

MINUTES

JOINT MEETING of the PARKS, TRAILS AND RECREATION COMMITTEE and TOWN BOARD

Town of St. Joseph - St. Croix County, Hudson WI

July 16, 2025

Meeting ID: 890 8575 6759 **Passcode:** 268235

CALL TO ORDER: By J. Lindstrom at 4:03 pm

STATEMENT OF PUBLIC NOTICE: (yes)

ROLL CALL: Janet Lindstrom, Pat Tuma, Kyle Lindstrom, Nina Boonacker, Tammie Kass, Mark Vanasse, Town Board Supervisor Dan Gavin.

PLEDGE OF ALLEGIANCE (yes)

ADOPTION OF AGENDA: N. Boonacker 1st, D. Gavin 2nd, passed.

APPROVAL OF PRIOR MEETING MINUTES: May 21 minutes by K. Lindstrom 1st, N. Boonacker 2nd passed.

Public Comment: None

MONTHLY STATUS REPORTS:

1. **Committee Meeting updates:**

D. Gavin reported that the move in date at the new town hall has been scheduled for July 24-25. The Town Hall will be closed during the move. Nina Boonacker submitted plans for the plantings on the northside of the new town hall. The plants include low maintenance shrubs and perennials.

2. **Ball Field Reports:**

The Boosters have not paid their field rental fees for this year. Dan Gavin will contact them to remind the group.

3. **Review of Budget:** Budget reviewed. Tuma excavating received a check for \$283.32. Committee members questioned what the payment was for. D. Gavin will check on this payment.

NEW BUSINESS:

1. **Newsletter Discussion:** Appreciation was expressed to T. Kass for the excellent job done on the spring newsletter article and the spring newsletter bicycle safety information.

2. **Review and Discussion of ToSJ park properties, site inspections:**

- a. **Town Hall Park and Prairie Area:** Janet Bliven volunteered to weed the playground area near the slide, stairs and cargo climbing net. There was discussion on purchasing additional engineered mulch for the playground to keep it safe. Chris Marshall should be called to see if he knows of a contact. 10 cubic yards bulk is estimated to cost \$780.00 without delivery included. N. Boonacker expressed her concerns with the drainage of the area surrounding the new town hall. Final grade of the area will be addressed to mitigate concerns. N. Boonacker submitted drawings for landscaping the front of the new town hall. Which included grasses, perennials and shrubs.

b. **Nature Preserve**

The Nature Preserve road signs should be put up soon. Benches have been coated with a sealant and three benches have been placed at the park. Thank you to K. Lindstrom and volunteers for building and placing benches as well as rerouting and mowing trails.

c. **Perch Lake Launch Area and Parking Lot:**

Thank you to M. Vanasse for spending time removing weeds in the parking lot, on the stairs and by the boat launch.

d. **Thelen Cemetery:**

Volunteers are needed to address Buckthorn removal and clean up trails as needed.

e. **Hwy 35 Rest Area:**

Volunteer opportunities include mowing the area as needed and trash pickup. Discussion about burning and planting wild flowers in the area in the future. Thank you to K. Lindstrom for mowing the area earlier this summer.

3. **Fall Festival:** The Fire Department and PTR Committees are work together on this project. Anthony (Fire Dept.) will be ordering signs to advertise the event. The Fire Department and Parks, Trails and Recreation Committee will share the cost. There was discussion about having an open house at the new town hall with tours. 4-H members have been contacted about games and a petting zoo. Churches have been contacted about bake and plant sales. Calls are being made to residents to sell their goods such as honey, jelly, maple syrup.

4. **Review Annual Work Plan:**

Please give all added work plan items to J. Lindstrom.

5. **Grant Information:**

The grant application process was tabled until the August meeting for preparation of the application for 2026.

6. **Volunteer Packet Information: (Please Remember)**

- a. Each volunteer needs a volunteer information packet.
- b. Volunteers need to fill out the last page. It needs to be turned into the Town Hall office prior to volunteering. Volunteers keep the rest of the information.
- c. Volunteers should keep track of hours worked and at what site they are working. This information is valuable for grant writing.
- d. Each volunteer should be under the supervision of a PTR committee member. Committee members do not need to be onsite but should be in contact with volunteer if there are questions.
- e. All purchases need prior approval and receipts for reimbursement.

7. **Next Regular Meeting:** August 20, 2025 at 4 pm.

Motion to adjourn: N. Boonacker 1st, K. Lindstrom 2nd, passed.

Minutes respectfully submitted by Pat Tuma