

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, Dec. 2, 2025 – 6:00PM

[Make sure Zoom meeting is running]

CALL TO ORDER *By chair Carlson at 6:00pm.*

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE *Posted as required.*

ROLL CALL *Members Carlson, Marshall, Simpson, and Zahler were present. Alternate Betker was also present.*

ADOPTION OF AGENDA *Motion to adopt the agenda (Marshall/Zahler) passed.*

APPROVAL OF PRIOR MEETING MINUTES – 11/04/2025 *Motion to adopt the minutes of the Nov. 4, 2025 meeting (Marshall/Zahler) passed.*

PUBLIC COMMENT – Opportunity for comments on subjects not on the agenda when recognized by the presiding officer. *None.*

Business:

- 1 Discussion of WISLR/PASER results. *This was tabled until the January meeting.*
- 2 Damages to roads: *None.*
- 3 Signage - any signage issues.
 - 3.1 Status of new street and speed limit signs. *Theresa is checking with Todd Tuma on the status of these signs.*
 - 3.2 No Outlet signs on street sign posts. *These were approved with a motion during the Oct. Meeting. Lee has verified that they are approved by DOT in WI. We need to get a "No Outlet" sign ordered for Bispin St. at Hwy. 35. It was noted that the City of Hudson has begun using these signs on new developments. A motion was made to update our road standards plate to include these signs, so that they will be included in future developments Zahler/Carlson. The motion passed.*
- 4 Town tractor replacement – status. *The tractor has been ordered for delivery in late 2026.*
- 5 General maintenance:
 - 5.1 Completion of work orders. *Working well.*
 - 5.2 Tractor and equipment maintenance.
 - 5.3 Maintenance issues not addressed above.
- 6 Seasonal maintenance:
 - 6.1 **Summer:**
 - 6.1.1 Pothole repair.
 - 6.1.2 Shoulder repair.
 - 6.1.3 Gravel road maintenance. *It was noted that the gravel section of Trout Brook Rd., north of river road, was NOT graded last fall.*
 - 6.1.4 Tractor mowing.
 - 6.1.5 Weed removal/spraying. *Spraying went well this year, and Chris would like to expand it next year. It's much easier to use on areas where the mower won't reach or fit.*
 - 6.1.6 Tree maintenance and removal. *Trees in the area of 140th St. and the Town line have been cut by Willow River.*
 - 6.2 **Winter:**

- 6.2.1 Snowplowing status. *We have had 2 snowfalls this winter where roads were plowed, and they look good.*
- 6.2.2 Winter tree cutting and trimming.
- 6.2.3 Any other work needed.
- 7 Review of bills and expenditures for previous month(s).
- 8 2025 expenses to date vs. budget. *Due to the high difference between the budget and the money spent on line 53303 – Grading/gravel/shoulders, we would like to get a breakdown of these expenses for our next meeting.*

Follow-up:

- Items for Town Board Agenda *Items 3.2 (signage), 8 (cost breakdown).*
- Items for next Public Works Committee Agenda *Items 1-8, add 2026 road work.*
- Date for the next Public Works Committee meeting. *Jan. 6, 2026.*
- Adjournment *A motion to adjourn (Marshall/Zahler) was made and passed at 6:34pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.