

Town of St. Joseph - St. Croix County, WI
Minutes of Town Board Working Session
St. Joseph Town Hall
Monday, January 27, 2025

Call to Order by Chair Theresa Johnson at 5:35 pm

Statement of Public Notice read by Clerk

Roll Call: Chair Theresa Johnson, Matt Moore, Dan Gavin. Not Present: Chris Marshall, Justin Kruse

Adoption of Agenda: **MOTION** to adopt the agenda (Gavin/Johnson). **Motion carried.**

Pledge of Allegiance recited.

MOTION to go into Closed Session per Wis Stats 19.85(1)(c) for considering employment promotion, compensation or performance (Johnson/Moore). Roll Call: Dan Gavin-Aye, Matt Moore-Aye, Theresa Johnson-Aye. **Motion carried.**

Closed Session per Wis Stats 19.85(1)(c) for considering employment promotion, compensation or performance —Fire Chief and Tractor Drivers annual review and compensation review.

1. Zac Spates

Chris Marshall present at 5:53 pm

2. Tractor Drivers

MOTION to go into Open Session (Gavin/Marshall) Roll Call: Matt Moore-Aye, Chris Marshall-Aye, Dan Gavin-Aye, Theresa Johnson-Aye. **Motion carried.** Open Session: to act on any matters in closed session and continue with reviews of contractors. No action taken at this time.

3. Stantec Engineering – Lee Mann/Bruce Paulson were present. Dan Gavin discussed services provided, which are billed to developers, and that we need more updates or details ahead of time to provide information.
 - a. Review of fire suppression system upgrade: Reviewed the current status of the fire suppression system upgrade.
 - b. Change order #6 – fire suppression system: Reviewed newly received Change Order #6 regarding the fire suppression system. Discussed payment regarding the Change Order and the Board is only comfortable approving the Change Order regarding work to be completed and not anything regarding amounts or payment of Change Order #6. **MOTION** to approve the change order that was submitted by Berghammer Builders for the amount of \$66,345.00 which includes the dry sprinkler system in the attic and the changes to the pump controls by Butterfield and that the Town is expecting that there will be an agreement in the future between Stantec and ourselves regarding this cost (Johnson/Marshall). **Motion carried.** **MOTION** that the Town of St. Joseph currently suspend any new business activity with Stantec, including but not limited to public works, planning, development, and so on for any project or business activity that the Town would be responsible in paying for (Gavin/Marshall). **Motion carried.** Lee Mann stated Phil Carlson will be retiring soon. Others at Stantec will be available, if needed. Lee Mann also stated that he has been in communication with the owner of 611 Old Mill Road regarding a potential road with a cul-de-sac that will be needed. This will be brought to the February 13th Board Meeting.
4. Dunn Right Cleaners – Robin Hendrickson was present to discuss work performed and quality of work.

5. Dedicated Animal Control – Daryl Hall was present to discuss work performed and quality of work.
6. Sunnylink – Tim Whiteside was present to discuss work performed and quality of work. Would like to start on the new building when it when the walls are sheet-rocked, but before the ceiling is sheet-rocked.
7. Bladerunner – Mike Marty was present to discuss work performed and quality of work.
8. Tuma Excavating – Todd Tuma was present to discuss his contract, work performed and quality of work.
9. Schmitt and Sons – Steve Schmitt was present to discuss work performed and quality of work.

Adjournment: **MOTION** to adjourn at 7:37 pm (Gavin/Moore). **Motion carried.**

Minutes submitted by Teri Kelly.