

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Thursday, August 1, 2023 – 6:00PM

CALL TO ORDER by Chair Marty at 6:00pm.

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE

ROLL CALL Members Carlson, Marshall, Marty, Simpson, and Zahler were present. Alternate Hailey and Town board member DeRosier were also present.

ADOPTION OF AGENDA *Motion to adopt the agenda (Marshall/Zahler) passed.*

APPROVAL OF PRIOR MEETING MINUTES – 7/06/2023 *Motion to adopt the minutes of the July 6, 2023 meeting (Marshall/Zahler) passed.*

Business:

- 1 2023 Road Projects:
 - 1.1 Houlton major street project status. *Initial paving of Peterson, Rainbow, and State (North and South), streets is completed. The final lift should start on 8/24, and be completed by 8/31. Good weather this summer helped.*
 - 1.2 2023 Crack sealing and seal coating status. *Completed. Extra material was used to seal coat East Oaks and 50th St. The contractor needs to clean and smooth the upper parking lot. Laurie asked about using leftover trap rock on trails at the Thelen Cemetery.*
 - 1.2.1 Scott Rd. patching and seal coating status. *Completed.*
 - 1.2.2 River Road spray patching - funding request to Town Board. *Approved – work to be scheduled.*
 - 1.2.3 Rolling Hills Trail – re-doing seal coating and striping by Fahrner. *Scheduled for next week.*
 - 1.2.4 Results of spray patching on Valley View Trail. *Looks good. There has been a problem with the rented spray truck, and Chris has been working with the provider on it. We need to look at final costs vs. contracting this out for next year. Also, we need to walk the road prior to patching and mark the spots first.*
- 2 Other road projects: *Todd completed the tree clean-up today. He will start patching work on North Bay Road.*
- 3 Damages to roads:
 - 3.1 Houlton Main St. patching status. *Paved and completed.*
 - 3.2 Animal digging and undermining of 85th St. roadbed status. *The animal was determined to be a badger. Concrete was used to fill the holes.*
 - 3.3 Barriers on Walsh Road. *This has been fixed.*
 - 3.4 Any other road damage issues. *None.*
- 4 Signage - any signage issues. *New signs have been put up. We will use Torx lag screws in the future to deter sign theft.*
- 5 Discuss results of recommendation to Town Board regarding clustering of mailboxes in cul-de-sacs of new developments. *This has been sent to the Planning Commission.*
- 6 Discuss results of recommendation to Town Board to add a yard hydrant near the Public Works building. Add protective bollards around hydrant and well. *This is in discussion by the Town Board*
- 7 Traffic studies. *Studies are in progress on the Settlers Glen neighborhood.*

8 Seasonal maintenance:

8.1 Summer:

8.1.1 Pothole repair. *A few potholes have been showing up and needing repair.*

8.1.2 Shoulder repair. *Highland View, 56th St., and Valley View Tr. Need some shoulder work.*

8.1.3 Gravel road maintenance. *There have been some complaints of dust on Trout Brook Rd. N.*

8.1.4 Weed spraying. *Parsnip has been sprayed for twice, but new spots keep showing up. We need to spray in May for all weeds. Bob is checking costs on this.*

8.1.5 Scheduling of tractor tasks: *On hold due to needed repair of tractor mower.*

8.1.5.1 Mowing and clearing of ditches.

8.1.5.2 Tree grinding with forestry head.

8.1.6 Any other work needed.

9 General maintenance:

9.1 Completion of work orders.

9.2 Tractor and equipment maintenance.

9.2.1 Tractor repair status. *The tractor is in South Dakota at the vendor. The whole mower mount will be replaced. It should be back in 2 weeks, with repairs covered under warranty. Rich asked about renting a tractor in the meantime, but Chris said they are not available.*

9.3 Maintenance issues not addressed above.

10 Review of bills and expenditures for previous month(s).

11 2023 expenses to date vs. budget.

- **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.
 - *Laurie mentioned that the county is finalizing ordinance chapter 37, regarding uniform road naming system.*
 - *Jeff asked about the former cul-de-sac on White Eagle Road, which has become somewhat of a roundabout for access to the new development east of it.*
- Items for Town Board Agenda *None.*
- Items for next Public Works Committee Agenda *Items 1-4, 7-11.*
- Date for the next Public Works Committee *Sept. 4, 2023*
- Adjournment *A motion to adjourn (Marshall/Carlson) was made and passed at 7:20pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.