**Town of St. Joseph- St. Croix County, WI**

**Minutes for the Finance Committee Meeting and Town Board**

**St. Joseph Town Hall**

**July 16, 2024**

Call to Order by Chair Bob Marty at 6:00 pm
Pledge of Allegiance recited
Statement of Public Notice read by Clerk
Roll Call: Chair Bob Marty, Theresa Johnson, Deb Weber, Teri Kelly. Not Present: Deb Buerkley, Anton Rang, Zac Spates
Adoption of the Agenda: **MOTION** to adopt the agenda as presented (Johnson/Weber). **Motion carried.**
Approval of Prior Meeting Minutes: **MOTION** to approve the Minutes (Johnson/Weber). **Motion carried.**
Public Comment: None
Items for committee discussion and/or action:

1. Review of 2024 budget year to date: Discussed current 2024 budget to date with updates, including animal control, road maintenance, and Town Hall Park.
2. Review of 2023 Audit: Audit was reviewed by the members, no questions or concerns at this time.
3. Review of all bank accounts since April 9, 2024: No issues or concerns to report at this time. All reconciliations have been going well.
4. Review of loan commitments: Reviewed the loan commitments and there are no concerns at this time.

Zac Spates present at 6:13 pm: Discussed fire signs with Zac Spates. Zac stated the Fire Department budget is on track at this time.

5. Update of 10-year plan: discussed the updated 10-year plan spreadsheet. Clerk and Matt Moore will work on updating the future projections.
6. Financing and update w/expenses for Town Hall: Reviewed the building spreadsheet and current financial situation. Discussed the project timeline.

**Items for next Finance Committee or Town Board Agenda:** Remove audit, add preliminary 2025 budget.

**Date for next Finance Committee Meeting:** October 15, 2024

**Adjournment: MOTION** to adjourn at 6:36 pm (Johnson/Weber). **Motion carried.**

Minutes submitted by Teri Kelly.