

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, February 4, 2025 – 6:00PM

CALL TO ORDER By Town Board member Chris Marshall at 6pm.

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE *Posted as required.*

ROLL CALL *Members Carlson, Marshall, Simpson, and Zahler were present. Alternates Haley and Weber were also present, with Haley moving to an active position for this meeting. Town Chair Johnson was also present for the first part of the meeting, as was Dan Gavin from the Town Board.*

ADOPTION OF AGENDA *Motion to adopt the agenda (Carlson/Marshall) passed. A motion was made (Carlson/Marshall) to take item #6 and move it ahead of item 2. the motion passed.*

APPROVAL OF PRIOR MEETING MINUTES – 12/03/2024 *Minutes of the meeting were not available. This will be tabled until the March meeting.*

Business:

- 1 Selection on an interim committee chair. This is required to be first on the agenda. *A motion was made (Marshall/Zahler) to make Jeff Carlson the committee chair until the April election, The motion passed.*
- 2 2025 Road Projects:
 - 2.1 144th Ave. remaining work for completion in 2025. Any updates or issues. *No further work on this. The road is holding up for the winter.*
 - 2.2 2025 Road project discussion, including crack patching and seal coating.
 - *Lee passed out a proposed list of work for this summer. A motion was made (Simpson/Haley) to approve this list and forward it to the Town Board for approval.*
 - *Also discussed was striping of Valley View Trail. The group discussed whether to stripe fog lines, center lines, or both. Lee asked is there a problem on this road, due to accidents of cars going into the ditch? Dan Gavin advised that all new projects with Stantec are currently on hold (crack patching and seal coating are existing projects). A motion was made (Carlson/Haley) to put the striping discussion on hold for now.*
- 3 Other road projects: *None.*
- 4 Damages to roads:
 - 4.1 Any other road damage issues. *None.*
- 5 Signage - any signage issues.
 - 5.1 Consistency of speed limits on Main St. in Houlton. *This was covered at the January meeting.*
 - 5.2 *It was noted that the stolen No Parking signs from Nelson Farm Lane showed up in the State Park Parking lot during January.*
- 6 Remembering Bob Marty. Discussion and re-assignment of duties. *A moment of silence was held to honor Bob and the work he has done for the town. Re-assignment of duties will come at a later time.*
- 7 Discussion of tractor and mower equipment replacement. *Chris will bring information in March.*
- 8 General maintenance:
 - 8.1 Completion of work orders. *Ok.*
 - 8.2 Tractor and equipment maintenance. *The tractor will be sent for yearly maintenance in the spring.*

- 8.3 Maintenance issues not addressed above.
- 9 Seasonal maintenance:
 - 9.1 Winter:
 - 9.1.1 Snowplowing status. *There was discussion of future costs due to inflation and fuel prices.*
 - 9.1.2 Winter tree cutting and trimming. *Ok.*
 - 9.1.3 Any other work needed. *None.*
- 10 Review of bills and expenditures for previous month(s).
- 11 2025 expenses to date vs. budget.
- **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.
 - *Dan Gavin proposed that we name the town tractor or post a plaque to honor Bob Marty, as he was very involved in Public Works, and drove the tractor for ditch mowing. This will be added to the PW agenda for March.*
 - *Chris Dewske requested that that Public Works look into the missing section of his driveway from the last Awatukee Tr. resurfacing, and also requested that we not mow the ditch area where the milkweeds are, due to butterfly hosting in those weeds. This is already an item on the next Town board agenda, and will be added to the PW agenda for March.*
- Items for Town Board Agenda *Item 2.2 (2025 road work)*
- Items for next Public Works Committee Agenda *Items 1-5, 7-11, Naming tractor, Dewske driveway.*
- Date for the next Public Works Committee *Marsh 4 at 6pm.*
- Adjournment *A motion to adjourn (Simpson/Haley was made and passed at 7:17pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V-Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.