

**Town of St. Joseph - St. Croix County, WI**  
**Minutes for the Joint Meeting of the Public Works Committee and Town Board**  
**St. Joseph Town Hall**  
**Tuesday, June 4, 2024 – 6:00PM**

**CALL TO ORDER** *By chair Marty at 6:01pm.*

**PLEDGE OF ALLEGIANCE**

**STATEMENT OF PUBLIC NOTICE** *Posted as required.*

**ROLL CALL** *Members Carlson, Marshall, Marty, Simpson, and Zahler were present. Alternate Haley was also present.*

**ADOPTION OF AGENDA** *Motion to adopt the agenda (Simpson/Carlson) passed, with the change of moving item #11 to the second item of the meeting. For the minutes, this will still show as item #11.*

**APPROVAL OF PRIOR MEETING MINUTES – 5/07/2024** *Motion to adopt the minutes of the May 7, 2024 meeting (Zahler/Simpson) passed.*

**Business:**

- 1 2024 Road Projects:
  - 1.1 2024 Road project discussion, including crack patching and seal coating.
    - *Mike Hirsch will be the new project inspector for Stantec, He was introduced at the meeting.*
    - *Patching on Valley View Trail is completed. River road patching will begin tomorrow.*
    - *Lee advised that 89<sup>th</sup> St. has alligator cracks, and it would be best to just seal coat it this year, then add it to the 2030 list for road work. This will save us 3 to \$4000.*
  - 1.2 2024 road project on 144th Ave. Any updates or issues. *The developer has submitted the road plans. They are being reviewed now. Build will likely take place in August, per Doug.*
- 2 Other road projects: *Todd is patching spots on Arbor Hills Court prior to the scheduled seal coating.*
- 3 Damages to roads:
  - 3.1 Any other road damage issues. *None.*
- 4 Discuss seal coating new subdivision roads at 3 years. *Waiting on action from Town Board. The board is exploring this. Lee is working on language for the ordinance. At a previous town Board meeting, it was suggested this cost could be cost-shared between the Town and the developer. Jeff Carlson stated that he felt that cost-sharing should be taken off the table, as the cost of this would not be known up front.*
- 5 Signage - any signage issues. *Bob has 30 street signs for replacement; also some chevron and curve signs. Signs are ordered for stolen signs at 60<sup>th</sup> St. and Perch Lake Road. A new sign at Bluebird Tr. at Rolling Hills Tr. Is incorrect – it should be just “Bluebird Tr.”, not “Bluebird Tr. N”. Mark Simpson will fix the sign to remove the N.*
- 6 Traffic Reports. *Reports were emailed out for the western part of Valley View Trail. Currently studying Houlton School Circle, and will next be checking other streets in Houlton, due to resident complaints.*
- 7 Review of Town Ordinance Chapter 149 on roads. *Waiting on action by Town Board. Still waiting.*
- 8 Setting of weight restrictions – who, when, how, why. *Continued discussion from April meeting. This was left on the agenda by mistake.*
- 9 General maintenance:
  - 9.1 Completion of work orders.

- 9.2 Tractor and equipment maintenance. *The tractor is back and running ok now. Chris found that 3-5 incidents of these failures on this model tractor, so the failure may be a warranty issue, and the Town is holding off on paying the bill.*
- 9.3 Maintenance issues not addressed above.
- 10 Seasonal maintenance:
- 10.1 Summer:
- 10.1.1 Pothole repair. *Todd is working on repairing potholes.*
- 10.1.2 Shoulder repair. *There is some shoulder repair needed on Valley View Tr.*
- 10.1.3 Gravel road maintenance.
- 10.1.4 Scheduling of tractor tasks:
- 10.1.4.1 Mowing *Moving forward now that the tractor is back.*
- 10.1.4.2 Tree grinding with forestry head.
- 11 Rail Drive milling back to gravel. Review cost estimate and make recommendation. *Lee send out an e-mail (attached) outlining the costs. There are many unknowns about this road, as it was built as a railroad bed, and never designed to be a road. The width and subgrade soils are of particular concern, and could result in high costs to rebuild it. It is very likely that any development of the Houle property at the east end of this road would get access from other surrounding roads where grades and access would be more appropriate. A motion was made (Simpson/Marshall) to just continue normal gravel maintenance on this road for the foreseeable future. The motion passed.*
- 12 Gopher problems at 85<sup>th</sup> St. and 140<sup>th</sup> Ave. Action recommendation. *Gopher Kill was used to eliminate the gophers. Ok now.*
- 13 Review of bills and expenditures for previous month(s).
- 14 2024 expenses to date vs. budget.
- **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer. *Comments were made about the asphalt connection of the 60<sup>th</sup> St. extension with Cty. Rd. E*
  - Items for Town Board Agenda *None.*
  - Items for next Public Works Committee Agenda *Items 1-7, 9-10, 13-14, Les Weber – interview for committee membership.*
  - Date for the next Public Works Committee *July 2 at 6pm.*
  - Adjournment *A motion to adjourn (Zahler/Carlson) was made and passed at 7:22pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- [clerk@townofstjoseph.com](mailto:clerk@townofstjoseph.com), Website: [www.townofstjoseph.com](http://www.townofstjoseph.com)

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.