

Town of St. Joseph - St. Croix County, WI
Agenda for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, Jan. 2, 2024 – 6:00PM

Version 01 - 231222

ZOOM MEETING INFORMATION:

Join Zoom Meeting

<https://us06web.zoom.us/j/88660459362?pwd=eMkyhSOtmvIMNA1OGBgCaDVVX14Y5Q.1>

Meeting ID: 886 6045 9362

Passcode: 042248

(Items on the agenda which are not scheduled for a specific time may be considered at any time with a motion by the Committee.)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF PRIOR MEETING MINUTES – 12/05/2023

Business:

- 1 2024 Road Projects:
 - 1.1 2024 Road project discussion.
 - 1.2 2024 Road crack patching discussion.
 - 1.3 2024 Road Seal Coating discussion.
- 2 Other road projects:
- 3 Damages to roads:
 - 3.1 Any other road damage issues.
- 4 Discuss seal coating new subdivision roads at 3 years.
- 5 Signage - any signage issues.
- 6 Recommendation to Town Board on cul-de-sac mailboxes. This never got to the Planning Committee. The original item and recommendation from the Public Works Committee to the Town board on July 6, 2023 was:
 - “Discuss Clustering of mailboxes in cul-de-sacs of new developments. *Jeff talked to Postmaster Jason Schmidt. The Post Office supports CBU's (Cluster Box Units) wherever possible. They can be sized from 4-16 mailboxes per pedestal. It was generally agreed by the committee that a good place to place the CBU's was about 30-40 feet before a cul-de-sac, on the left side of the street, allowing flexibility for driveways or culverts that may also be near there. A motion was made (Marshall/Carlson) for the Town Board to have the planning committee review language and requirements for CBU's and adding them to subdivision requirements. The motion passed.*”
- 7 Review of Town Ordinance Chapter 149 on roads.
- 8 General maintenance:
 - 8.1 Completion of work orders.

- 8.2 Tractor and equipment maintenance.
- 8.3 Maintenance issues not addressed above.
- 9 Seasonal maintenance:
 - 9.1 Winter:
 - 9.1.1 November mowing (while weather allows it).
 - 9.1.2 Snowplowing status.
 - 9.1.3 Winter tree cutting and trimming.
 - 9.1.4 Any other work needed.
- 10 Review of bills and expenditures for previous month(s).
- 11 2023 expenses to end of year vs. budget.
- 12 2024 expenses to date vs. budget.
- **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.
- Items for Town Board Agenda
- Items for next Public Works Committee Agenda
- Date for the next Public Works Committee
- Adjournment

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.