

MINUTES

JOINT MEETING of the PARKS, TRAILS AND RECREATION COMMITTEE and TOWN BOARD

Town of St. Joseph - St. Croix County, Hudson WI

August 20, 2025

Meeting ID: 832 9409 2377 **Passcode:** 748110

CALL TO ORDER: By J. Lindstrom at 4:00pm

STATEMENT OF PUBLIC NOTICE: (yes)

ROLL CALL: Janet Lindstrom, Pat Tuma, Mark Vanasse

PLEDGE OF ALLEGIANCE (yes)

ADOPTION OF AGENDA: M. Vanasse 1st, J. Lindstrom 2nd, passed.

APPROVAL OF PRIOR MEETING MINUTES: July 16 minutes by J. Lindstrom 1st, M. Vanasse 2nd, passed.

Public Comment: This is the first meeting in the New Town Hall for the Parks, Trails and Recreation Committee.

MONTHLY STATUS REPORTS:

1. **Committee Meeting updates:**

D. Gavin reported that the Town Board will be putting rock on the north side of the new town hall. There are no funds for perennials or shrubs. Pine trees will be planted on the south side of the building.

2. **Ball Field Reports:**

No report this month.

3. **Review of Budget:**

Ball field mowing expenses may be slightly higher this year with the warm weather and rainy conditions during the spring, summer and fall of 2025.

NEW BUSINESS:

1. **Fall Festival Signage:**

Four new signs were ordered for the town fall festival. The St. Joseph Fire Department has put them up at the entrances to the town. The cost of the signs will be split between the Fire Department and the Parks, Trails and Recreation Committee.

2. **Review and Discussion of ToSJ park properties, site inspections:**

a. **Town Hall Park and Prairie Area:**

Engineered mulch is needed for the playground at the Town Park. Chris Marshall was contacted and gave an estimate of \$40 per yard. More estimates will be gathered before a decision is made. Thank you to volunteers Jan Gavin and Janet Bliven for weeding completed at the Town Hall and Playground area.

b. **Nature Preserve**

Thank you to Kyle Lindstrom for mowing the Town Preserve Trails and cleaning up branches that have fallen due to storms.

c. **Perch Lake Launch Area and Parking Lot:**

Volunteers may be needed to address buckthorn issues near the boat launch and parking lot in late fall.

d. **Thelen Cemetery:**

Volunteers are needed to address Buckthorn removal and clean up trails as needed.

e. **Hwy 35 Rest Area:**

Volunteer opportunities include mowing the area as needed and trash pickup. There was a discussion about burning and planting wild flowers in the area in the future. K. Lindstrom identified Wild Parsnip at the site. Wild parsnip has multiple small yellow flowers and the sap can burn the skin causing blisters and rash.

3. **Grant Information:** Tammie Kass is in the process of securing 3 bids for buckthorn removal. This information will help in the preparation of future grants. Ben Murawski from Lawn Green Inc. was at the meeting to explain the process he uses to treat buckthorn.

4. **Review Annual Work Plan:**

Please give all added work plan items to J. Lindstrom.

5. **Volunteer Packet Information: (Please Remember)**

- a. Each volunteer needs a volunteer information packet.
- b. Volunteers need to fill out the last page. It needs to be turned into the Town Hall office prior to volunteering. Volunteers keep the rest of the information.
- c. Volunteers should keep track of hours worked and at what site they are working. This information is valuable for grant writing.
- d. Each volunteer should be under the supervision of a PTR committee member. Committee members do not need to be onsite but should be in contact with volunteer if there are questions.
- e. All purchases need prior approval and receipts for reimbursement.

6. **Next Regular Meeting:** Sept. 24, 2025 at 4 pm.

Motion to adjourn: M. Vanasse 1st, J. Lindstrom 2nd, passed.

Minutes respectfully submitted by Pat Tuma