

Town of St. Joseph - St. Croix County, WI
Agenda for the Joint Meeting of the Public Works Committee and Town Board
St. Joseph Town Hall
Tuesday, Oct. 3, 2023 – 6:00PM

Note that Zoom was not working for this meeting due to login issues.

CALL TO ORDER by Chair Marty at 6:04pm.

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE

ROLL CALL Members Carlson, Marshall, Marty, Simpson, and Zahler were present. Alternate Hailey was also present. Town board member was also present.

ADOPTION OF AGENDA Motion to adopt the agenda (Marshall/Carlson) passed.

APPROVAL OF PRIOR MEETING MINUTES – 9/05/2023 Motion to adopt the minutes of the Sept. 5, 2023 meeting (Carlson/Marshall) passed.

Business:

- 1 2023 Road Projects:
 - 1.1 Houlton major street project status. *The wear course was completed last Wed. It is too late to plant trees this year, so they will be planted in the ravine ROW next spring. The clean up of removed trees is continuing across Hawk St. from the park and ride lot.*
 - 1.2 Final results of spray patching on Valley View Trail. *The cost came out to \$10,000 per mile, while doing it ourselves. Total cost for the project, including labor, was \$31,217. Valley View Tr. and Birch Park roads were completed. We did not end up sharing the equipment with N. Hudson. We need better equipment next year, and need road signage displayed during the road work. The goal is to stay 1 year ahead of the roads we will be seal coating. There was discussion of the results and the quality of the work doing it ourselves.*
- 2 Other road projects: *north Bay Road patching is completed, and washouts have been fixed. White Eagle and Arbor Ridge new roads had the wear course applied today. Laurie asked about a 25mph speed limit in white Eagle. The town may not qualify to set that limit. Lee will check the developer signage plan to see if that is allowed.*
- 3 Damages to roads:
 - 3.1 Any other road damage issues. *Houlton Main St. just south of Houlton School Circle has a bad spot that keeps sinking. This is being investigated.*
- 4 Discussion with snowplow contractors – any issues to consider? *All vendors reported no problems.*
- 5 Signage - any signage issues. *New street signs have been ordered for the project streets in Houlton. We will add No Parking signs on Bass Lake Road south of the lake. We need a “Stop Ahead” sign on 132nd Ave. at Cty. Rd. I (westbound side). “Video Surveillance Ahead” signs have been ordered for Trout Brook Rd. N.*
- 6 Traffic studies. *Studies were taken during Sept. for 145th Ave. and 20th St. The reports are forthcoming. Lee suggested that we have a map to show where we have completed traffic studies, so we can plan where new studies should be made.*
- 7 General maintenance:

- 7.1 Completion of work orders. *Ok.*
- 7.2 Tractor and equipment maintenance. *There was an O-ring failure that caused an oil leak while mowing. It has been fixed.*
- 7.3 Maintenance issues not addressed above. *None.*
- 8 Seasonal maintenance:
 - 8.1 Summer:
 - 8.1.1 Pothole repair. *Fixed a pothole on 126th Ave.*
 - 8.1.2 Shoulder repair.
 - 8.1.3 Gravel road maintenance. *Graded Trout Brook Rd. N.*
 - 8.1.4 Weed spraying. *Completed for this year. There was Japanese Knotweed on Scott Rd.*
 - 8.1.5 Tree cutting for roads and ROW clearance. *There are trees that need cutting on 37th St., and on Valley View Rd.*
 - 8.1.6 Scheduling of tractor tasks:
 - 8.1.6.1 Mowing and clearing of ditches. *We are almost caught up to where we should be going into the fall. Mowing is being done from the edges of the town back toward the center.*
 - 8.1.7 Any other work needed.
- 9 Mileage reimbursement for PW Committee members. *Committee members should keep track of their mileage for road monitoring, and turn it into the town.*
- 10 Review of bills and expenditures for previous month(s).
- 11 2023 expenses to date vs. budget.
 - **PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.
 - Items for Town Board Agenda *None.*
 - Items for next Public Works Committee Agenda *Items 1-8, 10-11; add seasonal winter items.*
 - Date for the next Public Works Committee *Nov. 7, 2023.*
 - Adjournment *A motion to adjourn (Simpson/Marshall) was made and passed at 7:15pm.*

Meeting notice posted as follows: Posted as required by Clerk/Treasurer Town of St. Joseph- [1337 County Road V- Hudson, WI 54016](#) Office #: 715-549-6235, Fax #: 715-549-6249 Email- clerk@townofstjoseph.com, Website: www.townofstjoseph.com

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.