

MINUTES

JOINT MEETING of the PARKS, TRAILS AND RECREATION COMMITTEE and TOWN BOARD

Town of St. Joseph - St. Croix County, Hudson WI

June 18, 2025

Meeting ID: 819 1210 8101 **Passcode:** 432665

CALL TO ORDER: By J. Lindstrom at 4:02 pm

STATEMENT OF PUBLIC NOTICE: (yes)

ROLL CALL: Janet Lindstrom, Pat Tuma, Kyle Lindstrom, Nina Boonacker, Town Board Supervisor Dan Gavin.

PLEDGE OF ALLEGIANCE (yes)

ADOPTION OF AGENDA: N. Boonacker 1st, D. Gavin 2nd, passed.

APPROVAL OF PRIOR MEETING MINUTES: May 21 minutes by K. Lindstrom 1st, P. Tuma 2nd, passed.

Public Comment: Volunteer policies and forms were handed out by J. Lindstrom. The last page of the packet needs to be completed and handed into the town office prior to volunteers helping out. Volunteers are asked to read through the information and keep track of the hours and locations where they volunteer. This information will be helpful in writing future grants. Each volunteer should have a committee member assigned to them.

Volunteer Jan Gavin was present to discuss weeding on the west side of the Fire Hall and the Town Hall sign on the NW corner of the Town Hall Property. Committee members and volunteers Jan and Tom walked the two areas to discuss clean up plans and plantings. Thank you to our volunteers for their help!

MONTHLY STATUS REPORTS:

1. **Committee Meeting updates:**

D. Gavin reported that the move in date at the new town hall should be within the month. Committee members toured the facility and discussed getting a plan for plantings on the north side of the building. N. Boonacker will submit ideas at the next meeting.

2. **Ball Field Reports:**

The Boosters are using the field. Field conditions are very good due to the rain. The parking lot on North side of the Fire Hall has been cleaned up for additional parking.

3. **Review of Budget:** Budget reviewed.

NEW BUSINESS:

- a. **Newsletter Discussion Ideas:** Thank you to T. Kass for completing information for the newsletter. It included: Bicycle safety Information, Recap of projects in the various park areas, Fall Festival Information, Projects accomplished in the last 6 months.

2. **Review and Discussion of ToSJ park properties, site inspections:**

a. **Town Hall Park and Prairie Area:**

N. Boonacker has been asked to submit a plan for plantings on the north side of the new town hall. Area is 110' by 10' approximately. Plan should contain low maintenance plants that are budget friendly. Evergreen trees will be planted on the south side of the building in the fall. There was concern expressed about future drainage issues near the building. D. Gavin will communicate this issue to the town board. Volunteer J. Bliven will be contacted about addressing weeds near the slides, stairs and possible Buckthorn removal.

b. **Nature Preserve**

Nature preserve road signs have not been put up. D. Gavin will address the issue at the Town Board meeting. Volunteer opportunities include trail maintenance and benches. Thank you to K. Lindstrom for mowing trails and heading the bench project.

c. **Perch Lake Launch Area and Parking Lot:**

Volunteer opportunities include removing weeds from parking lot steps and trash from parking lot.

d. **Thelen Cemetery:**

Volunteers are needed to address Buckthorn removal and clean up trails as needed.

e. **Hwy 35 Rest Area:**

Volunteer opportunities include mowing the area as needed and trash pickup. Discussion about burning and planting wild flowers in the area in the future.

3. **Fall Festival:** The Fire Department and PTR Committees are work together on this project. There was discussion about having an open house at the new town hall with tours. 4-H members have been contacted about games and a petting zoo. Churches have been contacted about bake and plant sales. Calls are being made to residents to sell their goods such as honey, jelly, maple syrup.

4. **Review Annual Work Plan:**

Please give all added work plan items to J. Lindstrom.

5. **Grant Information:**

The grant application process was tabled until next month for preparation of the application for 2026.

6. **Volunteer Packet Information:**

- a. Each volunteer needs a volunteer information packet.
- b. Volunteers need to fill out the last page. It needs to be turned into the Town Hall office prior to volunteering. Volunteers keep the rest of the information.
- c. Volunteers should keep track of hours worked and at what site they are working. This information is valuable for grant writing.
- d. Each volunteer should be under the supervision of a PTR committee member. Committee members do not need to be onsite but should be in contact with volunteer if there are questions.
- e. All purchases need prior approval and receipts for reimbursement.

7. **Next Regular Meeting:** July 16, 2025 at 4 pm.

Motion to adjourn: N. Boonacker 1st, K. Lindstrom 2nd, passed.

Minutes respectfully submitted by Pat Tuma