

MINUTES

JOINT MEETING of the PARKS, TRAILS AND RECREATION COMMITTEE and TOWN BOARD

Town of St. Joseph - St. Croix County, Hudson WI

January 21, 2026

Meeting ID: 882 4093 3055 **Passcode:** 036343

CALL TO ORDER: By Mark Vanasse at 4:10 pm

STATEMENT OF PUBLIC NOTICE: (yes)

ROLL CALL: Mark Vanasse, Pat Tuma, Nina Boonacker, Tammie Kass, Town Supervisor: Dan Gavin 4:20pm

PLEDGE OF ALLEGIANCE (yes)

ADOPTION OF AGENDA: N. Boonacker 1st, T. Kass 2nd^t, passed.

APPROVAL OF PRIOR MEETING MINUTES: November 19 minutes approved by N. Boonacker 1st, T. Kass 2nd, passed.

Public Comment: St. Croix County will present a public Bike Trail Information Meeting on February 10 from 5-7 pm at the St. Joseph Town Hall. This meeting is open to the public. A surge of water set off the alarms on the new town hall. A crane was used to lift the new generator in place over the town hall to the south side of the building. A settlement was reached with the engineering company on building concerns.

MONTHLY STATUS REPORTS:

- 1. Committee Meeting updates:** The 2026 Budget was passed.
- 2. Ball Field Reports:** None
- 3. Review of Budget:** The 2026 budget was approved as recommended by the PTR Committee.

NEW BUSINESS:

1. Discussion of PTR 2026 Budget

Stantec will not be continuing as the towns engineering firm. A new firm has been retained. An invitation will be extended to the new firm to join us at a Parks, Trails and Recreation Committee Meeting.

Review and Discussion of ToSJ park properties, site inspections:

a. Town Hall Park and Prairie Area:

As a result of building the New Town Hall there are concerns that the public may walk off the edge of the picnic shelter into the rock drainage ditch on the east side of the town hall. Suggestions to correct the problem include: A bridge, planting bushes to reroute foot traffic or fencing the area west of the pavilion.

Volunteer Opportunities: Kiosk and Signage for the Prairie. Town Hall Prairie maintenance and path mowing. The intention is to widen the path and remove buckthorn.

b. Nature Preserve:

The benches are finished and in place in three locations near the small lake and lookouts. Thank you to volunteers for their hard work. Volunteer work will be needed to update the signs at the kiosk and maintain the trails at the preserve.

c. Perch Lake Launch Area and Parking Lot:

Signs will need to be posted to let patrons know where to pick up cars that have been towed from Perch Lake Road. Spring volunteer projects will include: Trash pickup, maintaining steps at boat launch and removing weeds along the stairs, boat launch and parking lot.

Thelen Cemetery:

Volunteers are needed to address Buckthorn removal and clean up trails as needed. There may be possible damage from storms during the winter.

Hwy 35 Rest Area:

With the purchase of a new town tractor the area will be able to be mowed by the Town of St. Joseph.

- 2. Grant Information:** It was mentioned that Pheasants Forever provided the seed for the Preserve. Committee will check with them to see if they fund buckthorn removal.

3. Volunteer Packet Information:

- a. Each volunteer needs a volunteer information packet.
- b. Volunteers need to fill out the last page. It needs to be turned into the Town Hall office prior to volunteering. Volunteers keep the rest of the information.
- c. Volunteers should keep track of hours worked and at what site they are working. This information is valuable for grant writing.
- d. Each volunteer should be under the supervision of a PTR committee member. Committee members do not need to be onsite but should be in contact with volunteer if there are questions.
- e. All purchases need prior approval and receipts for reimbursement.

- 4. Next Regular Meeting:** There was no meeting in December 2025.

Next meeting will be March 18, 2026 4:00 pm

Motion to adjourn: N. Boonacker 1st, P. Tuma 2nd, passed.

Minutes respectfully submitted by Pat Tuma