

MINUTES of the JOINT MEETING of the TECHNOLOGY COMMITTEE and TOWN BOARD

September 24, 2024

CALL TO ORDER by Chair John Ringhofer at 6:01 pm

STATEMENT OF PUBLIC NOTICE read by Chair John Ringhofer

ROLL CALL: Chair John Ringhofer, Anton Rang, Mary Tyson, Teri Kelly, Theresa Johnson

PLEDGE OF ALLEGIANCE recited

ADOPTION OF AGENDA: **MOTION** to adopt the agenda (Rang/Tyson). **Motion carried.**

APPROVAL OF MINUTES: Technology Committee Minutes of 8-27-2024 Meeting: **MOTION** to approve the Minutes from the August 27, 2024 meeting (Ringhofer/Kelly). **Motion carried.**

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION and/or ACTIONS BY COMMITTEE

1. Interview potential new committee member and make recommendation: Peter Gallick will be interviewed at the November meeting.
2. Ongoing Items
 - Google Drive/Shared Storage Solution:
 - Synology: Training and operating materials will be created by Tim Whiteside. This will be discussed at the November meeting.
 - Town Hall update: Flooring has been poured. Expect to be framed with a roof by October 10th. IT and AV will do a walk through on October 24th.
 - IT Quotes: Tim will revise the quotes after the walk through.
 - AV Quotes: The Board approved the quote from CTI, with the less expensive camera, at the September Board meeting.
 - Update on fiber between the buildings: NW Communications is running a new line from the box (corner of Cty V and Cty E). St. Croix Electric, Midwest Gas, and NW Communications all met together to coordinate.
 - Password management
 - Password storage
 - Computer Lifecycle Management: Discussed the desktops and laptops and when they were purchased. Will update the list to include the server, Fire Dept desktops, and election equipment.
 - Website Update: No new updates to the website, continuing to update the website pages as items arise.
 - Review IT Budget: Discussed raising the budget number. Agreed to raise the budget to \$20,000. Will update the budget into three sections: hardware, software, services. Will also look into the lease for the office printer.

RECOMMENDATIONS TO TOWN BOARD: None.

ITEMS FOR NEXT AGENDA:

DATE OF NEXT MEETING: **MOTION** that the next Technology Committee meeting will be November 21, 2024 at 6:00 pm. (Ringhofer/Rang). **Motion carried.** **MOTION** to change the starting time of the Technology Committee starting with the November meeting from 6:00 pm to 6:30 pm (Ringhofer/Rang). **Motion carried.** Clerk will notify Peter Gallick and Joel Skinner.

ADJOURNMENT: **MOTION** to adjourn at 6:39 pm (Tyson/Rang). **Motion carried.**

Minutes submitted by Teri Kelly.