

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, October 1, 2024 – 6:00PM

CALL TO ORDER *By chair Marty at 6:03pm.*

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE *Posted as required.*

ROLL CALL *Members Carlson, Marshall, Marty, and Simpson were present. Alternates Haley and Weber were also present.*

ADOPTION OF AGENDA *Motion to adopt the agenda (Carlson/Marshall) passed.*

APPROVAL OF PRIOR MEETING MINUTES – 9/03/2024 *Motion to adopt the minutes of the Sept. 3, 2024 meeting (Marshall/Carlson) passed.*

Business:

- 1 2024 Road Projects:
 - 1.1 2024 Road project discussion, including crack patching and seal coating. *This is completed. Some additional crack sealing was authorized by the Town Board. It is not completed yet.*
 - 1.2 2024 road project on 144th Ave. Any updates or issues. *Conditional approval by the Town Board by be needed paving after Oct. 15. No building permits will be issued until first layer of paving is completed.*
- 2 Other road projects:
- 3 Damages to roads:
 - 3.1 *There is some damage to the road and seal coating by a contractor at 1235 60th St. Bob will contact the homeowner for information on who the contractor is, and we will proceed from there.*
 - 3.2 Any other road damage issues.
- 4 Discuss seal coating new subdivision roads at 3 years. *Waiting on action from Town Board. The board approved this at the Sept. meeting, and it is now included in Chapter 149.*
- 5 Signage - any signage issues. *We are waiting to receive No Parking signs for Nelson Farm Road and Land, and Perch Lake Road.*
- 6 Traffic Reports. *A traffic study was taken on Scott Road during the County A closure. Traffic is heavy at 5000-5800 cars per day on weekdays, with highs during morning and evening rush hours. Speed is averaging 45-49 mph. Reports were sent to PW committee and Town Board members.*
- 7 Status of cluster mailbox ordinance in Chapter 149-Roads, Driveways, etc. *The board approved this at the Sept. meeting, and it is now included in Chapter 149.*
- 8 Discussion with winter snowplowing contractors. *Bob will contact them. The vendors had no complaints or issues to bring up for this year when Bob contacted them. The extension to 60th St (south of Cty. E) will be plowed this winter.*
- 9 Discussion of tractor and mower equipment replacement. *Chris received a quote to purchase a new John Deere tractor at \$188,914.54, including a wing mower like our current tractor. It was mentioned that a 3-blade "bat wing" mower may be cheaper. There are some advantages and limitations to using that type of mower, compared to our current setup. We need to look at alternatives, including leasing a tractor and mower.*
- 10 General maintenance:
 - 10.1 Completion of work orders.

- 10.2 Tractor and equipment maintenance. *We spent \$3,552.25 for new front tires on the tractor. The old tires had steel cords visible on the wear surface.*
- 10.3 Maintenance issues not addressed above.
- 11 Seasonal maintenance:
 - 11.1 Summer:
 - 11.1.1 Pothole repair.
 - 11.1.2 Shoulder repair. *Bob and Todd made a list of shouldering needs. Work is in progress on this.*
 - 11.1.3 Gravel road maintenance.
 - 11.1.4 Weed removal/spraying.
 - 11.1.5 Tractor mowing. *We are still mowing ditches into fall.*
- 12 Review of bills and expenditures for previous month(s).
- 13 2024 expenses to date vs. budget.

- **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.
- Items for Town Board Agenda *None.*
- Items for next Public Works Committee Agenda *Items 1-3, 5, 6, 9-13; add 2025 road projects, winter maint.*
- Date for the next Public Works Committee *Oct. 29, due to election on Nov. 5*
- Adjournment *A motion to adjourn (Simpson/Carlson) was made and passed at 6:57pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.