

Meeting Minutes
JOINT MEETING of the PARKS, TRAILS AND RECREATION COMMITTEE and TOWN BOARD
Town of St. Joseph - St. Croix County, Hudson WI
September 20, 2023 6:00 PM

Meeting ID: 871 6830 3463

CALL TO ORDER: By Mark Vanasse at 6:04 pm

STATEMENT OF PUBLIC NOTICE:

ROLL CALL: Mark Vanasse, Pat Tuma, Nina Boonacker, Laurie DeRosier (Town Board Representative)
Guests: Tammy Kass, Koreen Theisen

ADOPTION OF AGENDA: Motion to approve the agenda (as published for September 20, 2023) N. Boonacker 1st, P. Tuma, 2nd, passed.

APPROVAL OF PRIOR MEETING MINUTES: Motion to approve minutes for August 16, 2023. P. Tuma 1st, N. Boonacker 2nd, passed.

Dates of Upcoming Meetings:

Finance Committee	Tuesday	November	6 PM
Fire Department	Monday	November	6 PM
Parks, Trails and Recreation	Thursday	November	6 PM
Planning Commission	Wednesday	November	6 PM
Public Works	Tuesday	November	6 PM
Technology	Tuesday	November	6 PM

Public Comment:

MONTHLY STATUS REPORTS:

1. **Committee Meeting Updates:** (Google drive updates, IT committee updates)
2. **Ball Field Updates:** The softball season will end mid-October. The restrooms will then be closed down. There needs to be communication between the softball coaches and Mike Marty so that the 200 ft portable fence in the outfield is removed for lawn care. Additionally, the fence will need to be removed when other groups use the field.
3. **2023 Budget/Impact Fee Balance:** Expenses so far this year. \$65,409.
4. **Volunteer Priorities:**
 - a. Hwy 35: Buckthorn and tree removal complete for 2023.
 - b. Preserve: Benches need to be finished, brush and cleanup work ongoing.
 - c. Town Hall: Brush and Buckthorn removal. M. Vanasse will coordinate volunteers to construct slide and stairway. Water pipe on east side of pavilion was identified as a tripping hazard. Should be covered with a orange cone.
 - d. Thelen Cemetery: Brush and Buckthorn removal tabled until next spring.

BUSINESS:

1. Discuss Outdoor Recreation Plan final approval: Thank you to St. Croix County, Ellen Denzer, for reviewing the plan prior to her retirement. Plan was sent to Stantec to be updated with changes.
2. The next step for the Outdoor Recreation Plan is to schedule a public hearing.
3. Pickleball Court Updates: The survey will be online from September 21 to December 13. A pickleball folder has been set up in the Town Hall Office for surveys and additional information.

4. Review and discuss ToSJ park properties, site inspections, action plans:

- a) **Town Hall Park and Preserve:** Slide parts have been received and it was discussed when John, Chris, Nina and Mark will meet to put stakes in to mark slide location and construct slide and stairs.
 - b) **Nature Preserve:** Motion was made to approve the cost of 2 town signs and 4 county signs to identify the Town of St. Joseph Preserve. The cost would be \$200 per Town sign and \$250 per County sign. The total expenditure would be \$1400. 1st N. Boonacker, 2nd M. Vanasse, passed.
 - c) **Perch Lake Launch Area and Parking Lot:** Motion was made to recommend the approval of a DNR boat washing station at the Perch Lake Boat Launch Parking Lot. County grant funds would cover the cost of equipment, cleaning supplies and signage. County staff would also monitor the boat washing station and replenish supplies. The boat wash station would be located in the Southwest corner of the parking lot. 1st M. Vanasse, 2nd P. Tuma, passed. There is weeding to be done and garbage to be picked up near the parking lot and steps at Perch Lake. M. Vanasse will talk with volunteers. Committee will need to discuss how they would like to move forward with the 4th of July parking concerns.
 - d) **Thelen Cemetery:** Removal of down branches and buckthorn this fall. Pea gravel is needed but there is no clean pea gravel left over from the road projects in the town.
 - e) **Hwy 35 Rest Area:** Site is looking very good. Site will require town mowing 1-2 times per summer.
 - f) **Bike/Pedestrian Facilities:** No comment.
5. **Fall Festival:** The Fall Festival was well attended. The Fire Department pancake breakfast had to add extra tables. Groups selling items reported good sales, with the exception being the candy booth. Families enjoyed the 4-H games and animals. Playground was very popular. Families enjoyed the scavenger hunt and many said they were unaware of the hiking trails at the Town Hall Park. Boy Scouts sold 100 meal packages at lunch time. Discussed improvements for the future. #1 concern was better signage and banner. #2 Time change to 9am-1pm to catch patrons leaving the pancake breakfast. #3 More publicity. #4 More animals.
6. **Discuss impact fees and acquisition of ROW for trail to 23rd ST:** Laurie to report. Add to next October agenda.
7. **Review Annual Park Management Plan:** Tabled to October Meeting.

Next Meeting: November 15, 2023, 6:00 pm

Motion to adjourn: M. Vanasse 1st, N. Boonacker 2nd, passed.

Minutes respectfully submitted by Pat Tuma