

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, Nov. 7, 2023 – 6:00PM

CALL TO ORDER by Chair Marty at 6:01pm.

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE

ROLL CALL Members Carlson, Marshall, Marty, Simpson, and Zahler were present. Alternate Gavin was also present. Town board member DeRosier was also present.

ADOPTION OF AGENDA

APPROVAL OF PRIOR MEETING MINUTES – 10/03/2023 Motion to adopt the minutes of the Oct. 3, 2023 meeting (Marshall/Carlson) passed, with the following change: Change “Agenda” to Minutes” in the document header.

Business:

- 1 2023 Road Projects:
 - 1.1 Houlton major street project status. *The project is complete, with the following exceptions: a fence to remove, catch basins and other misc. to clean up. Some trees will be planted in the spring in the ravine area.*
 - 1.2 Any further discussion of spray patching on Valley View Trail.
 - *We need better equipment next year. This should help our costs to decrease.*
 - *2022 costs were higher due to more work on older roads.*
 - *The Public Works staff is looking forward to doing this work next year.*
 - *Bob Marty recommended using a finer chip rock next year.*
 - *There was discussion of crack seal warranty by outside vendors.*
 - *There was discussion of the affect of shade on roads due to winter freezing.*
 - *We will evaluate the results in the spring after snowplowing is completed.*
- 2 2024 Road Projects:
 - 2.1 2024 Road project discussion. *Lee has a list of roads for minor repair. There may be a project within the next couple of years due to new development off 144th Ave. Lee will bring pavement ratings next month.*
 - 2.2 2024 Road crack patching discussion. *See item 1.2 above.*
 - 2.3 2024 Road Seal Coating discussion. *Lee has a list of roads for seal coating.*
- 3 Other road projects: *On Valley Estates Court, the developer wanted to seal coat the road for aesthetics. There is an issue between the developer and a contractor about this seal coating, although no request has been made to the town board regarding it. Doug knows the developer, and will urge them to attend a town board meeting.*
- 4 Damages to roads:
 - 4.1 Any other road damage issues. *On Main St. in Houlton, there is a problem with water under the road, possibly due to a spring. This is being investigated and the road will be patched.*
- 5 Signage - any signage issues.
 - 5.1 Remove weight limit signs on Kriesel Farm Road and Scout Camp Road – by request of Town Board. *Completed.*
- 6 Traffic studies. *Traffic studies were taken on Pine View Tr., at the request of local homeowners and the town board.*
- 7 Speed limits on Pine View Trail – by request of Town Board. *See item 6.*

- 8 Future needs discussion for town tractor. At what time should it be replaced, and with what equipment. *We need to look at future needs for the town equipment, which may go further than just ditch mowing and tree cutting. The value of equipment is based more on the number of hours vs. the age of the equipment. Chris will contact Somerset to get costs for their department.*
- 9 General maintenance:
 - 9.1 Completion of work orders. *Ok.*
 - 9.2 Tractor and equipment maintenance. *The tractor needs a new front steer tire. Cost is \$3200. We are still mowing while the weather allows it. Yearly service will be done when mowing is completed.*
 - 9.3 Maintenance issues not addressed above. *There have been problems in our ditches where fiber installers are hitting AT&T cables due to unmarked lines.*
- 10 Seasonal maintenance:
 - 10.1 Summer:
 - 10.1.1 Pothole repair. *Done.*
 - 10.1.2 Shoulder repair.
 - 10.1.3 Gravel road maintenance. *Trout Brook Road was re-graded.*
 - 10.1.4 Weed spraying.
 - 10.1.5 Tree cutting for roads and ROW clearance. *Some trees came down due to high winds, and have been cut. Chris is looking at another tree service to use for larger projects.*
 - 10.1.6 Scheduling of tractor tasks:
 - 10.1.6.1 Mowing and clearing of ditches. *Work is continuing.*
 - 10.1.7 Any other work needed.
- 10.2 Winter:
 - 10.2.1 Snowplowing status. *Only 1 small snowfall so far; plowing went well.*
 - 10.2.2 Winter tree cutting and trimming.
- 11 Review of bills and expenditures for previous month(s).
- 12 2023 expenses to date vs. budget.
 - **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.
 - Items for Town Board Agenda *None.*
 - Items for next Public Works Committee Agenda *Items 2-5, 9-12.*
 - Date for the next Public Works Committee *Dec. 5, 2023.*
 - Adjournment *A motion to adjourn (Marshall/Carlson) was made and passed at 8:03p[m.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.