

Town of St. Joseph - St. Croix County, WI
Minutes for Town Board Meeting
St. Joseph Town Hall
March 12, 2026

Call to Order by Chair Theresa Johnson at 6:02 pm

Statement of Public Notice read by Clerk

Roll Call: Chair Theresa Johnson, Dan Gavin, Richard Hailey, Chris Marshall, Justin Kruse, Engineer Andrew Olson, Attorney Nick Vivian

Adoption of Agenda: **MOTION** to adopt the agenda as presented, with moving Item No. 10 up to No. 2 (Marshall/Gavin). **Motion carried.**

Pledge of Allegiance recited

Public Comment: Darla Meyers asked about the Collaborative Meeting and what it was regarding.

Business discussion and possible action on:

1. Lot Line Adjustment-Langness and Libbey, 85th Street: Doug Zahler was present to discuss the lot line adjustment as a shed was crossing the lot line and will now be inside the setback from the next lot line. **MOTION** to approve the Map of Survey for Raymond Langness at 1452 85th Street, New Richmond, for this lot line adjustment (Johnson/Marshall). Discussion followed. **Motion carried.**
2. Update on progress with subcommittee for moving the bell from the Houlton school: Jan Gavin was present to discuss the progress for the move. Scott Springer, S&M, has volunteered to design the housing for the new location. Andy Norling has offered to do the footings. June 2nd is the last day of school, and they will ring the bell on that date, so the move will take place after that. Justin Kruse will work on setting up a date for the subcommittee. Chris Marshall offered to pick up the bell no later than June 4th. There will be a celebration at the Houlton School on May 31st.
3. Update on solar farm in St Croix County and power lines through the Town: Dan Gavin stated that Xcel has not yet filed anything for this solar farm with the PSC. There is a group that has been created named Farm to Power which is looking into the project at St. Croix County. They help farmers that want to participate in these types of projects to utilize the land after solar is in.
4. Town Hall Building update
 - a. Pay Request #19 for building: No pay requests this month.
 - b. St Croix Electric rebates: Justin Kruse stated he had to cancel a meeting he had scheduled. He will work on rescheduling the meeting. Dan Gavin stated that Larry Hall, Xcel Energy, will look into this for the Town and work on getting it resolved.
 - c. Possible Change orders: Discussed the potential shelving in the kitchen closet. **MOTION** to approve the project for the kitchen (Marshall/Hailey). **Motion carried.** Discussed the need for a new microphone for the Town Hall. This will be put on the next agenda.
 - d. Generator install and well performance: Andrew Olson stated that his firm was on site for the pressure tank testing and everything went well. The alarms still need to be fixed and they will be working on that as well. We will do a re-test after the alarms are fixed with everyone present.
 - e. Lien waivers: There are no lien waivers on this project. They have all been signed off on by the subcontractors. Ron will provide us with documentation at the end of the project.
 - f. Projected expenditures and available funds and timeline for construction: None at this time.
5. Fire Department
 - a. Quote for painting doors and pergola: This will be reviewed at the next meeting.

- b. Quote for replacing lights on front of Fire Hall: This will be reviewed at the next meeting.
 - c. Power washing Fire Hall building and Town Hall building: Discussed the quotes received, the need to hand wipe the soffits, and cleaning the windows at the same time as the power washing. This will be reviewed again in April.
 - d. Resolution 2026-03 replacing 2025-08 Defining Guidelines/Limitations/Criteria for Expenditures related to Town Infrastructure: Discussed changing the Fire Department authority from \$5,000 to \$10,000. **MOTION** to change Resolution 2026-03 replacing 2025-08 Defining the Guidelines, Limitations, Criteria for Expenditures Related to the Town Infrastructure (Marshall/Kruse). Roll Call: Justin Kruse-Aye, Chris Marshall-Aye, Dan Gavin-Aye, Richard Hailey-Aye, Theresa Johnson-Aye. **Motion carried.**
6. Public Works
- a. Summer maintenance project: Andrew Olson discussed the current bidding for this project. He will be bringing the bid information at the next Public Works meeting on March 31st.
 - b. Road restrictions: Discussed builders that want to haul during weight restrictions. **MOTION** that we send out the letter to the two builders that are listed there and anyone else that Todd Dolan feels should get it (Johnson/Marshall). Discussion followed. **Motion carried.**
 - c. Supervisor 4 request to attend WTA Road School: **MOTION** to approve Supervisor 4 to attend WTA Road School to include that we will pay the \$199 fee to go there and reimburse for hotel, food, and mileage (Johnson/Hailey). **Motion carried.**
7. Plan Commission
- a. Junkyards and other chronic nuisances and enforcement issues: None at this time.
 - b. Approval of changes to Chapter 74 – Activities on Town Property: Discussed the changes adding Article 2-Parks to the Ordinance. **MOTION** to approve Ordinance 2026-01 ordinance revision to Chapter 74 Activities on Town Property (Kruse/Marshall). Roll Call: Dan Gavin-Aye, Theresa Johnson-Aye, Richard Hailey-Aye, Justin Kruse-Aye, Chris Marshall-Aye. **Motion carried.**
8. Parks, Trails and Recreation-
- a. Owl nesting boxes for the Preserve: Dan Gavin discussed the Parks, Trails and Recreation committee approval of the placement of the owl nesting boxes. **MOTION** to approve the placement of owl nesting boxes in the Preserve of no more than three (Gavin/Marshall). **Motion carried.**
9. Upgrade of security software for the Town extend for 3 months: Discussed the condensed email from Tim Whiteside. **MOTION** to continue Huntress for the next three months until the Technology Committee can come back with a final recommendation (Johnson/Marshall). **Motion carried.**
10. Public Records Requests – progress and costs: The Clerk discussed the request for recordings received as well as a new request which was sent to Nick Vivian for guidance.
11. Update on progress to refinance building loan with Ehlers: Discussed the refinancing paperwork which was submitted to Ehlers and the conference call which is scheduled for March 31st.
12. Operator Licenses: Addison Josephson: **MOTION** to approve the Operator License for Addison Josephson (Marshall/Gavin). **Motion carried.**
13. Approval of Town Board minutes – February 12 and February 19: **MOTION** to approve the Town Board minutes for February and February 19, 2026 (Marshall/Johnson). **Motion carried.**
14. Budget, Invoices, checks and bank balances: **MOTION** to approve Check Nos. 26673 through 26732 along with the payments made to the IRS and WI Department of Revenue (Johnson/Marshall). **Motion carried.**
15. St. Croix Valley Collaborative March 16: Discussed the meeting scheduled for March 16.
16. **MOTION** to go into Closed Session Wis. Stat. §19.85(1)(g) (Marshall/Kruse). Roll Call: Dan Gavin-Aye, Justin Kruse-Aye, Richard Hailey-Aye, Theresa Johnson-Aye, Chris Marshall-Aye. **Motion carried.** Closed Session:

- a. Wis. Stat. §19.85(1)(g) – Conferring with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
 - i. Nik’s Joint
 - ii. Michaud-junkyard-1245 Rolling Hills Trail
 - iii. Cox-unpermitted dwelling-1228 Hwy 35
 - iv. Studtman-junkyard-1243 Hwy 35
 - b. Wis. Stat. § 19.85(1)(e) and (1)(g) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session / Conferring with
 - c. legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved;
 - i. Houlton School Property
 - ii. Resolution regarding Well and Fire Suppression System
17. **MOTION** to go into Open Session (Kruse/Marshall). **Motion carried.** Move into Open Session and motions regarding any decision from closed session
18. Adjournment: **MOTION** to adjourn at 7:55 pm (Marshall/Kruse). **Motion carried.**

Minutes submitted by Teri Kelly.