

Town of St. Joseph - St. Croix County, WI
Minutes for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, Sept. 5, 2023 – 6:00PM

CALL TO ORDER by Chair Marty at 6:01pm.

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE

ROLL CALL Members Carlson, Marshall, Marty, Simpson, and Zahler were present. Alternates Hailey and Gavin were present. Town board members Johnson and DeRosier were also present.

ADOPTION OF AGENDA Motion to adopt the agenda (Zahler/Marshall) passed.

APPROVAL OF PRIOR MEETING MINUTES – 8/01/2023 Motion to adopt the minutes of the August 1, 2023 meeting (Marshall/Carlson) passed.

Business:

- 1 2023 Road Projects:
 - 1.1 Houlton major street project status. *The retaining wall, final grading and asphalt base coat on Church St. should be done this week.*
 - 1.2 River Road spray patching. *Allied Blacktop completed this 2 weeks ago. It looks good.*
 - 1.3 Rolling Hills Trail – re-doing seal coating and striping by Fahrner. *This is completed.*
 - 1.4 Final results of spray patching on Valley View Trail. *Work is almost finished. There will be a credit back to the town due to equipment failures. There was another failure today. Chris will have a financial results breakdown in Oct.*
- 2 Other road projects:
 - 2.1 North Bay Road patching status. *Todd dug out clay and sand. The road is ok until the next major road project.*
- 3 Damages to roads:
 - 3.1 Any other road damage issues. *Trees on Rolling Hills Tr., Valley View Tr., 37th St., 80th St. north of 126th Ave.*
- 4 Signage - any signage issues.
 - 4.1 *New signs have been ordered for the Houlton street project.*
 - 4.2 Request from Parks Committee to add a sign on Valley View Trail for the Preserve Park overlook/parking lot. *Make it similar in style to the county sign for Homestead Park. People are unable to find the parking lot for this park. Signs are needed on the roads before the lot on both sides of the road, plus signs on Cty. I and Cty. E. This will be 8 signs total. They will need to be like the County Park signs, brown in color. We will need a cost estimate from the county for the signs on the county roads. The Park Committee will make the formal request to the Town Board for the signage.*
- 5 Traffic studies. *Studies are completed for the Settler's Glen. Speeds are above the 25 mph limit, but not excessive, and pretty much as expected.*
- 6 General maintenance:
 - 6.1 Completion of work orders. *Ok*
 - 6.2 Tractor and equipment maintenance.

- 6.2.1 Tractor repair status. *The tractor is back. Diamond repaired and updated the bracket under warranty. It will need annual service this fall, including new steer tires (~ \$4000). It is a 2020 model tractor. Another new driver is being checked out by the Town Board.*
- 6.3 Maintenance issues not addressed above.
- 7 Seasonal maintenance:
- 7.1 Summer:
- 7.1.1 Pothole repair.
- 7.1.2 Shoulder repair.
- 7.1.3 Gravel road maintenance. *Trout Brook Road N. is in good condition, and needs only minor grading.*
- 7.1.3.1 *A group of people from Trout Brook Rd. N. was at the meeting to discuss the problems with kids drifting on the road. Residents were advised to call the Sheriff's dept. when this occurs. One resident has set up a trail camera near the road, getting pictures of the cars, and showing this drifting occurring almost every weekend by both MN and WI cars. Mailboxes and the road surface are getting destroyed. Also discussed:*
- Speed limits
 - Children at play signs
 - Putting speed bumps on curves
 - Paving the road
- 7.1.3.2 *A motion was made (Marshall/Carlson) and passed to request the Town Board to consider adding video surveillance, decoy cameras, and Children at Play signs to the road. Also, the Board could ask Lee about the legality of adding speed bumps and 45 mph signs.*
- 7.1.4 Weed spraying. *Some spraying was not effective this year. We will do spraying earlier next year.*
- 7.1.5 Scheduling of tractor tasks:
- 7.1.5.1 *Mowing and clearing of ditches. Mowing is starting again.*
- 7.1.6 Any other work needed.
- 8 Review of bills and expenditures for previous month(s).
- 9 2023 expenses to date vs. budget.
- 10 Setting PW budget for 2024. *Budget updates were discussed by the committee. A motion (Carlson/Zahler) was passed to send the requested budget to the Town Board.*
- **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.
 - Items for Town Board Agenda *Items 4.1 (park signs), 7.1.3.2 (Trout Brook Rd.), 10 (budget).*
 - Items for next Public Works Committee Agenda *Items 1-9, add tree cutting to maint. Items.*
 - Date for the next Public Works Committee *Oct. 3, 2023.*
 - Adjournment *A motion to adjourn (Simpson/Carlson) was made and passed at 8:02pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.