

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, March 4, 2025 – 6:00PM

CALL TO ORDER By Town Board member Chris Marshall at 6:03pm.

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE *Posted as required.*

ROLL CALL *Members Marshall, Simpson, and Zahler were present. Chair Carlson was also present on Zoom, however Chris Marshall acted as chair for this meeting. Alternate Haley was also present, with Haley moving to an active position for this meeting.*

ADOPTION OF AGENDA *Motion to adopt the agenda (Zahler/Marshall) passed.*

APPROVAL OF PRIOR MEETING MINUTES – 1/07/2025 and 2/04/2025 *Motion to adopt the minutes of the Jan. 7 and Feb. 4, 2025 meetings (Marshall/Carlson for both meetings) passed.*

Business:

- 1 2025 Road Projects:
 - 1.1 144th Ave. remaining work for completion in 2025. Any updates or issues. *Kelly from Stantec advised that the road has held up well over the winter, and they are continuing to monitor it. Mark Simpson asked if there is any difference to roads left as gravel over a winter vs. roads built and paved within the same summer. Kelly advised there is no appreciable difference.*
 - 1.2 2025 Road project discussion, including crack patching and seal coating. *Kelly advised that the bid spec. was published on 3/06 and also 3/13. There will be an electronic opening of bids on 3/25.*
- 2 Other road projects: *None.*
- 3 Damages to roads:
 - 3.1 Any other road damage issues. *Road restrictions were put on by the county and town yesterday (3/03). St. Croix County advises the timing of road restrictions to the towns. The town chair can override for town roads.*
- 4 Signage - any signage issues.
 - 4.1 Consistency of speed limits on Main St. in Houlton. *If approved by Town Board, signs need to be ordered for this. Chris will create a work order for Todd.*
- 5 Remembering Bob Marty. *Naming town tractor or plaque to honor Bob (if confirmed by Town Board). Mark Simpson suggested that the Public Works building be dedicated in Bob's name. Rick suggested "The Marty Maintenance Building". Chris will add that to the list.*
- 6 Scheduling annual road inspections. *The committee set March 26 & 27 and April 2 & 3 for road inspections. Which date is used will depend on the weather. A meeting agenda will be posted.*
- 7 Discussion of tractor and mower equipment replacement. *Chris brought a quote from John Deere; configurations included a "bat-wing" rear mower, or side boom mower, and a loader bucket. The group discussed and felt that a combination of bat-wing and boom mowers would work the best for our ditches, so that we can reach all the way to the far side of the ditches. The loader bucket would probably not work for this configuration, however a used skid loader could probably be bought for about the same price. Chris will get a re-bid from John Deere for this configuration.*
- 8 General maintenance:
 - 8.1 Completion of work orders. *Ok.*

- 8.2 Tractor and equipment maintenance. *The tractor is currently at the dealer in Rice Lake for annual service. Chris will be meeting with the tractor drivers soon.*
- 8.3 Maintenance issues not addressed above.
- 9 Seasonal maintenance:
 - 9.1 Winter:
 - 9.1.1 Snowplowing status. *Ok.*
 - 9.1.2 Winter tree cutting and trimming.
 - 9.1.3 Any other work needed.
- 10 Review of bills and expenditures for previous month(s).
- 11 2025 expenses to date vs. budget.

- **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.
 - ***Taken after item 2:*** *Laura Hilsie from Pioneer Ridge had questions about when those roads are scheduled for the next crack seal and seal coating.*
 - ***Taken after item 11:*** *The group discussed the latest proposal map from St. Croix County showing the Eckert Blufflands Park, as it will affect town road Old Hwy. 35. This was for awareness only, and no decisions or motions were made.*
- Items for Town Board Agenda *None.*
- Items for next Public Works Committee Agenda *Items 1-4, 7-11, Road inspection results, Eckert Blufflands Park affect on town roads.*
- Date for the next Public Works Committee meeting. Note that April 1 is an election day, so the meeting date will be April 8, per the Town Clerk.
- Adjournment *A motion to adjourn (Simpson/Haley was made and passed at 7:23pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V-Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.