

MINUTES

JOINT MEETING of the PARKS, TRAILS AND RECREATION COMMITTEE and TOWN BOARD

Town of St. Joseph - St. Croix County, Hudson WI

August 21, 2024

Meeting ID: 863 2496 6947 **Passcode:** 902035

CALL TO ORDER: By Janet Lindstrom at 6:03 pm

STATEMENT OF PUBLIC NOTICE: (yes)

ROLL CALL: Janet Lindstrom, Pat Tuma, Mark Vanasse, Tammie Kass, Nina Boonacker,

ADOPTION OF AGENDA: N. Boonacker 1st, M. Vanasse 2nd passed.

APPROVAL OF PRIOR MEETING MINUTES: July 17, 2024 by M. Vanasse 1st, N. Boonacker 2nd, passed.

Dates of Upcoming Meetings & Gatherings

<i>Fall Festival Town Hall</i>	<i>Saturday</i>	<i>Sept. 21</i>	<i>8 AM- 11 AM</i>
<i>Pancake Breakfast Town Hall</i>	<i>Saturday</i>	<i>Sept. 21</i>	<i>7 AM- 9 AM</i>
Finance Committee	Tuesday	TBD	6 PM
Fire Department	Monday	Oct. 7	6 PM
Parks, Trails and Recreation	Wednesday	Oct. 16	6 PM
Planning Commission	Wednesday	Oct. 2	6:30 PM
Public Works	Tuesday	Oct. 1	6 PM
Technology	Tuesday	Sept. 24	6 PM
Town Board	Thursday	Oct. 10	6 PM

PUBLIC COMMENT:

1. **Committee Meeting updates:** Volunteers needed to weed and clean up flower beds on east side of town hall. Meet with Jan Gavin Wed. Sept. 18 at 8 am. The Highway 35 off road trail is in construction phase 1 from North End Road in the Village of North Hudson to Old Hwy 35. For more information and maps go to: <https://www.sccwi.gov/1060/Highway-35-Off-Road-Trail>.
2. **Ball Field Updates:** No update.
3. **Review Budget:** No concerns.

BUSINESS:

1. **Volunteer Opportunities:** Listed below under individual parks.
2. **Budget Discussion:** Retention pond budget was \$2000. Actual cost was approximately \$1400. Playground plantings and landscaping came in under budget at \$14,729. Actual budget \$15,000.
3. **Review and Discussion of ToSJ park properties, site inspections:**
 - a. **Town Hall Park and Prairie Area:** The mulch in the retention pond/rain garden is being washed down stream. One to two hours of work are needed to build a rock dam to contain the mulch.

Prairie path will need to widen. Kyle will check out the trail and brush it out. Buckthorn removal is needed along the trail.

- b. **Nature Preserve:** Flowers are past their peak. Volunteers can work on sanding wood benches and staining benches.
 - c. **Perch Lake Launch Area and Parking Lot:** M. Vanasse spent time weed whipping the steps at Perch Lake. Volunteer opportunities include weed and buckthorn removal as needed.
 - d. **Thelen Cemetery:** Laurie DeRosier mentioned 2-3 hours will be needed to add clean gravel on the path and remove Buckthorn. Volunteers will try to meet this month or early September. Nina will see what it costs to get 10 tons of trap rock for the trails.
 - e. **Hwy 35 Rest Area:** K. Lindstrom mowed the area.
 - f. **Bike/ Pedestrian Trails and Facilities:** A feasibility study needs to be done prior to the next Tap Grant Cycle in 2026. Stantec's proposal is estimated at \$58,000. The submission for the Tap Grant will need to be completed by Nov. 2025. The grant is an 80/20 match. There is a need for a discussion with the DOT concerning the right away.
4. **Fall Festival:** Hours will be 8 am to 11 am for the Fall Festival. Pancake Breakfast is scheduled from 7am-9 am. A variety of plants, bake goods, crafts, jelly & jam, honey, mums, jewelry and cards will be on sale. There will be animals, crafts and a scavenger hunt for the kids.
5. **Review Annual Work Plan:** Please give all added work plan items to J. Lindstrom. Finalize work plan and budget for 2025.
6. **Grant Information:** T. Kass has expressed interest in working on securing grants. She is researching and identifying grant priorities. Grants are also needed for new benches at the playground as well as buckthorn, nonnative species, and diseased tree removal at the Preserve. The Preserve could also use bathrooms, a shelter and a bike repair station. St. Croix County has received a Tap Grant to complete Phase #2 of the Bike/Pedestrian Trail to Willow River State Park. Work on Phase I of the bike trail is currently in progress from
7. **Committee or Subcommittee Recommendations to the Town Board:** Schedule a meeting to address the steps needed to secure a grant for the bike trail.

Next Regular Meetings: September 18, 2024

Motion to adjourn: M. Vanasse, passed.

Minutes respectfully submitted by Pat Tuma