

**Sevastopol Town Park/Pavilion Reservation Form**  
**4830 Ripp Road, Sturgeon Bay, WI 54235**  
**(Institute, intersection of Hwy 57 & Ripp Road)**

Organization \_\_\_\_\_ Event organizer/Contact \_\_\_\_\_

-OR-

Individual Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

Date Requested \_\_\_\_\_ Approx. Attendance \_\_\_\_\_

**Pavilion Only Rental**

\_\_\_ Town Resident - \$75  
\_\_\_ Non-Town Resident - \$100

**Softball Field Requested**

\_\_\_ North Field      \_\_\_ South Field

**Payment required with your reservation.** Date Received \_\_\_\_\_

\_\_\_ Town Park Rental \* - \$100  
(Fee includes concession stand, ball fields  
Access to lights and pavilion)

**Deposit of \$100 Required with Reservation Request**

**Payment/Deposit required with your reservation.** Date Received \_\_\_\_\_

\*Note: Entire Town Park Rental must be pre-approved by the Sevastopol Parks & Recreation Board and may be subject to additional sponsor/player/game/event fees.

**Any groups, organizations or nonprofit using the concession stand and selling product is subject to \$100 concession stand rental fee. Organizations using the park facilities but not operating the concession stand for their benefit (i.e.: Little League, Babe Ruth Leagues, etc.) are not subject to this fee.**

**Please Park vehicles only in authorized areas. Parking is not allowed alongside of the pavilion or on grassy areas. Use the back gate for handicap access or to unload supplies. A vehicle may unload using this access but then must be returned to the parking lot. Vehicles parked on the grass or left in the pavilion area will result in forfeiture of your security deposit. Glass bottles are not allowed in the Town Park. Sorry, no pets.**

If you have any questions, please feel free to contact the Town Office at (920) 746-1230 or email to [office@townofsevastopol.com](mailto:office@townofsevastopol.com)

Please make checks payable to and send form to:

TOWN OF SEVASTOPOL  
4528 State Highway 57  
Sturgeon Bay, WI 54235

Updated July 2021

## **SEVASTOPOL TOWN PARK PAVILION**

**4830 Ripp Road, located at the intersection of Hwy 57 & Ripp  
Road**

**Approximately 5 miles north of Sturgeon Bay**

**Users have access to the pavilion, outside lights, and electric outlets. They can also reset any of the outside outlet circuit breakers if needed. There is a gray electrical box (labeled) located next to the small access door in the pavilion that will turn on the exterior lights and/or allow the users to reset the circuit breakers if needed for the external outlets. This box is not locked and is safe for user access. Please remember to turn off the lights, if used.**

**Pavilion users may use the round trash barrels adjacent to the pavilion for convenient disposal. Restrooms are located at the concession stand. Please use the back gate entrance for unloading/loading/handicap access. Parking is not allowed alongside of the pavilion. A vehicle may unload but the must be returned to the parking lot.**

**Thank you for helping to keep out Town Park clean and useable for the next patron.**