph signs in Houlton are installed. There are no street signs to be installed at this time.*
 - 2.3 Create plate for street signs on new developments using "No Outlet" street sign. Need motion for final PW approval. *Andrew had some fine tuning to make on the plate, but we had released him before we got to this item. It will move to the June agenda.*
- 3 Discuss using 4Control for spring weed spraying. *Chris has talked to them. Waiting for their schedule.*
- 4 WISLER/PASER results discussion. *It was decided to wait until fall to discuss this, as we already have our summer roadwork planned.*

- 5 Committee membership – reminder to email the town clerk if you wish to remain on this committee. *Most people have done this.*
- 6 General maintenance:
 - 6.1 Completion of work orders. *Going ok.*
 - 6.2 Tractor and equipment maintenance.
 - 6.3 Maintenance issues not addressed above.
- 7 Seasonal maintenance:
 - 7.1 Winter:
 - 7.1.1 Snowplowing status.
 - 7.1.2 Winter tree cutting and trimming. *There is an oak tree on East Oaks that may need removal.*
 - 7.1.3 Any other work needed.
 - 7.2 Summer:
 - 7.2.1 Pothole repair. *We will be testing a new cold mix from Monarch for pothole patching.*
 - 7.2.2 Shoulder repair.
 - 7.2.3 Gravel road maintenance. *Work orders have been created for annual grading.*
 - 7.2.4 Weed removal/spraying.
 - 7.2.5 Tractor mowing.
- 8 Review of bills and expenditures for previous month(s).
- 9 2026 expenses to date vs. budget.

Follow-up:

- Items for Town Board Agenda. *Item 1.1.1 for seal coating and crack filling.*
- Items for next Public Works Committee Agenda. *Items 1, 2.3, 3, 6-9.*
- Tabled items:
 - WISLER/PASER results discussion tabled until fall meetings.
- Date for the next Public Works Committee meeting. *June 2 at 6pm.*
- Adjournment. *A motion to adjourn (Simpson/Marshall) was made and passed at 6:52pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.