

Town of St. Joseph - St. Croix County, WI
Meeting for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, Mar. 5, 2024 – 6:00PM

CALL TO ORDER by Chair Marty at 6:07pm.

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE *Posted as required.*

ROLL CALL *Members Carlson, Marshall, Marty, and Simpson were present. Alternate Haley was also present.*

ADOPTION OF AGENDA *Motion to adopt the agenda (Carlson/Marshall) passed.*

APPROVAL OF PRIOR MEETING MINUTES – 2/06/2024 *Motion to adopt the minutes of the Feb. 6, 2024 meeting (Carlson/Marshall) passed.*

Business:

- 1 2024 Road Projects:
 - 1.1 2024 Road project discussion, including crack patching and seal coating. *Lee passed out a spreadsheet of suggested road work for 2024. Rick Hailey suggested a light milling of the existing bumps (from last year's patching) on Valley View Road. It was decided this should be included in the bid. 89th St. was moved from the main bid list to the alternate bid list.*
 - 1.2 2024 possible road project on 144th Ave. *The soils report for 14th St. looks good. There were 8 road borings in total; the road is 2000 feet long. The developer's engineer will do the road design work, keeping mind the town road specifications.*
- 2 Other road projects: *On River Road, the - patches done last summer near Cty. Rd I are not holding. It may need to be milled down to gravel and repaved in those areas.*
- 3 Damages to roads:
 - 3.1 Any other road damage issues.
- 4 Discuss seal coating new subdivision roads at 3 years. *The town attorney feels this is do-able. He will discuss it with the Town Board.*
- 5 Signage - any signage issues. *Bob made a list of street signs to replace, and will forward it to Theresa to create work orders.*
- 6 Review of Town Ordinance Chapter 149 on roads. *Waiting on recommendations from Stantec. Stantec supplied a new plate for our road standards, showing placement of street signs and stop, curve, etc. signs. This will need to be approved by the Town Board.*
- 7 General maintenance:
 - 7.1 Completion of work orders. *No work orders this month.*
 - 7.2 Tractor and equipment maintenance. *We received a bill from Baribeau for the tractor maintenance. A front wheel hub was replaced. New front tires have been ordered. The old tires have 633 hours on them.*
 - 7.3 Maintenance issues not addressed above. *Chris has interviewed 2 new candidates for summer mowing work.*
- 8 Seasonal maintenance:
 - 8.1 Winter:
 - 8.1.1 Snowplowing status. *Ok.*
 - 8.1.2 Winter tree cutting and trimming. *Willow River Tree Service is working on 15th St. Rolling Hills Trail Will be next.*
 - 8.1.3 Any other work needed.

- 8.2 Summer: (due to early good weather)
- 8.2.1 Pothole repair. *It was decided that we should make diamond-shaped cuts for road patching, instead of square ones. This should help with settling within the patched area. Chris made an example patch on 124th Ave.*
- 8.2.2 Shoulder repair. *This is beginning as the frost leaves.*
- 8.2.3 Gravel road maintenance. *We will be using gravel from River Falls due to good quality.*
- 8.2.4 Scheduling of tractor tasks:
- 8.2.4.1 Mowing *We will be training new employees and mowing as soon as they are ready.*
- 8.2.4.2 Tree grinding with forestry head. *On hold.*
- 9 Review of bills and expenditures for previous month(s).
- 10 2023 expenses to end of year vs. budget.
- 11 2024 expenses to date vs. budget.
- **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.
 - Items for Town Board Agenda *Items 4 (3-yr. Seal coating), and 6 (signage).*
 - Items for next Public Works Committee Agenda *Discuss setting of weight restrictions.*
 - Date for the next Public Works Committee *April 4 (due to election on April 2)*
 - Adjournment *A motion to adjourn (Simpson/Marshall) was made and passed at 6:57pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V-Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.