

MINUTES of the JOINT MEETING of the PLAN COMMISSION and TOWN BOARD

Wednesday, January 3, 2024

St. Joseph Town Hall / Online

CALL TO ORDER by Chair Anton Rang at 6:33 pm

STATEMENT OF PUBLIC NOTICE read by Chair Rang

ROLL CALL: Chair Anton Rang, Carol Loncar, Dave L'allier, John Ringhofer, Rick Caruso; Online: Justin Kruse, Chris Matter, Erik Lorenz

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA: **MOTION** to adopt the agenda (Loncar/Ringhofer). **Motion carried.**

APPROVAL OF PRIOR MEETING MINUTES: **MOTION** to approve the December 6 and December 27 Meeting Minutes (Loncar/Ringhofer). **Motion carried.**

Chair Anton Rang requested to hold a special Plan Commission meeting on Wednesday, January 10, 2024, at 6:30 pm to hear the CSM for Hartman/Bratager.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION and/or ACTIONS BY COMMISSION

1. Rezoning of Steve Vader- 360 144th Ave, Houlton, WI PID030-1040-80-200: No action needed.
2. Plan commission alternate position: Town chair requested a re-vote with all 7 members voting: **MOTION** to recommend to the Town Board to appoint Joanne Kocik as the alternate position for the Plan Commission (Matter/Ringhofer). Roll Call: Rang-Aye, Ringhofer-Aye, L'Allier-Aye; Kruse-Aye, Loncar-Nay, Matter-Aye, Lorenz-Nay **Motion carried 5-2.** **MOTION** that we recommend to the Town Board that Craig Sykora be appointed by the Town Board (Rang/Loncar). Roll Call: Ringhofer-Aye, Lorenz-Aye, L'Allier-Aye, Loncar-Aye, Rang-Aye, Kruse-Nay, Matter-Nay. **Motion carried 5-2.**

Chris Matter was asked if she wanted to withdraw motion. She stated no.

3. Ordinance reviews in progress.
 - Chapter 14, emergency government: No update at this time. The Fire Chief and Town Chair are reviewing.
 - Chapter 114, intoxicating liquor and fermented malt beverages: Teri stated there are no substantive changes to Chapter 114, only small code reference number changes. Teri will speak with attorney.
 - Chapter 149, roads, driveways, etc. [At Public Works.]: No update at this time.
 - Chapter 160, snow and ice removal. — *Need red-lined version for town board.*
 - Chapter 170, zoning — *Need red-lined version; do other sections need review?:* We will get a redlined version from Chris. Anton will talk to Town Chair if there are any other sections that need to be reviewed.
 - Chapter 176, transient merchants: Rick Caruso discussed the potential changes to Chapter 176. **MOTION** to forward Chapter 176 Transient Merchants to the Town Board (Rang/Loncar). **Motion carried.**
 - Chapter A200, cable television franchise: No update at this time.
 - Chapter A202, gas franchise: No update at this time.
4. New proposed ordinance: Temporary structure & commercial tent permit ordinance: Anton discussed the new proposed temporary structure ordinance and potential changes. John Ringhofer suggested removing the winter prohibition section. Discussed the potential changes and need for this ordinance. Anton will review this ordinance and make further clarifications.
5. Standing items.

- 5a. Review of budget; updates from county; update on complaints: No comments on the budget at this time.

RECOMMENDATIONS TO TOWN BOARD: Both recommendations for alternate member to Town Board,

ITEMS FOR NEXT AGENDA: Special Meeting for CSM, carry forward ordinance reviews

ITEMS FOR TOWN BOARD AGENDA

ADJOURNMENT: **MOTION** to adjourn at 7:51 pm (Ringhofer/Loncar). **Motion carried.**

Minutes submitted by Teri Kelly