

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, June 3, 2025 – 6:00PM

[Make sure Zoom meeting is running]

CALL TO ORDER *By chair Carlson at 6:01pm.*

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE

ROLL CALL *Members Carlson, Marshall, Simpson and Zahler were present. Alternate Betker was also present and moved up to a full voting member.*

ADOPTION OF AGENDA *Motion to adopt the agenda (Carlson/Weber) passed, adding items 6.1 and 6.2, which were not on the published agenda.*

APPROVAL OF PRIOR MEETING MINUTES – 5/06/2025 *Motion to adopt the minutes of the May 6, 2025 meeting (Carlson/Simpson) passed.*

PUBLIC COMMENT – Opportunity for comments on subjects not on the agenda when recognized by the presiding officer. *No public comments.*

Business:

- 1 2025 Road Projects:
 - 1.1 144th Ave. remaining work for completion in 2025. Any updates or issues. *Lee said 144th paving and shouldering contractor has not set up a date for further work. The Town will soon set the \$ amount for participation on the project.*
 - 1.2 2025 Road project discussion, including crack patching and seal coating. *The Town attorney is still reviewing the contracts. Work will start after July 4.*
- 2 Other road projects:
 - 2.1 Scott road – collaboration with Town of Hudson on resurfacing. Status *There is no news from the Town of Hudson on this.*
- 3 Damages to roads:
 - 3.1 Any other road damage issues. *Midwest Gas is adding a main on Valley View Road, and needs to follow up for ditch restoration.*
- 4 Bollards around well in upper parking lot. Status of request to Town Board. *Chris said he would add a jersey barrier to protect the wellhead.*
- 5 Request to the Town board to have all future subdivision road plans submitted to the PW committee for review. Status of request to Town Board. *We requested that this be added to the agenda for the next Town Board meeting.*
- 6 Traffic studies.
 - 6.1 Review data from traffic and speed collected on Perch Lake Road and 150th Ave. *The traffic study shows that the average speed at address 553 is 30-35 mph, which seems appropriate for this road. Chris will investigate adding “Warning Pedestrian Traffic” signs. Jeff asked about the number of No Parking signs on the road. This will be added to the July agenda.*
 - 6.2 Discuss email received from Perch Lake Road resident. *Jeff will send an email to the resident, outlining the results of the traffic study.*
- 7 Signage - any signage issues. *None.*
- 8 Discussion of tractor and mower equipment replacement. *The town has applied for membership in a group buying program, which should help on the tractor costs.*
- 9 General maintenance:

- 9.1 Completion of work orders. *Ok.*
- 9.2 Tractor and equipment maintenance. *Ok.*
- 9.3 Maintenance issues not addressed above.
- 10 Seasonal maintenance:
 - 10.1 Summer:
 - 10.1.1 Pothole repair.
 - 10.1.2 Shoulder repair.
 - 10.1.3 Gravel road maintenance.
 - 10.1.4 Weed removal/spraying. *Completed spraying around guard rails and for noxious weeds.*
 - 10.1.5 Tractor mowing. *Going well so far.*
- 11 Review of bills and expenditures for previous month(s). *Discussed sweeping costs and MS4 streets.*
- 12 2025 expenses to date vs. budget.

Follow-up:

- Items for Town Board Agenda *Item 5*
- Items for next Public Works Committee Agenda Items 1-3, 5-11; Add discussion of No Parking signs on Perch Lake Road.
- Date for the next Public Works Committee meeting. *July 1*
- Adjournment *A motion to adjourn (Simpson/Zahler) was made and passed at 7:12pm*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.