



**TOWN OF REDINGTON BEACH
BOARD OF COMMISSIONERS
REGULAR MEETING**

AGENDA

Wednesday, February 7, 2024

6:30 PM

Town Hall

Assembly Hall

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA February 7th, 2024**
- 5. Public Safety Update by Chief Clint Belk, Madeira Beach Fire Department**
- 6. APPOINTMENT OF COMMISSIONER / OATH OF OFFICE**
- 7. PUBLIC FORUM: Non-Agenda Items Only NOTE: A three-minute time limit applies to all comments from the public on non-agenda items only. If a person wishes to address the Board of Commissioners, **about a NON-AGENDA item**, please fill out a "Speakers Card" and give it to the Town Clerk prior to the start of the meeting.**
- 8. REPORTS**
 - Public Safety – Commissioner Murray
 - Building/Code –
 - Public Works/Parks – Commissioner Cariello
 - Finance - Vice-Mayor Kornijtschuk
 - Mayor – Mayor Will
 - Town Clerk
 - Town Attorney
 - Boards & Committees
- 9. CONSENT AGENDA**
 - A. Board Regular Meeting minutes, January 3rd, 2024
 - B. Board Workshop Meeting minutes, January 17th, 2024
 - C. Bill List for Day Ending February 2nd, 2024
- 10. UNFINISHED BUSINESS**
 - A. Final reading: Ordinance 2024-01: AN ORDINANCE OF THE TOWN OF REDINGTON BEACH, FLORIDA, CREATING § 12-170 OF THE TOWN CODE TO PROVIDE STANDARDS FOR THE SUSPENSION OF A VACATION RENTAL REGISTRATION; AMENDING § 12-176 OF THE TOWN CODE TO PROHIBIT EVENT TENTS AT VACATION RENTAL PROPERTIES; MAKING RELATED FINDINGS; PROVIDING FOR CODIFICATION, SEVERABILITY, AND FOR AN EFFECTIVE DATE.**
 - B. Interlocal Agreement with Redington Shores for Building Department Services**
 - C. Code Enforcement Job Description**



11. NEW BUSINESS

- A. Fireworks**
- B. Public Works Department Vacancy**

12. OTHER BUSINESS

13. ADJOURNMENT

Note: The Town of Redington Beach Board of Commissioners meet the First Wednesday of each month beginning at 6:30 p.m.

The Town of Redington Beach Board of Commissioners may take action on any matter during this meeting, including items that are not set forth within this agenda. Minutes of the Board of Commissioners meeting may be obtained from the Town Clerk's office. The meetings may be recorded. The Minutes are not transcribed verbatim. It is the policy of the Board of Commissioners to make "action minutes" of all meetings.

Persons requiring a verbatim transcript of any Town meeting (for purposes of appeal or otherwise) should make arrangements to have a certified Court Reporter, at their own cost and expense, present at the meeting.

Persons who wish to appeal any decision made by the Board of Commissioners with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. (F.S. 286.0105) **Notice Regarding Special Accommodations: (F.S. 286.26)**

In accordance with F.S. 286.26 persons with disabilities needing special accommodations to participate in this meeting should contact the office of the Town Clerk 727-391-3875 no later than 2:00 p.m. on the day prior to the meeting to make arrangements for such special accommodations.

Agenda Item 6

Appointment of Commissioner

The Clerk's office received 5 applications.

APPLICANT
ROBERT DAVID

JAN 04 2024
an

TOWN OF REDINGTON BEACH, FLORIDA

APPLICATION FOR APPOINTMENT

NAME: ROBERT H. DAVID

ADDRESS: 15905 GULF BLVD Redington Beach, FL 33708

PRIMARY PHONE #: 267-970-4043 SECONDARY PHONE #: _____

How long has Applicant been a Redington Beach resident? 2 YRS

Applicant is a qualified elector of the Town: X YES NO

SEEKING APPOINTMENT TO: (Check one)

- ☒ Board of Commissioners ☐ Planning Board
- ☐ Park Board
- ☐ Board of Adjustment ☐ Finance Committee
- ☐ Regular Member ☐ Alternate Member

EDUCATIONAL BACKGROUND:

College: TEMPLE UNIV. Location: PHILADELPHIA

Major: EDUCATION Degree: BACHELOR OF SCIENCE IN EDUCATION

EMPLOYMENT INFORMATION:

☐ Currently Employed ☒ Retired

Most recent employment:

Employer: PHILA. SCHOOL DIST Phone: 215-400-4000

Address: 440 N. BROAD ST City, State, Zip Code: PHILA PA-19130

Position: TEACHER/DEAN How long: 36 YRS

Why do you want to serve on the Commission? TO HELP THE RESIDENTS OF REDINGTON BEACH (SEE ATTACHED)

Applicant Signature Robert H. David Date 1-4-2024

For Office Use Only:

Date Considered by Commission: _____ Date of Appointment: _____

Term: _____ Term Expires on: _____

Temple University

of the Commonwealth System of Higher Education

*By authority of the Board of Trustees and upon recommendation
of the faculty hereby confers upon*

Robert Hilton David
the degree of

Bachelor of Science in Education

*together with all the rights, privileges and honors appertaining
thereto in recognition of the satisfactory completion of the
course prescribed by the Faculty of the University.*

*In Testimony whereof the undersigned have subscribed
their names and affixed the seal of the University this
twenty-fifth day of August, in the year Nineteen Hundred
and Seventy-eight.*

J. Lynn Dean
Chairman of the Board of Trustees
George H. Hegonius
Secretary of the University



William Wambrow
President of the University
John D. Scribner
Dean

Robert H. David
15905 Gulf Blvd.
Redington Beach

1/4/2024

To Whom It May Concern:

Florida has always been our families vacation destination due to its beautiful beaches and southern hospitality. Eventually, it was only natural that it became our permanent home. It has been two years since relocating to Redington Beach from Philadelphia and we have enjoyed being involved with the community and have a strong desire to continue to serve.

During my time in Philadelphia, I worked as a high school teacher in the automotive department. For twenty six years I helped students to appreciate automotive technology through a hands-on approach while building confidence to pursue a career in the automotive industry. I designed and set up the shop for success through working with various contractors, ordering specific equipment, and researching the best suppliers in the field.

Eventually my career headed in the area of administration. I became a Dean in charge of discipline. For the next ten years I oversaw three hundred and fifty high school students, fifteen teachers, and coordinated with two Principals and two Vice Principals within a diverse community. My goal was to resolve issues and create a healthy learning environment through building relationships that work toward success.

While enjoying a thriving career in education, I became interested in buying shore property and building homes. In a short period of time, I had completed three homes in Wildwood NJ and developed relationships with many of the county officials, inspectors, builders, and suppliers I met along the way. They greatly enhanced my knowledge base in this highly competitive arena.

I believe my experience addresses many of the qualifications needed to perform the duties of Commissioner. My career demonstrates an ability to work with diverse populations through understanding while knowing the parameters within the system. Being aware of the rules and regulation while embracing the concerns of the community requires a unique skill set. I believe I have the background and proper demeanor to be successful.

I look forward to serving my community and appreciate being considered for the position of Commissioner.

Regards,

Robert H. David

A handwritten signature in dark ink, appearing to read "Robert H. David", with a stylized, flowing script.

APPLICANT
KAY EATON



TOWN OF REDINGTON BEACH, FLORIDA APPLICATION FOR APPOINTMENT

NAME: Kay Eaton
 ADDRESS: 303 161st Ave Redington Beach, FL 33708
 PRIMARY PHONE #: 727-776-5090 SECONDARY PHONE #: 727-531-0899 x 202
 How long has Applicant been a Redington Beach resident? June 2022
 Applicant is a qualified elector of the Town: ☒ YES ☐ NO

SEEKING APPOINTMENT TO: (Check one)

☒ Board of Commissioners ☐ Planning Board
☐ Park Board ☐ Finance Committee
☐ Board of Adjustment ☐ Alternate Member
☐ Regular Member

EDUCATIONAL BACKGROUND:

College: University of Delaware Location: Delaware
 Major: Interior Design Degree: Bachelors Degree

EMPLOYMENT INFORMATION:

☒ Currently Employed ☐ Retired

Most recent employment:

Employer: Eaton Marketing Associates Phone: 727-531-0899
 Address: 5325 115th Ave N City, State, Zip Code: Clearwater, FL 33760
 Position: Owner/CFO How long: 12 years

Why do you want to serve on the Commission? I am willing to help out in any capacity the town needs for the better good of our community

Applicant Signature Kay Eaton Date 1/29/2024

For Office Use Only:

Date Considered by Commission: _____ Date of Appointment: _____
 Term: _____ Term Expires on: _____

Kay Eaton

303 161st Ave, Redington Beach, FL 33708 - 727-776-5090 – kay@eaton-marketing.com

January 29, 2024

Town of Redington Beach
Board of Commissioners

To Whom It May Concern,

I have been a resident of Redington Beach since June of 2022 and would like to get involved more in our community. I am a servant at heart and would enjoy making decisions for the greater good of our town.

My husband and I currently own our own business in Clearwater as Manufacturer's Representatives for Commercial Foodservice Equipment throughout the state of Florida. My current role is as the CFO of our company as well as heading up our Team Engagement Department (Chefs and Marketing). I excel at budgeting and running a profitable and successful company.

I have had experience, on a much smaller scale, on many PTA Boards as well as my previous neighborhood's HOA Board. From 2007 until 2020, I volunteered on the Tarpon Springs Fundamental Elementary PTA Board, the Clearwater Fundamental Middle School PTA Board, and a brief stint as interim Treasurer on the Pinellas County PTA Board. I have held all positions the boards could offer, but preferred President and Treasurer, and held those two positions most frequently. I also served on our previous community HOA Board in Safety Harbor for well over 10 years. We did not employ a management company; we ran the neighborhood "business" ourselves. While on the Cypress Hollow HOA board, I volunteered for all positions, holding the Treasurer position for the longest amount of time, and ending as the President when we moved in 2022.

My strong suits are leadership, organization, problem solving and fiscal responsibility, all done with a smile. I am a straight shooter. All that know me well, know I tell the truth and think things through in a logical manner before speaking. I am also willing to compromise to promote the better good of the community.

Thank you for your time and consideration. It would be my honor to serve as an interim Commissioner on the Board. Please feel free to reach out to me in the next few days if you have any questions.

Sincerely,
Kay Eaton

APPLICANT
JOHN LARATTA



TOWN OF REDINGTON BEACH, FLORIDA APPLICATION FOR APPOINTMENT

NAME: JOHN LARATTAADDRESS: 16400 GULF Redington Beach, FL 33708PRIMARY PHONE #: 312-790-9222 SECONDARY PHONE #: YAHow long has Applicant been a Redington Beach resident? 2 YR
Applicant is a qualified elector of the Town: X YES NO

SEEKING APPOINTMENT TO: (Check one)



Board of Commissioners



Planning Board



Park Board



Board of Adjustment



Finance Committee



Regular Member



Alternate Member

EDUCATIONAL BACKGROUND:

College: UNIVERSITY OF WINDSOR Location: ONTARIO CANADAMajor: INTERNATIONAL MARKETING Degree: BA

EMPLOYMENT INFORMATION:

Currently Employed X Retired

Most recent employment:

Employer: USPS Phone: _____Address: CHICAGO City, State, Zip Code: _____Position: INTERNATIONAL BUSINESS CONSULTANT How long: 15 YRWhy do you want to serve on the Commission? I WANT TO KEEP AND EXPAND THE GOOD QUALITY OF LIFE HERE INApplicant Signature: JOHN LARATTA Date: 1-30-2024

For Office Use Only:

Date Considered by Commission: _____ Date of Appointment: _____

Term: _____ Term Expires on: _____

APPLICANT
TIM THOMPSON



TOWN OF REDINGTON BEACH, FLORIDA
APPLICATION FOR APPOINTMENT

NAME: Tim Thompson

ADDRESS: 205 162nd Ave Redington Beach, FL 33708

PRIMARY PHONE #: (727) 418-0577 **SECONDARY PHONE #:** 727- 391-6302

How long has Applicant been a Redington Beach resident? 12 years
Applicant is a qualified elector of the Town: X YES NO

SEEKING APPOINTMENT TO: (Check one)

☒ **Board of Commissioners**

☐ **Planning Board**

☐ **Park Board**

☐ **Board of Adjustment**

☐ **Finance Committee**

☐ **Regular Member**

☐ **Alternate Member**

EDUCATIONAL BACKGROUND:

College: University of Florida

Location: Gainesville, FL

Major: Computer Information Science

Degree: Engineering

EMPLOYMENT INFORMATION:

X **Currently Employed** **Retired**

Most recent employment:

Employer: JPM Chase **Phone:**

Address: 4915 Independence **City, State, Zip Code:** Tampa, FL 33634

Position: Associate Vice President **How long:** 15 years

Why do you want to serve on the Commission? Ensure the residential and family character of Town is protected.

Applicant Signature Tim Thompson **Date** Jan 2, 2024

For Office Use Only:

Date Considered by Commission: **Date of Appointment:**

Term: **Term Expires on:**

APPLICANT
LINDA WILSON



TOWN OF REDINGTON BEACH, FLORIDA

APPLICATION FOR APPOINTMENT

NAME: Linda J. Wilson

ADDRESS: 16109 5th St. E. Redington Beach, FL 33708

PRIMARY PHONE #: 727-432-4158 SECONDARY PHONE #: _____

How long has Applicant been a Redington Beach resident? 25 Years

Applicant is a qualified elector of the Town: X YES _____ NO

SEEKING APPOINTMENT TO: (Check one)

☒ Board of Commissioners ☐ Planning Board

☐ Park Board

☐ Board of Adjustment ☐ Finance Committee

☐ Regular Member ☐ Alternate Member

EDUCATIONAL BACKGROUND:

College: Nova University Location: Fort Lauderdale, FL

Major: Business Management Degree: BS

EMPLOYMENT INFORMATION:

X Currently Employed _____ Retired

Most recent employment:

Employer: Wilson Realty LLC Phone: 727-398-5700

Address: 16913 Gulf Blvd. City, State, Zip Code: N. Redington Beach, FL 33708

Position: Broker/Owner How long: 21 years

Why do you want to serve on the Commission? See attached letter

Applicant Signature _____ Date _____

For Office Use Only:

Date Considered by Commission: _____ Date of Appointment: _____

January 31, 2023

Town of Redington Beach
105 164th Ave
Redington Beach, FL 33708

RE: Town Commission Vacancy

Dear Honorable Mayor Will and Commissioners:

I am writing to express my sincere interest in filling the current vacancy on the Town of Redington Beach Commission. With a deep commitment to our community and a wealth of experience, I believe I am well-suited to contribute effectively to the continued growth and success of our Town. Having previously served on the Commission as Commissioner, Vice Mayor and Mayor, I am intimately familiar with the responsibilities and challenges associated with the position.

My extensive background in real estate, spanning nearly 30 years as a successful Broker, has equipped me with valuable insights into the local real estate landscape and its impact on our community. Currently serving as a Director and Treasurer for the Pinellas Realtor Organization and as a State Director for the Florida Association of Realtors, I have actively participated in shaping policies and initiatives that benefit our local municipalities, Pinellas County and the State of Florida. These roles have honed my leadership and strategic decision-making skills, which I am eager to leverage for the benefit of the residents of Redington Beach.

Furthermore, I take great pride in being a resident and homeowner in the Town of Redington Beach for the past 25 years. This long standing connection to our community fuels my passion for ensuring its continued prosperity and livability. I am confident that my diverse experience, coupled with my unwavering dedication to Redington Beach, position me as an ideal candidate to fill the vacant Commission seat.

I look forward to the opportunity to further discuss how my skills and commitment align with the needs and goals of our beloved Town. Thank you for considering my application. I am eager to contribute my expertise to the betterment of Redington Beach.

Sincerely,



Linda J. Wilson
16109 5th St. E.
Redington Beach, FL 33708

Agenda Item 9. CONSENT AGENDA

A. Board Regular Meeting minutes, January 3rd, 2024

B. Board Workshop Meeting minutes January 17th, 2024

C. Bill List for Day Ending February 2nd, 2024



**TOWN OF REDINGTON BEACH, FLORIDA
BOARD REGULAR MEETING MINUTES
Wednesday, January 3, 2024
6:30 p.m.**

Having been duly advertised as required by law, the **Regular Meeting** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on **Wednesday, January 3, 2024 at 6:30 pm**, in Redington Beach Town Hall at 105 164th Avenue, Redington Beach, Florida.

Mayor Will called the **Regular Meeting** to order and led the pledge of allegiance.

Roll Call:

	Present	Absent
Commissioner Cariello	X	
Commissioner Murray	X	
Vice Mayor Kornijtschuk	X	
Mayor Will	X	
Town Attorney Eschenfelder	X	
Town Clerk Nieves	X	

Agenda: A motion by Vice Mayor Kornijtschuk and seconded by Commissioner Cariello to approve the agenda. No public comment. Motion passed unanimously.

Public Forum:

Mark Freeman 201 159th Ave., reported seeing street flooding in the area of 2nd St E and 159th Ave. He asked if the Town has a plan to fix the drainage. Commissioner Cariello updated Mr. Freeman on the valve project.

Reports:

Public Safety

- Nothing to report.

Building/Code

- Mayor Will reported that Commissioner Skjoldager resigned and a replacement has not yet been appointed.

Public Works/Parks

- Commissioner Cariello reported that Shenandoah Contractors videoed the existing valves and confirmed that all valves are working properly.

Finance

- Nothing to report.

Mayor

- Mayor Will reported that Redington Shores has formed their own Building Department and asked the Commission for a consensus to authorize Attorney Eschenfelder to create an Interlocal Agreement so Redington Beach can use Redington Shores building department services. Commission consensus for the creation of an interlocal agreement.

Town Clerk

- Nothing to report.

Town Attorney

- Nothing to report.

Boards and Committees

- Mayor Will thanked Commissioner Cariello for his service as Library representative and that, effective immediately, he will be replaced by Mayor Will. Commissioner Cariello will be the alternate.

CONSENT AGENDA

- A. Board Regular Meeting minutes, December 20, 2023
- B. Bill List for Day Ending December 29, 2023
- C. Proclamation – National Mentoring Month

A motion by Vice Mayor Kornijtschuk and seconded by Commissioner Murray to approve the consent agenda as presented. No discussion. No public comment. Motion passed unanimously.

UNFINISHED BUSINESS – None

NEW BUSINESS

- A. **Ordinance 2024-01:** Attorney Eschenfelder read by title only: An Ordinance of The Town of Redington Beach, Florida, creating § 12-170 Of The Town Code To Provide Standards For The Suspension Of A Vacation Rental Registration; Amending § 12-176 Of The Town Code To Prohibit Event Tents At Vacation Rental Properties; Making Related Findings; Providing For Codification, Severability, And For An Effective Date.

A motion by Vice Mayor Kornijtschuk and seconded by Commissioner Cariello to approve Ordinance 2024-01 on first reading. Attorney Eschenfelder explained that this Ordinance gives greater specificity for the special magistrate when certain violations occur. It also corrects a typographical error and restricts tents at short term rentals. Commissioner Cariello had a question about the code enforcement process, which Attorney Eschenfelder answered. No public comment. Motion carried with a roll call vote.

	Motion	Second	Aye	Nay	Absent
Commissioner Cariello		X	X		
Commissioner Murray			X		
Vice Mayor Kornijtschuk	X		X		
Mayor Will			X		

OTHER BUSINESS

Mayor Will announced that there will be a workshop held on Wednesday, January 17th at 6:30pm to discuss short term rental code enforcement. The Commission agreed to hold a workshop on January 17th, 2024.

Adjournment: With no further business, motion was made by Vice Mayor Kornijtschuk and seconded by Commissioner Cariello to adjourn. Regular meeting was adjourned at 6:49pm.

Adopted: February 7, 2024

Adriana Nieves, CMC, Town Clerk

DRAFT



**TOWN OF REDINGTON BEACH, FLORIDA
BOARD WORKSHOP MEETING MINUTES
Wednesday, January 17, 2024
6:30 p.m.**

Having been duly advertised as required by law, the **Workshop Meeting** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on **Wednesday, January 17, 2024 at 6:30 p.m.**, in Redington Beach Town Hall at 105 164th Avenue, Redington Beach Florida.

Mayor Will called the **Workshop Meeting** to order and led the pledge of allegiance.

Roll Call:

	Present	Absent
Commissioner Cariello	X	
Commissioner Murray	X	
VACANT		
Vice Mayor Kornijtschuk	X	
Mayor Will	X	
Town Attorney Eschenfelder	X	
Town Clerk Nieves	X	

Agenda: Mayor Will asked for approval of the agenda. A motion by Vice Mayor Kornijtschuk and seconded by Commissioner Cariello to accept the agenda as presented. Motion passed with all ayes.

Public Forum: NONE

UNFINISHED BUSINESS

- A. Discussion of Short Term Rental Code Enforcement** – Mayor Will reported that the Town's code enforcement is handled by the Pinellas County Sheriff's Office, but they are unwilling to provide code enforcement for short term rentals. He suggested hiring 1 full-time person to provide code enforcement for short term rentals and all other code enforcement. Mayor Will opened the subject for discussion. The Commissioners discussed things such as availability of the code enforcement officer at nights and on weekends, rate of pay, etc. Attorney Eschenfelder suggested the new person should be FACE certified or able to complete FACE training within a certain time. He reminded the Commission that there are other options like job leasing companies that the Town could use to fill the position.

Leslie Wilkins, 505 161st Ave, asked how a resident should know whether to call code enforcement versus law enforcement.

The Commission confirmed that the Pinellas County Sheriff's office would continue to provide law enforcement for the Town.

Consensus among the Commission to direct Attorney Eschenfelder to create a job description for the code enforcement position, which will be discussed at the next meeting.

NEW BUSINESS

None

OTHER BUSINESS

Commissioner Murray asked how the transition from Safebuilt to Redington Shores for building department services will occur for existing building permits. Attorney Eschenfelder noted that Mayor Will and the Redington Shores Town Administrator will discuss a transition plan.

With no further business, a motion was made by Vice Mayor Kornijtschuk and seconded by Commissioner Cariello to adjourn. Workshop meeting was adjourned at 7:10 p.m.

Adopted: February 7, 2024

Adriana Nieves, CMC, Town Clerk

Date: 01/18/2024
Time: 3:32 pm
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Page: 1

Dent: 539 Department of Public V

INVOICE APPROVAL LIST BY FUND REPORT

Date: 01/18/2024
Time: 3:32 pm
Page: 2

Town of Redington Beach

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
101-539-539.440	P/W Utilities						
	DUKE ENERGY	200742304682	Dec 12 - Jan 11	0	01/18/2024	01/18/2024	97.00
							97.00
al Dept. Department of Public Works:							97.00
Dept: 541 Roads & Streets							
101-541-541.535	Road Signage						
	OSBURN ASSOCIATES INC	306746	Stop signs / decals	0	01/05/2024	01/05/2024	283.50
							283.50
Total Dept. Roads & Streets:							283.50
Dept: 572 Parks and Recreation							
101-572-572.430	Utilities						
	DUKE ENERGY	200742304683	Dec 12 - Jan 11	0	01/16/2024	01/16/2024	41.90
	DUKE ENERGY	200422261638	Nov 29-Dec 27	0	12/29/2023	12/29/2023	32.45
	PINELLAS COUNTY UTILITIE	50900258122	398 161st Ave. Oct 4 - Dec 4	0	12/18/2023	12/18/2023	18.50
							92.85
101-572-572.461	Maintenance - Bl						
	HOME DEPOT CREDIT SERV	2120747	Drill, tote, propane	0	01/05/2024	01/05/2024	69.30
							69.30
101-572-572.462	Maintenance - Gr						
	BEACH HARDWARE	316245	Elect. meter, wax ring, flags	0	11/01/2023	11/01/2023	341.51
	BEACH HARDWARE	416151	degreaser, dawn, bleach	0	11/20/2023	11/20/2023	173.77
	HIGHLAND PRODUCTS GRO	310034186		0	01/09/2024	01/09/2024	2,538.00
	HIGHLAND PRODUCTS GRO	310034113	2 benches	0	12/29/2023	12/29/2023	1,364.00
							4,417.28
101-572-572.520	Uniforms						
	CHASE CARD SERVICES	037125	Rack Room Shoes (Dave Poole)	0	01/06/2024	01/06/2024	124.98
							124.98
101-572-572.522	Gasoline & Oil						
	WEX BANK	386565	Gas - Truck + Cans	0	01/03/2024	01/03/2024	84.02
	WEX BANK	530006	Gas - Christians truck + cans	0	01/09/2024	01/09/2024	88.23
	WEX BANK	694596	Unleaded - Ford F150	0	01/16/2024	01/16/2024	59.22
							231.47
Total Dept. Parks and Recreation:							4,935.88
Dept: 573 Board of Parks & Recre							
101-573-573.462	Grounds Mainten						
	CHASE CARD SERVICES	928160486	Lowes-shed for Park Board	0	01/04/2024	01/04/2024	1,147.93
							1,147.93
101-573-573.480	Public Relations/I						
	TRUNK BAY DESIGNS	7375	Print/mail of town postcard	0	01/16/2024	01/16/2024	325.38
							325.38
al Dept. Board of Parks & Recreation:							1,473.31
Total Fund General Fund:							55,565.39
Fund: 400 Storm Water							
Dept: 535 Storm Water							
400-535-535.441	Utility Mailing Co:						
	PINELLAS COUNTY UTILITIE	90005650	Stormwater billing	0	01/02/2024	01/02/2024	537.55
							537.55
400-535-535.650	Engineering Expt						
	TEAM ENGINEERING	2022-4-01	NPDES - Sue Woodbery	0	12/29/2023	12/29/2023	2,925.00

Date: 01/18/2024
Time: 3:32 pm
Page: 3

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							2,925.00
					Total Dept. Storm Water:		3,462.55
					Total Fund Storm Water:		3,462.55
					Grand Total:		59,027.94

INVOICE APPROVAL LIST BY FUND REPORT

Date: 02/01/2024

Time: 11:54 am

Page: 1

Town of Redington Beach

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund: 101 General Fund							
Dept: 511 Legislative							
101-511-511.400	Travel						
	DAVID WILL	Jan 11-2024	Gas reimbursement	0	02/02/2024	02/02/2024	362.22
							362.22
Total Dept. Legislative:							362.22
Dept: 512 Town Clerk							
101-512-512.420	Postage						
	CHASE CARD SERVICES	1-16-2024	Stamps - postage	0	01/16/2024	01/16/2024	50.00
							50.00
101-512-512.421	Stamps.com						
	CHASE CARD SERVICES	Feb.012024	Stamps.com - monthly fee- Feb	0	01/31/2024	01/31/2024	19.99
							19.99
101-512-512.440	Utilities- Water/EI						
	DUKE ENERGY	400770000485	Dec12-Jan16 - townwide	0	01/25/2024	01/25/2024	285.77
							285.77
101-512-512.473	Newsletter						
	CHASE CARD SERVICES	Feb 8- Mar 7	Mailchimp -monthly payment Fel	0	02/02/2024	02/02/2024	26.50
							26.50
101-512-512.480	Promotion/Public						
	CHASE CARD SERVICES	26518160	4imprint-Sunglasses-promotion	0	01/12/2024	01/12/2024	323.65
	CHASE CARD SERVICES	70790	Rent-all-city (chairs)	0	01/19/2024	01/19/2024	107.00
							430.65
101-512-512.490	Advertising						
	TIMES PUBLISHING COMPAI	0000325879	Ordinance # 24-01	0	01/24/2024	01/24/2024	49.60
							49.60
101-512-512.510	Office Supplies						
	APEX OFFICE PRODUCTS	2530844-0	Foam soap, pull towels,	0	01/17/2024	01/17/2024	98.65
	APEX OFFICE PRODUCTS	2532208-0	Liquid hand soap (2)	0	01/22/2024	01/22/2024	26.30
	APEX OFFICE PRODUCTS	2532202-0	correction tape, copy paper	0	01/22/2024	01/22/2024	139.46
	CHASE CARD SERVICES	MPP231194	A SmartSign/My parking permit	0	01/02/2024	01/02/2024	549.55
	CHASE CARD SERVICES	Todd 1-19-2024	\$50.gift card for designer	0	01/19/2024	01/19/2024	55.95
							869.91
101-512-512.640	Equipment						
	CHASE CARD SERVICES	TV01-27-2024	Sams club- TV & Wall mount	0	01/27/2024	01/27/2024	475.06
							475.06
Total Dept. Town Clerk:							2,207.48
Dept: 513 Finance & Admin							
101-513-513.495	Janitorial Service						
	ALL PURPOSE CLEANING	INV-0053	Office cleaning Jan-5,12,19,26	0	01/27/2024	01/27/2024	280.00
							280.00
Total Dept. Finance & Admin:							280.00
Dept: 514 Legal Counsel							
101-514-514.121	Litigation						
	LAW OFFICE OF LUKE LIRO	41242	Customary sand use	0	12/31/2023	12/31/2023	630.00
							630.00
Total Dept. Legal Counsel:							630.00
Dept: 524 Protective Services							
101-524-524.422	Citation Costs/NF						

INVOICE APPROVAL LIST BY FUND REPORT

Date: 02/01/2024

Time: 11:54 am

Page: 2

Town of Redington Beach

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	KEN BURKE	12-30-2024	Draw Down Account 30001815	0	12/30/2023	12/30/2023	250.00
							250.00
						Total Dept. Protective Services:	250.00
Dept: 541 Roads & Streets							
101-541-541.467	Maint - Street Lig DUKE ENERGY	400770000485	Dec12-Jan16 - townwide	0	01/25/2024	01/25/2024	3,737.39
							3,737.39
						Total Dept. Roads & Streets:	3,737.39
Dept: 572 Parks and Recreation							
101-572-572.430	Utilities DUKE ENERGY	400770000485	Dec12-Jan16 - townwide	0	01/25/2024	01/25/2024	68.45
							68.45
101-572-572.462	Maintenance - Gr G.A. NICHOLS COMPANY	23-1210#1F	Beachpark repair (Dec. storm)	0	01/31/2024	01/31/2024	20,875.21
							20,875.21
						Total Dept. Parks and Recreation:	20,943.66
Dept: 573 Board of Parks & Recre							
101-573-573.480	Public Relations/ CHASE CARD SERVICES	12312278	Glitter&Giggles face painter	0	01/25/2024	01/25/2024	250.00
							250.00
						Total Dept. Board of Parks & Recreation:	250.00
						Total Fund General Fund:	28,660.75
Fund: 400 Storm Water							
Dept: 535 Storm Water							
400-535-535.800	Storm Drain Repl						
	SHENANDOAH GENERAL CC	99075	Stormwater valve repair	0	11/30/2023	11/30/2023	77,412.59
	SHENANDOAH GENERAL CC	99019	Stormwater valve repair	0	12/13/2023	12/13/2023	32,984.63
							110,397.22
						Total Dept. Storm Water:	110,397.22
						Total Fund Storm Water:	110,397.22
						Grand Total:	139,057.97

1/11/2024	11412 PAYROLL	\$	2,198.28
	11413 PAYROLL	\$	1,330.51
	11414 PAYROLL	\$	1,735.47
	11415 PAYROLL	\$	1,173.44
	11416 PAYROLL	\$	197.05
1/24/2024	11417 PAYROLL	\$	277.05
	11418 PAYROLL	\$	277.05
	11419 PAYROLL	\$	461.75
	11420 PAYROLL	\$	2,206.13
	11421 PAYROLL	\$	1,358.77
	11422 PAYROLL	\$	1,627.42
	11423 PAYROLL	\$	1,177.36
	EFT Retirement	\$	1,708.29
	EFT Payroll taxes	\$	3,889.66
	TOTAL	\$	19,618.23

MAYOR WILL

VICE MAYOR KORNIJTSCHUK

COMMISSIONER MURRAY

COMMISSIONER CARIELLO

ATTEST:

Adriana Nieves, CMC, Town Clerk

Regular Meeting of February 7, 2024

Agenda Item 10 A.

ORDINANCE NO. 2024-01

AN ORDINANCE OF THE TOWN OF REDINGTON BEACH, FLORIDA, CREATING § 12-170 OF THE TOWN CODE TO PROVIDE STANDARDS FOR THE SUSPENSION OF A VACATION RENTAL REGISTRATION; AMENDING § 12-176 OF THE TOWN CODE TO PROHIBIT EVENT TENTS AT VACATION RENTAL PROPERTIES; MAKING RELATED FINDINGS; PROVIDING FOR CODIFICATION, SEVERABILITY, AND FOR AN EFFECTIVE DATE.

ORDINANCE NO. 2024-01

**AN ORDINANCE OF THE TOWN OF REDINGTON BEACH, FLORIDA,
CREATING § 12-170 OF THE TOWN CODE TO PROVIDE STANDARDS
FOR THE SUSPENSION OF A VACATION RENTAL REGISTRATION;
AMENDING § 12-176 OF THE TOWN CODE TO PROHIBIT EVENT
TENTS AT VACATION RENTAL PROPERTIES; MAKING RELATED
FINDINGS; PROVIDING FOR CODIFICATION, SEVERABILITY, AND
FOR AN EFFECTIVE DATE.**

WHEREAS, the Town adopted its current vacation rental regulations via Ordinance 2022-15 on December 21st 2022; and

WHEREAS, § 12-151(b) of the Code provides that violations of the vacation rental code will be enforced as provided for in article III of chapter 2 of the Code, “and shall include, in addition to the imposition of daily fines, the suspension of the vacation rental’s ability to operate under the conditions set forth in this article”; and

WHEREAS, to better guide the Code Enforcement Magistrate during enforcement hearings, the Commission seeks to revise the vacation rental code by providing the specific conditions under which a vacation rental owner’s registration can be suspended; and

WHEREAS, § 12-176 of the Code provides for the minimum safety and operational requirements and limitations related to vacation rental properties; and

WHEREAS, the Town’s Code Enforcement Deputy and Town officials have noted that persons in control of vacation rentals in the Town have erected or hired contractors to erect event tents at the properties for the purposes of facilitating outdoor events such as weddings, parties and other gatherings which facilitates the gathering of greater than the maximum occupancy limits established by the Code and, when occurring on a regular basis as they do with vacation rental properties, is inconsistent with the quiet residential characteristic of the single family homes in the Town; and

WHEREAS, § 13-30(e) of the Town Code already prohibits the erection of tents within the dry sand areas of private properties within the Town; and

WHEREAS, § 12-176(i) of the Code provides that a vacation rental may not be used as an event venue, and prohibits events which draw or invite persons other than the occupant guests who have rented the property from the owner, including weddings, family reunions, movie shoots, and corporate retreats; and

WHEREAS, in spite of these provisions, the Town has experienced vacation renters or their agents erecting or causing to be erected tents to facilitate large gatherings; and

WHEREAS, the Commission desires to provide an even more express provision in the Code to ensure the Town’s policy is clear that tents cannot be installed or used by renters of vacation rental properties; and

WHEREAS, the Commission finds that it is in the best interest of the Town and its citizens to adopt the Code amendments set forth in this Ordinance.

NOW, THEREFORE BE IT ORDAINED by the Board of Commissioners of the Town of Redington Beach, Florida, that:

Section 1. Section 12-170 of the Redington Beach Town Code is hereby created as follows:

Sec. 12-170. – Registration suspension.

The code enforcement magistrate or court may, in addition to assessing code enforcement fines and orders requiring compliance, as provided for in article III of chapter 2 of the code and state law, may order that the vacation rental owner's registration, and accompanying authorization to operate, may be suspended for the following reasons and for up to the corresponding suspension periods:

- (a) Knowingly submitting false information in support of a registration application as prohibited by § 12-168: one year.
- (b) Three orders finding violation of any provision of this article VIII within a 12-month period, where the orders finding violation have become final through any timely appeal: six months unless otherwise provided for in this section.
- (c) Allowing a vacation rental to be rented by, and actually used by occupants, during a period of suspension: one year.
- (d) Two separate violations of the Florida Swimming Pool Safety Act, and the Florida Fire Code and Life Safety Code within a 12-month period, where the orders finding violation have become final through any timely appeal: six months.
- (e) Two separate violations of the occupancy limits established in § 12-177 within a 12-month period, where the orders finding violation have become final through any timely appeal: six months.

Section 2. Section 12-176 of the Redington Beach Town Code is hereby amended to read as follows:

Sec. 12-176. – Minimum safety and operational requirements and limitations.

- (a) Each vacation rental shall comply with all requirements and standards under state law, including the Florida Building Code, the Florida Administrative Code, the Florida Swimming Pool Safety Act, and the Florida Fire Code and Life Safety Code.

- (b) Each vacation rental shall install, maintain and have ready for guest use at least one working landline telephone with the ability to call 911. This telephone shall be located in the common area on the first occupied floor of the vacation rental. The landline telephone number shall be registered at all times with Pinellas County Emergency Management for the purpose of receiving emergency alerts for items including, but not limited to, mandatory evacuations for hurricanes and requests to limit utility usage. Additionally, the landline telephone number shall be registered at all times with the Pinellas County utilities department for the purposes of receiving boil water alerts.
- (c) Each vacation rental shall post a copy of the town's rules required by § 12-161 either on the interior of the front door of the vacation rental, or on a wall within five feet of the front door. The rules shall be rendered in English, using a non-script font such as times new roman or arial, and shall be in a font no smaller than 14-point. If the town publishes rules applicable to vacation rentals on the town's website, the posted rules must, at a minimum, contain those rules.
- (d) Since vacation rentals are places of public accommodation, all vacation rentals shall be structurally modified in such a manner as to be compliant with the Americans with Disabilities Act and the Florida Accessibility Code. Owners shall ensure their operational policies and hosting platforms comply with the requirements of the Americans with Disabilities Act.
- (e) Each vacation rental shall post a copy of the owner's conduct rules required by § 12-161 either on the interior of the front door of the vacation rental, or on a wall within five feet of the front door. The rules shall be rendered in English, using a non-script font such as times new roman or arial, and shall be in a font no smaller than 14-point.
- (f) Each vacation rental shall post the occupancy capacity limit for the vacation rental. The occupancy capacity limit for the vacation rental shall be posted either on the interior of the front door of the vacation rental, or on a wall within five feet of the front door. The occupancy capacity limit shall be rendered in English, using a non-script font such as times new roman or arial, and shall be in a font no smaller than 20-point.
- (g) Each vacation rental shall post the name, email and phone number of the owner or designated responsible person. This information shall be posted either on the interior of the front door of the vacation rental, or on a wall within five feet of the front door, shall be rendered in English using a non-script font such as times new roman or arial, and shall be in a font no smaller than 14-point.
- (h) A vacation rental may not, either directly or through a third party or hosting platform, allow or provide for reservation of rented ad-ons such as the delivery to the vacation rental of boats, golf carts, jet skis, kayaks.

- (i) No vacation rental may ~~be~~ advertised or used as an event venue. Events which draw or invite persons other than the occupant guests who have rented the property from the owner, including weddings, family reunions, movie shoots, and corporate retreats, are prohibited.
- (j) No persons other than the occupants who have rented the property from the owner may remain in or on the property between the quiet time hours of 9 p.m. and 7 a.m.
- (k) No pool, spa, jacuzzi, or outdoor sport courts on the property of a vacation rental may be used by any person between the quiet time hours of 9 p.m. and 7 a.m.
- ~~(l)~~ Amplified music or other sound, including spoken voices, is strictly prohibited from being played at any time on the property of a vacation rental, except where such amplified music or sound is played within the residential structure, over speakers located only within and not on the exterior of the residential structure, and where the windows and doors of the vacation rental are closed.
- ~~(m)~~ Tents, whether open-sided or with walls, and regardless of shape or construction materials, may not be erected or maintained on vacation rental properties, nor used by any occupant or other person present at a vacation rental (including vendors, day visitors, caterers, and entertainers) for any purpose.

Section 3. Pursuant to Florida Statutes § 166.041(4)(a), prior to the date the public notice of the public hearing for this Ordinance was published, the Town prepared and posted on its website a business impact estimate which included: a) a summary of the Ordinance, a statement of the public purpose to be served by the Ordinance, b) an estimate of the direct economic impact of the Ordinance on private, for-profit businesses in the Town, c) an estimate of direct compliance costs that businesses may reasonably incur due to the Ordinance, d) identification of any new charge or fee on businesses created by the Ordinance or for which businesses will be financially responsible, e) an estimate of the Town's regulatory costs and of revenues from any new charges or fees imposed on businesses to cover such costs, and f) a good faith estimate of the number of businesses likely to be impacted by the Ordinance.

Section 4. For purposes of codification of any existing section of the Redington Beach Code herein amended, words underlined represent additions to original text, words ~~stricken~~ are deletions from the original text, and words neither underlined nor stricken remain unchanged.

Section 5. If any section, subsection, sentence, clause, provision or word of this Ordinance is held unconstitutional or otherwise legally invalid, same shall be severable and the remainder of this Ordinance shall not be affected by such invalidity, such that any remainder of the Ordinance shall withstand any severed provision, as the Board of Commissioners would have adopted the Ordinance and its regulatory scheme even absent the invalid part.

Section 6. The Codifier shall codify the substantive amendments to the Redington Beach Town Code contained in Sections 1 and 2 of this Ordinance as provided for therein, and shall not codify the exordial clauses nor any other sections not designated for codification.

Section 7. Pursuant to Florida Statutes § 166.041(4), this Ordinance shall take effect immediately upon adoption.

ADOPTED ON FIRST READING on the 3rd day of January, 2024, by the Board of Commissioners of the Town of Redington Beach, Florida.

ADOPTED ON SECOND AND FINAL READING on the 7th day of February, 2024, by the Board of Commissioners of the Town of Redington Beach, Florida.

Attest:

David Will, Mayor

Adriana Nieves, CMC, Town Clerk

Agenda Item 10 B.
Interlocal Agreement with
Redington Shores for
Building Department Services

**INTERLOCAL AGREEMENT BETWEEN
REDINGTON SHORES AND REDINGTON BEACH
FOR BUILDING DEPARTMENT SERVICES**

THIS AGREEMENT is hereby entered into on this 7th day of February, 2024 (the “**Effective Date**”) by and between the Town of Redington Shores, a Florida municipal corporation (hereinafter “Redington Shores”), and the Town of Redington Beach, a Florida municipal corporation (hereinafter “Redington Beach”), collectively referred to as “the Parties.”

WHEREAS, Florida Statutes § 163.01, the Florida Interlocal Cooperation Act of 1969 (the Act), was enacted to permit local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the Act provides that a Florida public agency “may exercise jointly with any other public agency of the state, of any other state, or of the United States Government any power, privilege, or authority which such agencies share in common and which each might exercise separately”, and that such joint exercises of power “shall be made by contract in the form of an interlocal agreement”; and

WHEREAS, the Parties are geographically proximate to each other, have similar environmental, infrastructure, and construction priorities, policies and concerns; and

WHEREAS, the Parties, as local government entities, possess the responsibility and authority to provide for building-related regulations and regulatory services to their residents, property owners, and the contractors who serve them; and

WHEREAS, Redington Shores has established an in-house building department and has retained qualified and licensed staff, including a Building Official and a Permit Technician; and

WHEREAS, Redington Beach has historically utilized private-sector contracted services to fulfill the building department function; and

WHEREAS, the Commissions of both Parties have separately considered the benefits associated with cooperatively providing building department services to both Towns through the use of the Redington Shores Building Department; and

WHEREAS, the Redington Shores Commission and Town Administrator have studied the historical workflows and application volumes related to construction activity within Redington Beach and find that the Redington Shores Building Department would have the required capacity to provide effective, efficient service to both Towns; and

WHEREAS, such an arrangement would permit Redington Shores to ensure its staff had consistent full-time workloads which may support the addition of additional Permit Technician or

Inspector resources if needed, while ensuring that Redington Shores taxpayers would not in any way subsidize work performed for Redington Beach; and

WHEREAS, Redington Beach would benefit from such an arrangement by having building department personnel who are more physically available and geographically close to Town residents and their contractors, while not having to increase building permit fees or to otherwise incur any additional costs above those it currently pays for non-full-time contracted services; and

WHEREAS, the Board of Commissioners for each Party finds that the provisions contained within this Agreement are in the best interests of their respective Towns, and further the intent of the Intergovernmental Cooperation Act to foster intergovernmental cooperation to gain efficiencies in operations while enhancing services for citizens.

NOW THEREFORE, the Parties agree as follows:

- 1) Regulatory Authorization. As of the Effective Date, the Redington Shores Building Department is authorized to, and shall serve as, the Building Department of the Town of Redington Beach. The Redington Shores Building Official shall, for all legal and regulatory purposes, also be the Redington Beach Building Official.
- 2) Scope of Services: Redington Shores shall, as of the Implementation Date provide turn-key building department services to Redington Beach, including:
 - Assisting the Redington Beach Town Clerk with ensuring all required or necessary information and forms on the Redington Beach website's building department page is provided and accurate,
 - Receiving and processing all construction-related permit applications, including but not limited to dock and seawall applications,
 - Receiving and accounting for all related application fees, penalties and fines,
 - Rendering interpretations of the Building Code where required by Redington Beach Town Code,
 - Conducting plans review,
 - Coordinating review of applications for major construction projects with the Town Planner to ensure are consistent with Redington Beach's Land Development Code and Comprehensive Plan,
 - Assisting Redington Beach Code Enforcement Officers with code enforcement matters which relate to building code compliance or structural safety (including investigation of unfit/unsafe structures and demolition matters),

- Assisting Redington Beach staff with evaluating and processing applications for special exceptions, variances, and de minimis variances, to include the drafting of staff reports and recommendations to quasi-judicial boards and magistrates,
 - Providing floodplain management services which include the provision of elevation certificates, FEMA rule enforcement regarding demolition permits and associated flood mitigation requirements for re-construction projects, and the provision of related input to Redington Beach related to the Community Rating System program which require building department input.
 - Coordinating with the Redington Beach Town Attorney where legal interpretation of that Town's Code is required, and
 - Testifying at any administrative, quasi-judicial, or judicial proceeding which requires the testimony of the Building Official.
- 3) Commencement of Services: Notwithstanding the Effective Date of the Agreement, to permit for an orderly transition, the Mayor of Redington Beach and the Redington Shores Town Administrator shall confer with each other and the Redington Shores Building Official on a transition plan. The transition plan shall take into account any logistical measures which must be taken to create website or email accounts for customers to access or use, whether applications and other building department forms would require revision to increase consistency and customer ease of use, and how the Building Official will ensure customers/contractors in both jurisdictions are provided excellent, responsive, and equal service. The transition plan shall identify an Implementation Date, which shall be the first day which Redington Beach customers will begin being served by the Redington Shores Building Department.
- 4) Use of Facilities: Given the limited office space at Redington Beach Town Hall, and inasmuch as the Redington Shores Building Department's operations have been set up efficiently at Redington Shores Town Hall, the Parties expect that the majority of office work, including contractor permit submissions and contractor/owner consultations, will occur at Redington Shores Town Hall. However, if the need should arise, the Building Official may coordinate with the Redington Beach Clerk or Mayor to gain temporary use of Redington Beach Town Hall space to interact with a contractor or owner on significant or unique issues. Every effort should be made to make effective use of electronic technology to minimize the need for travel by contractors or owners.
- 5) Records Retention: The Building Official shall coordinate with the Redington Beach Town Clerk to develop a plan to ensure all building department records related to Redington Beach are kept and preserved at such location and in such manner as they are protected. Records shall be retained in accordance with the Florida Public Records Act, and its related records retention schedule. Upon termination of this Agreement, all Redington Beach records in the custody or control of the Redington Shores Building Official or building department shall be returned to the Redington Beach Town Clerk.

- 6) Regulatory Authority and Personnel Supervision: When providing service to Redington Beach, the Building Official and any subordinate Inspectors or Plans Examiners shall independently exercise their authority, as may be set forth in the Florida Building Code, and the Redington Beach Town Code. Such officials shall not take any order or instruction from any Redington Beach official regarding the exercise of statutory or code-based regulatory decisions. In the event any Redington Beach official determines that the performance of the Redington Shores building department or any official therein (be it regulatory, customer service-related, or otherwise) should be addressed, that official is entitled to raise the matter with the Redington Shores Town Administrator, who would provide managerial direction as necessary. Redington Shores building department employees shall, at all times, be and remain employees of Redington Shores.
- 7) Compliance with Laws: Redington Shores shall ensure that its Building Official and any other building department employees who are subject to state or county licensure have and maintain all required licenses to perform their work for Redington Beach.
- 8) Compensation: In consideration of Redington Shores' provision of the services set forth herein, Redington Shores shall retain all fees, fines and penalties collected in conjunction with such services. Redington Shores shall ensure its fees, fines and penalties collected for Redington Beach owners or their contractors are based on such fee schedules as the Redington Beach Commission may adopt, unless such fees or fines are otherwise prescribed by law.
- 9) Term and Termination: Notwithstanding the actual date(s) of approval by the governing boards of the Parties, this Agreement shall begin on the Effective Date, and shall continue in effect until terminated by either Party. This Agreement may be terminated by either Party for any or no reason upon the terminating Party's providing the non-terminating Party 90-days written notice, which notice period is designed to allow for an orderly transition away from the arrangement established by this Agreement.
- 10) Notices: Notices required or provided under this Agreement regarding change, or revisions, amendments, deletions shall be addressed as follows:

If to Redington Shores:

Town of Redington Shores
Attn: Town Administrator
17425 Gulf Blvd
Redington Shores FL 33708

If to Redington Beach:

Town of Redington Beach
Attention: Town Clerk
105 164th Ave
Redington Beach, FL 33708

Either Party may change the name and address for such notices by providing written notice to the other Party.

- 11) Decisional Liability: When the Redington Shores Building Official and Building Department staff are exercising regulatory authority, pursuant to the Florida Building Code and Redington Beach Building Code, those officials, acting in their regulatory capacity, will be deemed to be regulatory agents of the Town of Redington Beach. Therefore, any

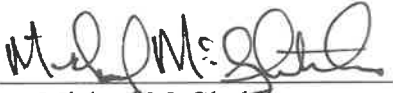
administrative, quasi-judicial, or judicial actions which may arise out of the regulatory decisions made by such officials, when working on Redington Beach matters, will be defended and resolved by the Town of Redington Beach.

- 12) **Indemnification:** The Parties agree to indemnify, defend, and hold harmless each other from and against claims, damages, losses and expenses, including but not limited to **attorney's fees, arising out of or resulting from the indemnifying Party's performance of this Agreement**, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, and only to the extent caused by the negligent acts or omissions of the **indemnifying Party's** employees or agents. Such indemnification shall not be interpreted as either Party waiving its right to assert the limited waiver of sovereign immunity, and any related procedural or substantive rights the Party may have, as set forth in Florida Statutes § 768.28.
- 13) In the event that any part of this Agreement is determined to be unlawful or unenforceable by a court of competent jurisdiction, said determination shall not invalidate the remaining parts of this Agreement.
- 14) No waiver of a breach of any provision of this Agreement shall be construed to be a waiver of any breach of any other provision. No delay in acting with regard to any breach of any provision of this Agreement shall be construed to be a waiver of such breach. Every right and remedy of each Party shall be cumulative and either Party, in its sole discretion, may exercise any and all rights or remedies stated in this Agreement or otherwise available at law or in equity.
- 15) This Agreement contains the entire understanding of the Parties and supersedes all prior understandings or agreements, whether oral or written, implied or explicit, between the Parties relating to the subject matter herein.
- 16) This Agreement shall be governed by Florida law. In the event any litigation is instituted between the Parties to construe or enforce this Agreement, the Parties shall bear their own costs and attorney fees.
- 17) This Agreement is solely for the benefit of the Parties hereto, and no right, privilege, or cause of action shall by reason hereof accrue upon, to, or for the benefit of any third party. Nothing in this Agreement is intended or shall be construed to confer upon or give any person, corporation, partnership, trust, private entity, agency, or other governmental entity any right, privilege, remedy, or claim under or by reason of this Agreement or any provisions or conditions hereof.
- 18) Should any section, sentence or clause of this Agreement be deemed unlawful by a Court of competent jurisdiction, no other provision hereof shall be affected and all other provisions of this Agreement shall continue in full force and effect to the extent permitted by law.
- 19) This Agreement may be modified, amended or extended only by written amendment executed by authorized representatives of both Parties.

20) Pursuant to Florida Statutes § 163.01(11), Florida Statutes, this Agreement shall be effective upon the filing of a fully executed copy of the Agreement with the Clerk of the Circuit Court of Pinellas County, Florida. The Parties agree that the Town of Redington Beach shall file the Agreement, and shall provide a copy of the recorded Agreement to the Redington Shores Town Clerk.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed.

TOWN OF REDINGTON SHORES

By: 
Michael McGlothlin
Town Administrator

TOWN OF REDINGTON BEACH

By: _____
David Will
Mayor

Agenda item 10 C.
Code Enforcement Job Description

Town of Redington Beach Position Description Code Enforcement Officer

Category: FLSA non-exempt

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were set forth in this job description.

Summary of Position

Performs specialized, complaint driven as well as proactive, field and office work investigating and enforcing Town codes and ordinances dealing with the natural, residential, home occupations, and similar aspects of the Town. Investigates complaints or self-identified regulatory violations, verifies compliance or non-compliance, drafts and delivers courtesy warning notices and notices of violation; provides assistance and education to the public on ordinance compliance requirements; assists in the preparation and presentation of cases before the Town's Special Magistrate.

Essential Functions of the Position

- Receives citizen complaints either directly or through the Town's Clerk or online resident complaint portal;
- Inspects lots and acreage, researches and locates property by legal description, verifies compliance with ordinances, advises owner of non-compliance and correction process, and establishes legal ownership of property;
- Coordinates re-inspection of properties to ensure violation correction;
- Analyzes structural and related components of existing dwellings, investigates complaints, prepares reports, and (in cooperation as needed with the Town's Building Official) makes recommendations for the correction or demolition of structures;
- Prepares and delivers notices of violations conveying fines and appears in court or quasi-judicial proceedings as a witness;
- Gathers information from various sources to aid in cost analysis on rehabilitation feasibility of condemned dwellings;

- Investigates and documents potentially illegal noise sources, using where required noise monitoring equipment, advises property owners of potential noise source violations and methods of correcting point source noise, and enforces compliance or non-compliance;
- Enforces, coordinating as needed with the Town's Zoning Official/Town Planner, zoning regulations, identifies regulations violated, notifies owners, and verifies compliance or non-compliance;
- Enforces home-based business and vacation rental regulations;
- Enforces lot clearing ordinances, locates overgrown or debris-ridden lots, estimates amount of trash, calculates square footage to be mowed, documents findings, and coordinates with owners or private contractors hired by the Town to clear land;
- Investigates illegal dumping and the accumulation of trash, used materials, abandoned or inoperative vehicles, and discarded appliances;
- Investigates violations related to activities on the Town's beach including unauthorized activities related to dogs, fires, fireworks and the like;
- Periodically provides educational presentations for Town residents on code enforcement issues, provides technical assistance and information regarding code violation problems, prepares daily inspection reports, working with the Town Clerk, maintains complaint and violation case files;
- Makes violation determinations free of political influence and recommends appropriate actions to be taken;
- Assists in the training of other employed, contracted or volunteer Code Enforcement Officers the Town may appoint;
- Interfaces with Sheriff Deputies and attends community events, meetings, or commission hearings;
- Performs other related job duties as assigned.

Qualifications of the Position

- **Education and Experience:**
 - Five (5) years of experience in regulatory compliance and enforcement, law enforcement, or a related field; or a Bachelor's degree with course work in law enforcement, criminal justice, natural sciences, public administration, or a related field.

- One (1) year of experience as to the fields described above, or an equivalent combination of education, training, and/or experience may be accepted.
- **Special Qualifications (may be dependent on area(s) of assignment):**
 - Florida Driver's License or Florida Commercial Driver's License and endorsement, if any.
 - Assignment to work a variety of work schedules including required evening and weekend shifts, and work related to any special, emergency, and/or disaster events within the Town.
 - Certification in the appropriate areas of assignment from the Florida Association of Code Enforcement. If certification is not already held at time of hire, it shall be obtained within the time agreed to by the candidate and Town).
 - Other knowledge, skills, abilities, and credentials required for a specific position.
- **Knowledge, Skills and Abilities:**
 - Ability to use computer applications and software and to conduct online research related to property ownership;
 - Must maintain a working knowledge of the Town's codes and enforcement procedures, as well as the constitutional rules related to places where code officers may lawfully go while investigating potential violations;
 - Ability to conduct field inspections, determine facts through investigation, and read legal descriptions, maps, and construction drawings;
 - Ability to develop investigatory information including photographs, witness statements, and written reports;
 - Ability to effectively communicate and interact professionally, clearly, and calmly with violators, Town officials, and the general public, and to enforce regulations firmly, tactfully, consistently, impartially, and free from political influence or personal motivations.

Ability-Related Demands of the Position

- The work is light work which requires exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force to move objects. Additionally, the following physical abilities are required:

- Balancing: Maintaining body equilibrium to prevent falling while walking, standing or crouching on narrow, slippery, or erratically moving surfaces. The amount of balancing exceeds that needed for ordinary locomotion and maintenance of body equilibrium.
- Crouching: Bending the body downward and forward by bending leg and spine.
- Feeling: Perceiving attributes of objects, such as size, shape, temperature or texture by touching with skin, particularly that of fingertips.
- Finger use: Picking, pinching, typing, or otherwise working, primarily with fingers rather than with the whole hand as in handling.
- Grasping: Applying pressure to an object with the fingers and palm.
- Handling: Picking, holding, or otherwise working, primarily with the whole hand.
- Kneeling: Bending legs at knee to come to a rest on knee or knees.
- Lifting: Raising objects from a lower to a higher position or moving objects horizontally from position-to-position. Occurs to a considerable degree and requires substantial use of upper extremities and back muscles.
- Reaching: Extending hand(s) and arm(s) in any direction.
- Visual ability: Sufficient to effectively operate office equipment including copier, computer, etc.; and to read and write reports, correspondence, instructions, etc.
- Hearing ability: Sufficient to hold a conversation with other individuals both in person and over a telephone; and to hear recordings on transcription device.
- Speaking ability: Sufficient to communicate effectively with other individuals in person and over the telephone.
- Mental acuity: Ability to make rational decisions through sound logic and deductive processes.
- Emotional pressure: Ability to maintain a calm demeanor even in the face of citizens who may be expressing negative attitudes or who may be being confrontational related to the investigation of violations or enforcement measures related to code violations. The ability to recognize escalating confrontations and to defuse and deescalate such situations is important.
- Stooping: Bending body downward and forward by bending spine at the waist. Occurs to a considerable degree and requires full motion of the lower extremities and back muscles.

- Talking: Expressing or exchanging ideas by means of the spoken word including those activities in which they must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly.
- Repetitive motion: Substantial movements (motions) of the wrist, hands, and/or fingers.
- Standing: Particularly for sustained periods of time.
- Walking: Moving about on foot to accomplish tasks, particularly for long distances or moving from one work site to another.

Working Conditions

- Work is performed in a dynamic environment in which the Town may from time to time require enforcement priorities related to differing enforcement and quality of life goals of the Commission and residents.
- Most work is performed in a vehicle or on foot, either on paved surfaces or on the Town's beach/waterfront areas.
- Work is performed independently, with the Code Enforcement Officer exercising judgment and discretion based on the goal of gaining voluntary compliance with Town codes through positive resident/owner/visitor interactions, where formal enforcement measures are the last option to gain compliance.

Last Revised: February 7th 2024

Agenda item 11 A.
Fireworks

Current Fireworks Code Provision

Sec. 9-3. - Fireworks.

It shall be unlawful for any person to offer for sale, expose for sale, sell at retail, use or explode any fireworks as defined by the laws of the state within the town, except by special permission of the town board of commissioners.

(Ord. No. 2014-05, § 2, 11-18-14; Ord. No. 2020-10, § 1, 4-21-21)