

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, Dec. 5, 2023 – 6:00PM

CALL TO ORDER by Chair Marty at 6:00pm.

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE *Posted as required.*

ROLL CALL *Members Carlson, Marshall, Marty, and Simpson were present. Alternate Haley was also present. Town board member DeRosier was also present.*

ADOPTION OF AGENDA *Motion to adopt the agenda (Marshall/Carlson) passed.*

APPROVAL OF PRIOR MEETING MINUTES – 11/07/2023 *Motion to adopt the minutes of the Nov. 7, 2023 meeting (Carlson/Marshall) passed.*

Business:

- 1 2024 Road Projects:
 - 1.1 2024 Road project discussion. 144th Ave. may have road construction due to an 8 lot subdivision going in.
 - 1.2 2024 Road crack patching discussion. Lee passed out a sheet showing possible roads to do and their PASER ratings. We have new ratings for 2023. We have \$480k in the budget for 2024 crack sealing and seal coating. Also, Valley View has 800 feet that wasn't crack patched last year. Lee will look at 60th St. for crack patching needs. Various other roads were discussed, but we really need to wait until the spring road inspection to get an accurate view.
 - 1.3 2024 Road Seal Coating discussion. See 1.2 above.
- 2 Other road projects: Chris had a discussion with the owner of the patching machine that we used last summer. We did not get top-rated equipment, per the contract we got the "economy version". Top rated equipment would cost us roughly the same as bidding out the work to our normal vendors. North Hudson uses the "economy version" equipment, but doesn't have the distance from the PW shop that we have, so breakdowns are less of a problem.
- 3 Damages to roads:
 - 3.1 Any other road damage issues.
- 4 Signage - any signage issues. 27th St. street sign at Cty. E was stolen and has been replaced. Some other signs around the town need straightening.
- 5 Future needs discussion for town tractor. At what time should it be replaced, and with what equipment. Chris talked to John Deere leasing. They will show us what options are available.
- 6 General maintenance:
 - 6.1 Completion of work orders. Ok.
 - 6.2 Tractor and equipment maintenance. The tractor has a DEF code. It will be sent to Baribeau for yearly service. We have the ok from the town board to get new steer tires.
 - 6.3 Maintenance issues not addressed above.
- 7 Seasonal maintenance:
 - 7.1 Winter:
 - 7.1.1 November mowing (while weather allows it). Mowing was being done up to 2 days ago, when the tractor showed an error code.
 - 7.1.2 Snowplowing status. Ok. Low snow this year.

7.1.3 Winter tree cutting and trimming. *Chris will look into why the vendor for major tree cutting has not done any work recently.*

7.1.4 Any other work needed.

8 Review of bills and expenditures for previous month(s).

9 2023 expenses to date vs. budget.

- **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.
- Items for Town Board Agenda *None*.
- Items for next Public Works Committee Agenda *Items 1-4, 6-9*.
- Date for the next Public Works Committee *Jan. 2, 2024 at 6pm*.
- Adjournment *A motion to adjourn (Carlson/Marshall) was made and passed at 7:11pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.