

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, May 6, 2025 – 6:00PM

CALL TO ORDER *By chair Carlson at 6:01pm.*

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE *Posted as required.*

ROLL CALL *Members Carlson, Simpson and Weber were present. Weber is now a full committee member.*

ADOPTION OF AGENDA *Motion to adopt the agenda (Carlson/Weber) passed. This motion was rescinded by Weber/Carlson, and a new motion to take item #11 after item #4 was made (Weber/Carlson). The motion passed. Note that these changes do not change the numbering of items within the agenda, only the order in which they are handled.*

APPROVAL OF PRIOR MEETING MINUTES – 4/08/2025 *Motion to adopt the minutes of the April 8, 2025 meeting (Carlson/Weber) passed.*

PUBLIC COMMENT – Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.

Business:

- 1 2025 Road Projects:
 - 1.1 144th Ave. remaining work for completion in 2025. Any updates or issues.
Lee advised that the road did ok over the winter and is ready for paving. Note that the developer is responsible for scheduling this paving, not the town.
 - 1.2 2025 Road project discussion, including crack patching and seal coating.
Work will start after July 4. We are currently waiting for contracts to be returned to the town attorney.
- 2 Other road projects:
 - 2.1 Scott road – collaboration with Town of Hudson on resurfacing.
 - 2.1.1 Motion from January PW meeting; forward to Town Board: “Lee handed out a revised 2025 road maintenance project map that added St Joe’s section of Scott Road as a possible option in coordination with Hudson’s plan to reconstruct or mill and overlay their section @ approx \$590K for reconstruct or 319K for mill and overlay. Motion was made by Marshall/Carlson to recommend and forward this to the TB, passed.” Note that the 2025 road project as-bid does not include Scott road, as it would be overseen by Town of Hudson, and be done by a different vendor.
 - Motion (Simpson/Weber) to forward this again to the town board for discussion at the next Town Board meeting. The motion passed.
- 3 Damages to roads:
 - 3.1 Discuss results of road inspections. *Guardrail damage at River Road and Rolling Hills Tr. has been fixed.*
 - 3.2 Any other road damage issues. *On Fox Ridge, there is damage to the ditch at on of the new houses. This seems to be done by Midwest Gas. Jeff is in discussion with the vendor. Also, there is construction damage on 27th St. Jeff has notified the Zoning Administrator.*
- 4 Motion from January PW meeting; forward to Town Board: “Motion by Marshall/Carlson to make the speed limit 25mph on Main St. from the roundabout through Houlton around the curve to approx. Pine Tree Lane; passed.”

- Motion (Carlson/Simpson) to forward this request to the Town Board for discussion. As this is already on the Town Board agenda, this is just the "official" request from the committee.
- 5 Setting speed limits on 150th Ave. Note that this would need to be coordinated with Town of Somerset. *Les advised that Somerset has this road set at 25mph from Cty. I to just east of the lake, and Richmond has their portion of the road set at 45mph. The section in between 1.2 miles long, is unmarked for speed, and gets a lot of high speed traffic. There are plenty of walkers and bikers on this road. We would need to put up 2 signs going each way.*
 - *We will set up the traffic counter on this road this week.*
 - 6 Bollards around well in upper parking lot. Motion (Simpson/Weber) to install bollards around the wellhead in the upper parking lot to protect the wellhead from collision. Motion passed.
 - 7 Request to the Town board to have all future subdivision road plans submitted to the PW committee for review. Motion (Simpson/Weber) to request the Town Board to forward the road plans for any future subdivision to the PW committee for review. Motion passed.
 - 8 Traffic studies. *We will do traffic studies on 150th Ave. starting this week.*
 - 9 Signage - any signage issues.
 - 9.1 Street signs at 24th St. and 146th Ave. *Since there are new homes with the 146th Ave. address going in on this road, Mark Simpson proposed That we install a street sign at 24th St. and 146th Ave., with a sign below it directing that addresses 1465-1467 24th St. are also down 146th St. Motion (Simpson/Carlson) to install street signs as described above. Motion passed.*
 - 9.2 Motion (Simpson/Carlson) to install street signs on Fox Ridge Trail, directing that addresses 1377-1383 are on the northern leg of that road past the split, and addresses 1372-1376 are on the southern leg. Motion passed.
 - 9.3 *Drawings showing these signs will be forthcoming.*
 - 10 Discussion of tractor and mower equipment replacement. *Chris was not at the meeting, so no new information was available.*
 - 11 Consideration and interview of PW Committee new alternate member. *Two prospective members were interviewed.*
 - 11.1 *Ernie Betker: Retired from Andersen Corp.. Lived across from Birch Park for many years, now lives on Trout Brook Rd. He grew up on a farm, and said he is a "dirt guy", and is interested in getting involved with Public Works.*
 - 11.2 *Bill Murphy: Grew up in St. Paul, has lived here about 33 years. Lives on Fox Ridge Tr. He's an IT consultant, and wants to get more involved in the community.*
 - 11.3 Motion (Carlson/Weber) to add Bill Murphy as PW Alternate 1, and Ernie Betker as PW Alternate 2. Motion passed.
 - 12 General maintenance:
 - 12.1 Completion of work orders.
 - 12.2 Tractor and equipment maintenance.
 - 12.3 Maintenance issues not addressed above.
 - 13 Seasonal maintenance:
 - 13.1 Summer:
 - 13.1.1 Pothole repair.
 - 13.1.2 Shoulder repair.
 - 13.1.3 Gravel road maintenance.
 - 13.1.4 Weed removal/spraying.
 - 13.1.5 Tractor mowing.
 - 14 Review of bills and expenditures for previous month(s).

15 2025 expenses to date vs. budget.

Follow-up:

- Items for Town Board Agenda *Items 2.11, 4, 6, 7, 9, 11*
- Items for next Public Works Committee Agenda *Items 1-3, 5, 8-15*
- Date for the next Public Works Committee meeting. *June 3rd.*
- Adjournment *A motion to adjourn (Simpson/Weber) was made and passed at 7:24pm*
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Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.