

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board

St. Joseph Town Hall

Tuesday, March 31, 2026 – 6:00PM

This is the April meeting. The normal meeting day of April 7 is an election day.

[Make sure Zoom meeting is running]

CALL TO ORDER *By chair Carlson at 6:01pm.*

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE

ROLL CALL *Members Carlson, Marshall, Simpson, and Weber were present, along with alternate Betker. Andrew Olson from Bolton and Menk was also present.*

ADOPTION OF AGENDA *A Motion to adopt the agenda (Marshall/Zahler) passed.*

APPROVAL OF PRIOR MEETING MINUTES – 3/03/2026 *Motion to adopt the minutes of the March 6, 2026 meeting (Marshall/Weber) passed. Doug pointed out that in item 1.1, the words “approved bis” should be “approved bids”.*

PUBLIC COMMENT – Opportunity for comments on subjects not on the agenda when recognized by the presiding officer. *Residents of the area around 60th St. and Valley View Rd. were present to discuss parking issues caused by the Bass Lake Cheese Factory Bar and Restaurant. A request to put this on the PW agenda came in too late for agenda publication. Comments were made, and it was noted that this item is on the agenda for next week’s Town Board meeting.*

Business:

- 1 2026 roadwork.
 - 1.1 Status of bids for crack sealing and seal coating. *Bids were opened today. Andrew passed out the bid results. The low bidder was Allied Blacktop at \$57,172.00 for the base bid plus both alternates. Motion (Marshall/Simpson) passed to have the Town Board accept the Allied bid, with the following options added if possible:*
 - Chris would like to add 150th Ave (Cty. V to Hwy. 35/64 bridge).
 - Jeff would like to add some of the 2020 project roads, including Fox Ridge and East Oaks.
 - *Andrew will re-check crack spacing on the bid roads. We have been satisfied with Allied’s work on past projects.*
- 2 Damages to roads: *None.*
- 3 Signage - any signage issues.
 - 3.1 Status of new street and speed limit signs. *Four 25mph signs will be ordered for Main St. in Houlton.*
 - 3.2 Sign ordering. *A motion (Carlson/Simpson) to have Mark Simpson do the coordination of road and street signs; ordering via the Town Clerk’s office was made and passed.*
 - 3.3 Create plate for street signs on new developments using “No Outlet” street sign. *Andrew passed out a plate sheet for inspection. There will be a couple of minor adjustments, and we can make final approval at the next PW meeting.*
- 4 Discuss results of spring road inspection.
- 5 WISLER/PASER results discussion. *Tabled until May meeting.*
- 6 Committee membership – reminder to email the town clerk if you wish to remain on this committee.
- 7 General maintenance:

- 7.1 Completion of work orders.
- 7.2 Tractor and equipment maintenance. *The tractor is ready to go for spring.*
- 7.3 Maintenance issues not addressed above.
- 8 Seasonal maintenance:
 - 8.1 Winter:
 - 8.1.1 Snowplowing status. *Ok.*
 - 8.1.2 Winter tree cutting and trimming.
 - 8.1.3 Any other work needed.
- 9 Review of bills and expenditures for previous month(s).
- 10 2026 expenses to date vs. budget.

Follow-up:

- Items for Town Board Agenda. *Item 1.1, Allied Blacktop bid for crack sealing and seal coating.*
- Items for next Public Works Committee Agenda. *Items 1-3, 5-10, plus add Summer maintenance and weed spraying.*
- Tabled items:
 - WISLER/PASER results discussion tabled until May.
- Date for the next Public Works Committee meeting. *May 5, 2026*
- Adjournment. *A motion to adjourn (Simpson/Marshall) was made and passed at 7:01pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.