

MINUTES of the JOINT MEETING of the TECHNOLOGY COMMITTEE and TOWN BOARD

February 24, 2026

CALL TO ORDER by Chair John Ringhofer at 6:30 pm

STATEMENT OF PUBLIC NOTICE read by Chair Ringhofer

ROLL CALL: Chair John Ringhofer, Anton Rang, Mary Tyson, Teri Kelly, Supervisor 3 Dan Gavin. Not present: Peter Gallick, Joel Skinner, and Justin Kruse.

PLEDGE OF ALLEGIANCE recited

ADOPTION OF AGENDA: **MOTION** to adopt the agenda as presented (Rang/Tyson). **Motion carried.**

APPROVAL OF MINUTES: **MOTION** to approve the Minutes from the January 27, 2026, meeting (Rang/Ringhofer). **Motion carried.**

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION and/or ACTIONS BY COMMITTEE

1. New Items

- Town network/server modernization
 - Email: Microsoft discontinuing products and we will have to move to a cloud. The option to self-host using their technology is going away. We will have to research whether we stay with Microsoft or go with another product. We will have to look at what the Town email plan will be for 2027.
 - Identity with multi-factor authentication: Microsoft will most likely go to multi-factor authentication, which will add more cost. Email and SMS will be removed as options to be used as factors.
 - File sharing internal and external: Tim Whiteside recommends we remove file server and go to Sharepoint, if we stay with Microsoft. We will begin looking into different solutions.
 - Expect to have a recommendation for the town by September or October to budget appropriately. We will be looking into authentication or identity management, email, file storage backup, file sharing (internal and external), and synergy with website.
 - Clerk will contact Tim Whiteside to train in password resets. Will discuss number of email accounts and different plans for each email. Committee members will create discussion documents for next month's meeting.
 - Implementation costs with Microsoft would be approximately \$5,000.
 - Cell phone booster: Discussed the need for a booster specifically for elections. We need to modem the results to the County via 5G (not WiFi) and there is no reception in the Town Hall. Fire Department also has an issue using their "push to talk" devices in the Town Hall.
 - Huntress security – review need for higher level security and training: The Committee will review the Huntress product and cost, as well as the email provided by Tim Whiteside to determine if we should continue with it. Recommend to the Board **MOTION** recommend to the Board that they pay for additional security as recommended by Sunnylink with Huntress Managed EDR for a period of up to 3 months until the Technology Committee makes a final recommendation (Rang/Ringhofer). **Motion carried.**
- Committee membership: We need to have more members. John will send an email to existing members to the extent "under the bylaws if you miss 2 or 3 meetings in a row that

are unexcused, you can be removed. Are you still interested in being a member of this committee." Clerk will put on the website to state this Committee is looking for more potential members. Consider making the Fire Chief not a regular member, put into a capacity of always invited. Consider making changes to the Charter. There are currently 5 members and 1 alternate on the Technology Committee.

2. Ongoing Items

- Security Cameras for Town Hall Complex: Tim Whiteside will be onsite this week to review the existing security cameras at the Fire Hall. He will update the committee.
- Review IT Budget: Discussed the current budget. We will discuss the Huntress cost at the next meeting. Discussed the Seagate replacement drives.
- Discussed the Synology vs. Google Drive. It was decided we will use Google Drive only until we have a plan in place.

RECOMMENDATIONS TO TOWN BOARD: Huntress security

ITEMS FOR NEXT AGENDA: Remove first three bullets and replace them with requirements and use cases and Microsoft plans. Cell phone booster, sub bullets: devices and elections. Huntress security will be their own bullet points. Will ask Tim to attend meeting.

DATE OF NEXT MEETING: March 24, 2026

ADJOURNMENT: **MOTION** to adjourn at 7:50 pm (Tyson/Rang). **Motion carried.**

Minutes submitted by Teri Kelly.