

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, October 29, 2024 – 6:00PM

The November Public works meeting was held 1 week early due to the election on our normal meeting night of Tuesday Nov. 5.

CALL TO ORDER *By Mark Simpson at 6:00pm.*

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE *Posted as required.*

ROLL CALL *Members Carlson, Marshall, and Simpson were present. Alternates Haley and Weber were also present, and added as active members for this meeting.*

ADOPTION OF AGENDA *Motion to adopt the agenda (Carlson/Marshall) passed.*

APPROVAL OF PRIOR MEETING MINUTES – 10/01/2024 *Motion to adopt the minutes of the Oct. 1, 2024 meeting (Marshall/Carlson) passed.*

Business:

1 2024 Road Projects:

- 1.1 2024 Road project discussion, including crack patching and seal coating. *The project is completed. The bid was \$429,248.50, and the final cost was \$428,507.81, including additional crack sealing on Birch Park roads, 31st and 33rd streets, and 138th Ave., plus patching on White Eagle Trail. This will close during the Town Board meeting during the Nov. or Dec. meeting.*
- 1.2 2024 road project on 144th Ave. Any updates or issues. *The gravel base is installed per spec., and completed. It will remain gravel for this winter. The cost portion that the town is responsible for needs to be calculated.*

2 2025 Road Projects:

- 2.1 2025 Road project discussion, including crack patching and seal coating. *The plan is to complete seal coating on 31st and 33rd streets, and 138th Ave. Alternates for seal coating and crack patching need to be determined, and formalize the project during January. Chris will discuss crack patching and seal coating on 150th Ave. with the Town of Somerset, as this is a shared road.*

3 Other road projects: *None.*

4 Damages to roads:

- 4.1 Any other road damage issues. *None.*

5 Signage - any signage issues. *Four cars were towed from Nelson Farm road after the No Parking signs were put up.*

6 Traffic Reports. *None.*

7 Discussion of tractor and mower equipment replacement.

- *Chris is looking at a bid for the next size up John Deere tractor from what we have now, and adding a batwing 3-piece mower and loader bucket on it. The trade-in value of our current tractor/mower is about \$90,000.*
- *Chris will also price an equivalent Kubota tractor/mower.*
- *There was discussion of skipping seal coating for 1 year, and use those funds to pay for a new tractor. Since the purchase is about 2 years off, that discussion can wait.*

8 General maintenance:

- 8.1 Completion of work orders.

- 8.2 Tractor and equipment maintenance. *The mower deck is inoperable, with a broken pump shaft. Chris is working to get the parts to fix it.*
- 8.3 Maintenance issues not addressed above.
- 9 Seasonal maintenance:
 - 9.1 Summer:
 - 9.1.1 Pothole repair.
 - 9.1.2 Shoulder repair. *Shoulders are looking good.*
 - 9.1.3 Gravel road maintenance.
 - 9.1.4 Weed removal/spraying.
 - 9.1.5 Tractor mowing.
 - 9.2 Winter:
 - 9.2.1 Snowplowing status. *No snow yet, so no plowing.*
 - 9.2.2 Winter tree cutting and trimming. *None as yet.*
 - 9.2.3 Any other work needed.
- 10 Review of bills and expenditures for previous month(s).
- 11 2024 expenses to date vs. budget.

- **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.
- Items for Town Board Agenda *None.*
- Items for next Public Works Committee Agenda *1.2, 2-11. Item 9.1 (Summer Maint.) will be dropped for the winter.*
- Date for the next Public Works Committee *Dec. 3 at 6pm..*
- Adjournment *A motion to adjourn (Simpson/Marshall) was made and passed at 6:36pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.