

Town of St. Joseph - St. Croix County, WI

Minutes of the Town Board Meeting St. Joseph Town Hall May 8, 2025

Call to Order by Chair Theresa Johnson at 6:02 pm

Statement of Public Notice read by Clerk

Roll Call: Chair Theresa Johnson, Chris Marshall, Dan Gavin, Richard Hailey, Justin Kruse, Engineer Lee Mann, Attorney Nick Vivian

Adoption of Agenda: **MOTION** to adopt the agenda as presented (Marshall/Kruse). **Motion carried.**
Pledge of Allegiance recited

Public Comment: None

Business discussion and possible action on:

1. Proclamation Professional Municipal Clerks: Proclamation read by Chair Theresa Johnson and special thank you to Clerk and Deputy Clerk
2. Lot Line Adjustment-Ben and Leah Murawski, 462 River Road, Hudson, PIDs: 030-1017-95-140 and 030-1018-20-000: Mark McClenathan was present to discuss the lot line adjustment.
MOTION to approve the lot line adjustment for Ben and Leah Murawski at 462 River Road, Hudson, PIDs: 030-1017-95-140 and 030-1018-20-000 (Marshall/Kruse). **Motion carried.**
3. Lot Line Adjustment-Don Anderson – Lot 33, Lot 34 Plat of White Eagle – PID 030-2115-30-000 and PID 030-2115-40-000: Mike Erickson was present to discuss the lot line adjustment.
MOTION to approve the lot line adjustment for Don Anderson for Lots 33 and 34, PIDs 030-2115-30-000 and 030-2115-40-000 (Marshall/Kruse). **Motion carried.**
4. Lot Line Adjustment – Don Anderson – 295 125th Ave, PID 030-2092-60-100 and PID 030-2072-50-000: **MOTION** to approve the lot line adjustment for Don Anderson for PIDs: 50-000 (Marshall/Kruse). **Motion carried.**
5. CSM-Joseph Kiesling, 136 Cty Rd E, Houlton, PID: 030-2043-40-001: Doug Zahler was present to discuss the CSM. **MOTION** to approve the CSM for Joseph Kiesling at 136 County Rd E, PID: 030-2043-40-001 (Marshall/Kruse). **Motion carried.**
6. CSM-Jeremy McKean, 1224 Bass Lake Rd, Hudson, PID: 030-2011-90-400: Mark McClenathan was present to discuss the CSM. **MOTION** to approve the CSM for Jeremy McKean at 1224 Bass Lake Rd, PID: 030-2011-90-400 (Marshall/Kruse). **Motion carried.**
7. CUP-William Defiel, 717 Terrier Lane, Somerset, PID: 030-1072-50-000: Alex Rome was present to discuss the CUP. **MOTION** to approve the CUP for William Defiel at 717 Terrier Lane for the conditional use permit for the secondary dwelling, conditional upon that the colors in this dwelling should be somewhat consistent with the original dwelling, that there won't be any additional lighting, there will be no rentals of that facility that they are building, and that the CUP will be reviewed again in June 2028 (Johnson/Kruse). **Motion carried.**
8. St Croix Crossing – bypass and passing lanes on Hwy 35, concerns of neighbors: Tom Tierney and Jeff Johnson were present to discuss the concerns they have, as well as request for assistance with the requested changes that can be included in the Developer's Agreement. This item will be placed on the agenda for June to be revisited.

MOTION to move Item 11a-Public Works-Houlton MS4 Presentation up to this point on the agenda (Johnson/Kruse). **Motion carried.**

9. Houlton MS4 presentation: Erik Peters, Stantec was present to discuss the Houlton MS4 and presentation. The presentation will be placed on the website and in the newsletter. Laurie DeRosier commented that a property on 132nd Street that has an out lot for sale for \$2.5 million.

MOTION to move Item 16-Operator Licenses: Jennifer Heffron to this point on the agenda (Johnson/Marshall). **Motion carried.**

10. Operator Licenses: Jennifer Heffron: Jennifer Heffron was present to discuss her background check and reasons for omitting answers on her application. **MOTION** to approve the operator license for Jennifer Heffron on the condition of correcting the new documentation for the application (Marshall/Kruse). **Motion carried.**

11. Town Hall Building update

- a. Pay Request #11 for building-\$111,278.25: **MOTION** to approve Pay Request #11 in the amount of \$111,278.25 (Marshall/Kruse). **Motion carried.**
- b. St Croix Electric rebates: Justin Kruse stated he is working on finding information to file this electronically.
- c. Possible Change orders: No change orders at this time.
- d. Projected expenditures and available funds and timeline for construction
 - i. Updated estimate from SOS: Theresa Johnson discussed the change to the estimate to a lower cost. **MOTION** to approve SOS Office Furnishings estimate change to \$28,798.45 (Johnson/Marshall). **Motion carried.**
 - ii. Approval of storage racking and carts: Theresa Johnson discussed the storage racks and carts and the plan to move forward.
- e. Pay request and update from Sanitary System installation: **MOTION** for pay request of Zappa Bros. for the septic system totaling \$40,984.00 (Marshall/Kruse). **Motion carried.**
- f. Update on well testing and fire suppression system: The 75hp 7-stage pump will arrive next week for testing.
- g. Using work crew from correctional facility for move and moving of things out of shed: Theresa Johnson discussed the use of the work crew for the move.
- h. Generator: Justin Kruse discussed the request to rotate the generator away from the window at the Clerk's office.
- i. Concrete: Bruce Paulson discussed the concrete issue and need for

12. Build out in Fire Hall – update

- a. Sunnylink Estimate for Fire Dept Access Control: **MOTION** to approve the Estimate 11016 for Sunnylink in the amount totaling \$5,137.50 as presented (Kruse/Marshall). **Motion carried.**

13. Public Works

- a. 2025 Road maintenance project update
 - i. Containment for rock from maintenance project: Chris Marshall discussed the estimates for the containment project. **MOTION** to approve both bids for Wieser Concrete and Tuma Excavating in the amount of \$19,472.00 and a down payment of \$2,732.40 to Wieser Concrete (Kruse/Marshall). **Motion carried.**
- b. 25MPH signage on Main St, Houlton to provide consistency: Discussed the change in speed limit on Main St., Houlton. **MOTION** to change the speed limit signs on Main St., Houlton (Marshall/Kruse). **Motion carried.**
- c. 4 Control for spraying of weeds: Discussed the project with 4Control and a map was provided to them.
- d. 37th St – large Oak tree removal: Chris Marshall will take care of this removal.
- e. Driveway on Auwatukee: No one was present to discuss this item.

14. Parks, Trails and Recreation

- a. Contract for Boosters for use of the field: Clerk will send letter to Nick Vivian for review.

15. Plan Commission

- a. Junkyards and other chronic nuisances and enforcement issues: Nothing new to report at this time.
- b. Update to ordinances
 - 1. Ordinance 2025-04 – Chapter 156 – Signs- to set public hearing: Anton Rang discussed the Plan Commission’s revisions to Chapter 156 Signs. **MOTION** to set Chapter 156 Signs for public hearing at the June meeting (Johnson/Kruse). **Motion carried.**

16. Public Records Requests – progress and costs

17. Appointments to committees, commissions and boards. **MOTION** on the appointment of the people on the committees, commissions and boards (Marshall/Kruse). **Motion carried.**

18. Approval of Town Board minutes – April 10th and April 14th: **MOTION** to approve the Town Board Minutes for April 10th and April 14th (Marshall/Johnson). **Motion carried.**

19. 2024 Audit: **MOTION** to accept the audit information for 2024 (Marshall/Kruse). **Motion carried.**

20. Budget, Invoices, checks and bank balances: **MOTION** to approve Check Nos. 25921 through 25974 including transfers and EFT payments this month (Johnson/Kruse). **Motion carried.**

21. **MOTION** to go into Closed Session pursuant to Wis. Stat § 19.85(1)(e) and (1)(g). Roll call: Justin Kruse-Aye, Theresa Johnson-Aye, Richard Hailey-Aye, Chris Marshall-Aye, Dan Gavin-Aye. **Motion carried.**

Closed Session:

- c. Wis. Stat. § 19.85(1)(e) and (1)(g) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session / Conferring with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved;
 - ii. Stantec Resolution regarding Well and Fire Suppression System
- d. Wis. Stat. §19.85(1)(g) – Conferring with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
 - iii. Michaud Junkyard
 - iv. Terwey dog issues, burning and camping
 - v. Cox Non Conforming structure
 - vi. Murawski CUP compliance.
 - vii. Brewster claim

MOTION to go into Open Session (Kruse/Johnson). **Motion carried.** Open Session:

22. Motions regarding any decision from closed session: **MOTION** to change our June meeting to June 5th (Johnson/Kruse). **Motion carried.**

23. Adjournment: **MOTION** to adjourn at 9:16 pm (Kruse/Marshall). **Motion carried.**

Minutes submitted by Teri Kelly