

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Thursday, Apr. 4, 2024 – 6:00PM

This meeting was held on April 4 due to the election on April 2.

CALL TO ORDER by Secretary Simpson at 6:06pm.

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE *Posted as required.*

ROLL CALL *Members Carlson, Marshall, Zahler, and Simpson were present. Alternates Gavin and Haley were also present (Gavin left at 6:31).*

ADOPTION OF AGENDA *Motion to adopt the agenda (Marshall/Carlson) passed.*

APPROVAL OF PRIOR MEETING MINUTES – 3/05/2024 *Motion to adopt the minutes of the Mar. 5, 2024 meeting (Carlson/Marshall) passed.*

Business:

- 1 2024 Road Projects:
 - 1.1 2024 Road project discussion, including crack patching and seal coating.
 - *Bids are out, and will be opened next Tuesday. The 3 bidders were Allied, Fahrner, and Scott. This is going as planned. The work will include fixing the problems on the east end of River Road.*
 - *The bumps left over from last year's crack sealing on Valley View Road were discussed. Further discussion will be done with the contractors as to the best way to address the issue.*
 - 1.2 2024 possible road project on 144th Ave.
 - *The results from the soil borings are pointing to a full reconstruction of this road. The contractor will be doing the road design, with review by Stantec.*
- 2 Other road projects: *Road inspection was done on April 1, and the report was e-mailed on April 3. The committee also discussed the need for sweeping intersections and various roads. Lee reminded us that the MS-4 agreement requires us to sweep all roads in Houlton to remove sand. (I contacted Bob Marty after the meeting and alerted him about the need for sweeping.)*
- 3 Damages to roads:
 - 3.1 Any other road damage issues. *None.*
- 4 Discuss seal coating new subdivision roads at 3 years. *Waiting on action from Town Board. This is on the next Town Board agenda.*
- 5 Signage - any signage issues. *There are some signs to repair or straighten noted in the road report.*
- 6 Review of Town Ordinance Chapter 149 on roads. *A signage plate and cluster mailbox plate have been added to the ordinance. Waiting on final approval by the Town Board.*
- 7 Setting of weight restrictions – who, when, how, why.
 - *The county sets the date of restrictions, based on test points around the county. Imminent health risk trucks (example: sewer trucks) are exempt. Garbage trucks are the biggest violators, as they run weekly. Waste Management has the heaviest trucks, and could have run half loads to made pickups, but chose not to do any pickups while road restrictions were in place. They also did not ask for an overweight permit.*

- *Chris has asked for an RFP to invite new haulers into the town. Doug asked about having permits for town haulers – this could be covered in the RFP.*
 - *Rick will check with other town chairs about the actions they took during the road restrictions.*
 - *Note that this affects more than just garbage trucks. Cement trucks and construction equipment trucks are also affected, as they are heavy and can damage roads.*
 - *This will stay on the agenda for further discussion in May.*
- 8 General maintenance:
- 8.1 Completion of work orders. *Tuma work orders are OK; Willow River Tree Svc. Is working on theirs.*
 - 8.2 Tractor and equipment maintenance.
 - *The tractor is still at Barabeau. The left front hub only made it about a mile before failing. Chris has notified then that no payment will be made on the first repair until this is fixed and tested. Luckily, due to the extended fall season, we ended up in good shape as far as mowing goes.*
 - *Chris has spec.'d out a new John Deere, which could be bought, leased, or rented, as John Deere has a great municipal leasing program. However, there may be a 9-month lead time for this, and we could be forced to rent equipment in the meantime.*
 - 8.3 Maintenance issues not addressed above.
- 9 Seasonal maintenance:
- 9.1 Winter: *No discussion. This will be removed for the summer.*
 - 9.1.1 Snowplowing status.
 - 9.1.2 Winter tree cutting and trimming.
 - 9.1.3 Any other work needed.
 - 9.2 Summer:
 - 9.2.1 Pothole repair. *Noted in the road report.*
 - 9.2.2 Shoulder repair. *Noted in the road report.*
 - 9.2.3 Gravel road maintenance. *Gravel roads are in good condition for spring, and grading of many roads could be delayed until summer, or at least after spring rains. Those to be graded are noted in the road report.*
 - 9.2.4 Scheduling of tractor tasks: *On hold until after tractor repair is completed.*
 - 9.2.4.1 Mowing
 - 9.2.4.2 Tree grinding with forestry head.
- 10 Membership appointments for next term. *Committee members were reminded to send a letter or email to the Town Clerk if they wish to remain on the Public Works Committee.*
- 11 Review of bills and expenditures for previous month(s).
- 12 2024 expenses to date vs. budget.
- **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.
 - Items for Town Board Agenda *None.*
 - Items for next Public Works Committee Agenda *Items 1-9, 11-12.*
 - Date for the next Public Works Committee *May 7, 2014*
 - Adjournment *A motion to adjourn (Marshall/Zahler) was made and passed at 6:57pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V-Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.