

**MINUTES of the JOINT MEETING of the
TECHNOLOGY COMMITTEE and TOWN BOARD
December 19, 2023 - 6:00PM**

CALL TO ORDER by Chair John Ringhofer at 6:01 pm

STATEMENT OF PUBLIC NOTICE read by Chair.

ROLL CALL: Chair John Ringhofer, Mary Tyson, Teri Kelly, Anton Rang; Online: Laurie DeRosier

PLEDGE OF ALLEGIANCE recited

ADOPTION OF AGENDA: **MOTION** to adopt the agenda of the Technology Committee (Rang/Ringhofer).
Motion carried.

APPROVAL OF MINUTES: Technology Committee Minutes of 11-28-2023: **MOTION** to approve the minutes from the November 28, 2023 (Ringhofer/Rang). **Motion carried.**

PUBLIC COMMENTS: Anton Rang stated that the "submit an issue" link on the website is not working.

ITEMS FOR DISCUSSION and/or ACTIONS BY COMMITTEE

1. Ongoing Items

- Sunnylink updates: Clerk has not received an update from Tim Whiteside. Will send Tim's contact information to John Ringhofer.
 - Disaster Recovery/Cloud Backup
- Google Drive/Shared Storage Solution: John will prepare the document to include that the Clerk is the facilitator of the Google Drive.
 - Document management
- Town Hall update:
 - Clerk provided updates as follows:
 - Bruce (Stantec) has set the plans for a separate HVAC system for the IT room
 - The south roof will be set up for solar
 - Bruce has a meeting setup with Tim Whiteside (Sunnylink) to verify lines, drops, etc.
 - Backup power to the new building:
 - same generator (routing power and right equipment in new building);
 - solar power;
 - small separate generator; or
 - UPSs for new building
- Review IT Budget: the 2024 budget is set at \$12,000

RECOMMENDATIONS TO TOWN BOARD: None

ITEMS FOR NEXT AGENDA: Sunnylink updates; Password management

DATE OF NEXT MEETING: January 23, 2024

ADJOURNMENT: **MOTION** to adjourn at 6:27 pm (Rang/Tyson). **Motion carried.**

Minutes submitted by Teri Kelly