

# MINUTES of the JOINT MEETING of the TECHNOLOGY COMMITTEE and TOWN BOARD

April 28, 2026

CALL TO ORDER by Chair John Ringhofer at 6:30 pm

STATEMENT OF PUBLIC NOTICE read by Chair Ringhofer

ROLL CALL: Chair John Ringhofer, Anton Rang, Peter Gallick, Mary Tyson, Teri Kelly, Joel Skinner, and Theresa Johnson. Online: Tim Whiteside

PLEDGE OF ALLEGIANCE recited

ADOPTION OF AGENDA: **MOTION** to adopt the agenda (Rang/Tyson). **Motion carried.**

APPROVAL OF MINUTES: Will approve March 24<sup>th</sup> Minutes at the May meeting.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION and/or ACTIONS BY COMMITTEE

1. Town network/server modernization
  - a. Email: We are unable to offer two-factor authentication on our email, so the State will not accept our emails. Discussed the continued use of Microsoft and the safety aspect of Microsoft. Discussed the discounted plan offered by Microsoft and the storage offered. This plan would not include Microsoft Teams. Discussed using Teams vs. Zoom. Multi-factor authentication will also be a part of the plan with Microsoft. **MOTION** to recommend to the Town Board to contract with Sunnyslink for migration of all current email accounts hosted on the Town's Exchange server to migrate those to Microsoft Exchange in the cloud with competent account creations/Microsoft contract licensing, etc. as determined by Tim with approval of the Board (Rang/Tyson). **AMEND MOTION** including support for multi-factor authentication to be enabled on all township owned devices and other devices owned by board members or others to access the current exchange system (Rang/Tyson). **Motion carried.** Discussed creating .gov email addresses which could forward to a gmail account, but they would not be able to reply with that email. Could also create a [user@townofstjoseph.com](mailto:user@townofstjoseph.com) type of email. There are three tiers, and what are the requirements for these three tiers: Town staff, committee chairs, and committee members. What are the costs associated with these additional emails? This item will be discussed and reviewed at the May meeting.
  - b. Huntress security – review need for higher level security and training: Discussed the breach experienced by another Town today and how they were saved by using Huntress. Discussed the continued use of Huntress. **MOTION** to recommend to the Town Board that they contract with Sunnyslink to provide Huntress Security for all managed township devices, as appropriate, on an ongoing basis starting with a 12-month extension from where we are now (Rang/Ringhofer). **Motion carried.**
  - c. File sharing internal and external: Discussed using Sharepoint as the way to share documents and information. We will use the Technology Committee as the test group for Sharepoint. This will carry over to the May meeting.
  - d. Identity with multi-factor authentication: This will carry over to the May meeting.
2. Cell phone booster: A Verizon booster was used during the election and it worked perfectly. Discussed an offer from AT&T for a free booster, but this would not help the other services. We will not look into this any further and will remove from the agenda.
3. Security Cameras for Town Hall Complex: Tim Whiteside is still waiting for the external 180 cameras. The other cameras could be installed, but the side of the building and maintenance garage will not be secured until we receive the external cameras.

4. Review IT Budget: Reviewed the IT Budget. No issues or concerns.

RECOMMENDATIONS TO TOWN BOARD: Email recommendation and Huntress recommendation.

ITEMS FOR NEXT AGENDA: File sharing, MFA (Entra), Additional Email Users. Remove Cell Phone Booster.

DATE OF NEXT MEETING: May 26, 2026

ADJOURNMENT: **MOTION** to adjourn at 7:43 pm (Kelly/Ringhofer). **Motion carried.**

Minutes submitted by Teri Kelly.