



**TOWN OF REDINGTON BEACH
BOARD REGULAR MEETING AGENDA
Wednesday, February 1, 2023
6:30 pm**

Town Hall

Assembly Hall

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **PUBLIC FORUM: Non-Agenda Items Only** **NOTE:** A three-minute time limit applies to all comments from the public on non-agenda items only. If a person wishes to address the Board of Commissioners, please fill out a "Speakers Card" and give it to the Town Clerk prior to the start of the meeting.
6. **REPORTS**

Public Safety	Commissioner Murray
Building/Code	Commissioner Skjoldager
Public Works/Parks	Commissioner Cariello
Finance	Vice Mayor Kornijtschuk
Mayor	David Will
Town Clerk	Adriana Nieves
Attorney Eschenfelder	
Boards & Committees	
Library Report	
7. **CONSENT AGENDA**
 - a. **Board Regular Meeting Minutes, January 18, 2023**
 - b. **Bill List for Day Ending January 27, 2023**
8. **UNFINISHED BUSINESS**

NONE
9. **NEW BUSINESS**
 - a. **Resolution 2023-02: A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF REDINGTON BEACH, FLORIDA, ENTERING INTO AN AGREEMENT WITH TEAM ENGINEERING, LLC, TO PROVIDE NPDES SERVICES AND THE COMPLETION OF THE NPDES ANNUAL REPORT FOR CYCLE FOUR, YEAR FIVE; AND PROVIDING FOR AN EFFECTIVE DATE.**
 - b. **Approval of draft Evaluation and Appraisal Review (EAR) letter for the comprehensive plan**
10. **OTHER BUSINESS**
11. **ADJOURNMENT**

Note: The Town of Redington Beach Board of Commissioners meet the First and Third Wednesday of each month beginning at 6:30 p.m. The Town of Redington Beach Board of Commissioners may take action on any matter during this meeting, including items that are not set forth within this agenda. Minutes of the Board of Commissioners meeting may be obtained from the Town Clerk's office. The meetings may be recorded. The Minutes are not transcribed verbatim. It is the policy of the Board of Commissioners to make "action minutes" of all meetings. **Persons requiring a verbatim transcript of any Town meeting (for purposes of appeal or otherwise) should make arrangements to have a certified Court Reporter, at their own cost and expense, present at the meeting.**

Persons who wish to appeal any decision made by the Board of Commissioners with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. (F.S. 286.0105) **Notice Regarding Special Accommodations: (F.S. 286.26)**

In accordance with F.S. 286.26 persons with disabilities needing special accommodations to participate in this meeting should contact the office of the Town Clerk 727-391-3875 no later than 2:00 p.m. on the day prior to the meeting to make arrangements for such special accommodations.

CONSENT AGENDA

**7a. Board Regular Meeting Minutes,
January 18, 2023**

**7b. Bill List for Day Ending January 27,
2023**



**TOWN OF REDINGTON BEACH, FLORIDA
BOARD REGULAR MEETING MINUTES
Wednesday, January 18, 2023
6:30 p.m.**

Having been duly advertised as required by law, the **Regular Meeting** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on **Wednesday, January 18, 2023 at 6:30 pm**, in Redington Beach Town Hall at 105 164th Avenue, Redington Beach Florida.

Mayor Will called the **Regular Meeting** to order and led the pledge of allegiance.

Roll Call:

	Present	Absent
Commissioner Cariello	X	
Commissioner Murray	X	
Commissioner Skjoldager	X	
Vice Mayor Kornijtschuk	X	
Mayor Will	X	
Town Attorney Eschenfelder	X	
Town Clerk Nieves	X	

Agenda: Mayor Will asked for approval of the agenda. A motion by Vice Mayor Kornijtschuk and seconded by Commissioner Cariello to accept the agenda as presented. No public comment. Motion passed with all ayes.

Public Forum: Chuck Goldstein 3rd St E, asked a variety of questions relating to the Parks and Recreation Board, the customary use lawsuit, vacation rental regulation enforcement and the WaStop valve project. He also told the Commission about a recent noise complaint reported to the Pinellas County Sheriff's Office due to loud music coming from a vacation rental. Attorney Eschenfelder answered some of Mr. Goldstein's questions.

Reports:

Public Safety

- Nothing to report.

Building/Code

- Nothing to report

Public Works/Parks

- Commissioner Cariello reported that there has been some progress regarding Clearwater Gas and the evidence that gas lines had been run through storm drains in the past. He also reported that the playground improvements at Town Park are proceeding according to schedule.

Finance

- Nothing to report.

Mayor

- Nothing to report

Town Clerk

- Nothing to report.

Town Attorney

- Attorney Eschenfelder updated the Commission on upcoming trials and hearings.

Boards and Committees

- Nothing to report

Library Report

- Commissioner Cariello reported that the next meeting of the Library Board will be held on Monday, January 30th, 2023.

CONSENT AGENDA

- a. Board Regular Meeting Minutes, January 4, 2023**
- b. Bill List for Day Ending January 13, 2023**

A motion by Vice Mayor Kornijtschuk and seconded by Commissioner Cariello to approve the consent agenda as presented. No discussion, no public comment. Motion passed unanimously.

UNFINISHED BUSINESS

- a. Final reading ORDINANCE NO. 2022-16:**

AN ORDINANCE OF THE TOWN OF REDINGTON BEACH, FLORIDA, CREATING § 21-34 OF THE TOWN CODE TO REQUIRE CERTAIN TOWN PARKING SPACES TO BE USED FOR ONLY CERTAIN PURPOSES; MAKING RELATED FINDINGS; PROVIDING FOR CODIFICATION, SEVERABILITY, AND FOR AN EFFECTIVE DATE.

Attorney Eschenfelder read the Ordinance by title only. A motion by Vice Mayor Kornijtschuk and seconded by Commissioner Cariello to approve Ordinance 2022-16. Commissioner Murray brought up that vehicles park at Friendship Park while conducting Town business or attending a meeting at Town Hall.

- A. Public comment:** Meredith Cameron, 16400 Gulf Blvd. Unit 311, questioned the legality of whether a city can restrict parking in publicly owned spaces. He is also concerned about enforcement. Attorney Eschenfelder confirmed that a local government can decide how public spaces are used for the good of the public. Attorney Eschenfelder also stated that Deputies can use their discretion when issuing citations. Roll call was taken and Ordinance 2022-16 passed on its final reading.

	Motion	Second	Aye	Nay	Absent
Commissioner Cariello		X	X		
Commissioner Murray			X		
Commissioner Skjoldager			X		
Vice Mayor Kornijtschuk	X		X		
Mayor Will			X		

OTHER BUSINESS

NONE

Adjournment: With no further business, a motion was made by Vice Mayor Kornijtschuk and seconded by Commissioner Cariello to adjourn. Regular meeting was adjourned at 6:53pm.

Adopted: February 1, 2023

Adriana Nieves, CMC, Town Clerk

1/23/2023	10810 PAYROLL	197.05
	10811 PAYROLL	277.05
	10812 PAYROLL	277.05
	10813 PAYROLL	277.05
	10814 PAYROLL	455.50
	10815 PAYROLL	2,097.85
	10816 PAYROLL	1,268.79
	10817 PAYROLL	1,485.22
	10818 PAYROLL	1,117.88
	10819 FMIT	4,080.81

11,534.25	0.00
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MAYOR WILL

VICE MAYOR KORNIJTSCHUK

COMMISSIONER CARIELLO

Regular Meeting of February 1, 2023

COMMISSIONER SKJOLDAGER

COMMISSIONER MURRAY

ATTEST:

Adriana Nieves, CMC, Town Clerk

Date: 01/27/2023
Time: 1:57 pm
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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund: 101 General Fund							
Dept: 511 Legislative							
101-511-511.111	Registration						
	CHASE CARD SERVICES	02339	FGFOA - Comm Komijtschuk	0	01/24/2023	01/24/2023	20.00
	CHASE CARD SERVICES	02340	Kornij Registration/winter conf. 2023	0	01/24/2023	01/24/2023	40.00
							60.00
Total Dept. Legislative:							60.00
Dept: 512 Town Clerk							
101-512-512.421	Stamps.com						
	CHASE CARD SERVICES	Jan 2023	Stamps.com Monthly Fee	0	01/24/2023	01/24/2023	17.99
							17.99
101-512-512.510	Office Supplies						
	APEX OFFICE PRODUCTS	2413556-0	Pull towels, pens, clips, env	0	01/24/2023	01/24/2023	147.01
	PIECZONKA TROPHY OF FLA	65239	Runyon - name plate	0	01/24/2023	01/24/2023	17.00
							164.01
101-512-512.542	Dues & Subscrip						
	CHASE CARD SERVICES	CS3192134026	McAfee 2/19/23-2/19/25	0	01/23/2023	01/23/2023	174.99
	CHASE CARD SERVICES	20474 -Nieves1-17-2023	Assoc state floodplain mgrs	0	01/23/2023	01/23/2023	175.00
							349.99
Total Dept. Town Clerk:							531.99
Dept: 514 Legal Counsel							
101-514-514.310	Legislative Couns						
	SHUMAKER ADVISORS FLOI	3402	Consulting Jan-2023	0	01/01/2023	01/01/2023	2,625.67
							2,625.67
Total Dept. Legal Counsel:							2,625.67
Dept: 572 Parks and Recreation							
101-572-572.430	Utilities						
	DUKE ENERGY	Jan, 16101 BP	January	0	01/17/2023	01/17/2023	8.37
							8.37
101-572-572.522	Gasoline & Oil						
	CHASE CARD SERVICES	1170198	Diesel gas	0	01/26/2023	01/26/2023	45.53
	WEX BANK	460709	unleaded	0	01/20/2023	01/20/2023	44.65
	WEX BANK		Unleaded	0	01/27/2023	01/27/2023	46.57
	WEX BANK	9068063	Unleaded gas	0	01/27/2023	01/27/2023	71.56
							208.31
101-572-572.524	Fertilizer & Mulch						
	LARSON & SON LANDSCAPE	37968	Small shell (3)	0	01/18/2023	01/18/2023	186.00
	LARSON & SON LANDSCAPE	37961	Small shell (3)	0	01/18/2023	01/18/2023	186.00
	LARSON & SON LANDSCAPE	37980	Small shell (6)	0	01/19/2023	01/19/2023	372.00
	LARSON & SON LANDSCAPE	37993	Small Shell (3)	0	01/20/2023	01/20/2023	186.00
	LARSON & SON LANDSCAPE	38019	Small shell (3)	0	01/23/2023	01/23/2023	186.00
	LARSON & SON LANDSCAPE	38028	Small shell	0	01/24/2023	01/24/2023	186.00
	LARSON & SON LANDSCAPE	38031	Small shell	0	01/24/2023	01/24/2023	186.00
							1,488.00
Total Dept. Parks and Recreation:							1,704.68
Dept: 573 Board of Parks & Recre							
101-573-573.480	Public Relations/I						
	CHASE CARD SERVICES	PB-Park Board / Madri Gras 2023	Amazon / park board	0	01/23/2023	01/23/2023	99.41
	TIFFANY TERRACCIANO	PB-Mardi Gras 2023	Mardi Gras - Park Board	0	01/24/2023	01/24/2023	175.34
	TRUNK BAY DESIGNS		Park Board/Mardi Gras signs	0	01/23/2023	01/23/2023	452.61
							727.36

Date: 01/27/2023

Time: 1:57 pm

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Town of Redington Beach

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							al Dept. Board of Parks & Recreation:
							727.36
Total Fund General Fund:							5,649.70
 Fund: 400 Storm Water							
Dept: 535 Storm Water							
400-535-535.800	Storm Drain Repl G.A. NICHOLS COMPANY	22-0705b	Misc storm box and asphalt rep	0	01/23/2023	01/23/2023	2,975.00
							2,975.00
Total Dept. Storm Water:							2,975.00
Total Fund Storm Water:							2,975.00
Grand Total:							8,624.70

AGENDA ITEM 9a.
Resolution 2023-02

TOWN OF REDINGTON BEACH

Resolution 2023-02

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF REDINGTON BEACH, FLORIDA, ENTERING INTO AN AGREEMENT WITH TEAM ENGINEERING, LLC, TO PROVIDE NPDES SERVICES AND THE COMPLETION OF THE NPDES ANNUAL REPORT FOR CYCLE FOUR, YEAR FIVE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The Town of Redington Beach Town Commission is in need of a completed annual NPDES report; and

WHEREAS, Team Engineering, LLC has submitted a proposal to perform the services for an annual NPDES report for the Town of Redington Beach; at a cost not to exceed \$6,500.00.

WHEREAS, The Town of Redington Beach Commission has met and reviewed the proposal;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF REDINGTON BEACH, FLORIDA AS FOLLOWS:

Section 1: The Town Commission accepts that Team Engineering, LLC, P.O. Box 560833, Orlando, FL 32586 will provide the services to prepare and submit the NPDES Annual Report for Cycle Four, Year Five to Pinellas County to forward to FDEP prior to the deadline and provide one copy of the Annual Report to the Town. Reimbursement for report preparation, as per terms of the agreement will not exceed \$6,500.00.

Section 2: The Town Commission accepts that Team Engineering, LLC will perform the inspection required in preparation of the NPDES annual report.

Section 3: If the Town is scheduled for an audit with FDEP Inspector, Team Engineering, LLC. personnel will assist for any responses as may be necessary.

Section 4: Town accepts the provisions as outlined in the proposal attached hereto.

Section 5: This Resolution shall become effective upon Town Commission adoption.

PASSED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF REDINGTON BEACH, FLORIDA, IN REGULAR SESSION THIS 1st DAY OF FEBRUARY 2023.

Attest:

By: _____
Adriana Nieves, CMC, CFM
Town Clerk

By: _____
David Will, Mayor

**TOWN OF REDINGTON BEACH
NPDES CONSULTING SERVICES, 2022-23**

SCOPE OF SERVICES

December 30, 2022

TEAM Engineering, LLC has prepared the following Scope of Services to provide NPDES services to the Town of Redington Beach.

As a Co-Permittee of Pinellas County, the Town operates their NPDES program under FDEP Permit No. FLS000005, Cycle 4. This Scope of Services with budget is presented to the Town for the period of July 1, 2022 to June 30, 2023, which constitutes Year 5 of the NPDES permit.

SCOPE OF SERVICES

Task 1. Assist with NPDES Program Oversight and Reporting

TEAM Engineering will work with Town staff to coordinate data collection and assist with NPDES requirements, including conference calls and Web meetings. TEAM Engineering is available by phone or emails to provide response to questions the Town may have about activities that could be related to NPDES.

At the end of the annual reporting period, TEAM Engineering will prepare the FDEP annual report that documents NPDES related activities performed by the Town throughout Year 4. Once the annual report is signed by the Town, the report will be submitted to FDEP on behalf of the Town.

Task 2. Attend Quarterly Pinellas County Co-Permittee Meetings

Pinellas County holds quarterly meetings for their NPDES Co-Permittees, including the Town of Redington Beach. Due to COVID, the meetings are currently being held on-line. TEAM Engineer will attend the Pinellas County quarterly meetings (in-person or on-line) and provide a summary of the meeting to the Town.

Task 3. Prepare Newsletter Articles

TEAM Engineering will support Town staff with preparing newsletter articles on NPDES related activities for staff to include in the on-line newsletter to residents. These newsletters support the Town's NPDES requirement for community involvement.

Task 4. Review of SWMP and SOPs

TEAM Engineering will review the Town's Stormwater Management Program and Standard Operating Procedures with staff to evaluate any changes in operations and revise documents as needed. TEAM Engineering will submit revised documents to FDEP with the annual report.

Task 5. NPDES Requirements for Permit Re-Application

TEAM Engineering will provide documentation to FDEP, as required, to renew the Town's NPDES permit.

SCOPE OF SERVICES QUALIFICATIONS

1. This proposal does not include SWFWMD permitting efforts or permit fees, if required.
2. This proposal does not include legal services or expert testimony on matters relating to this project should it become necessary.
3. This proposal is based on the rules and regulations in effect as of the date of this Scope of Work. Changes in rules, regulations or codes which affect the degree of work identified in this scope shall be quantified and considered additional services to this proposal.
4. TEAM Engineer will rely upon the accuracy of NPDES data provided by the Town.

SCHEDULE

Services outlined above will begin upon acceptance of this proposal by the Town and upon issuance of a Town Resolution approving the Scope of Services...

COMPENSATION SUMMARY and TERMS

This Scope of Services will be billed as a lump sum contract, payable to TEAM Engineering on a monthly percent complete basis. The lump sum fee for Task 1 through Task 5 outlined in this Scope of Services is \$6,500.00.

Agenda item 9b.
Staff Memo
and
Evaluation and Appraisal Review
Notification Letter (DRAFT)



X. Evaluation and Appraisal Review of the Comprehensive Plan

Section 163.3191, Florida Statutes, requires that every seven years, each local government in Florida evaluate and amend its comprehensive plan to ensure that it is up to date. Redington Beach is due to adopt an updated plan by December 1, 2023.

To begin the process, the Town must conduct an Evaluation and Appraisal Review (EAR) of the comprehensive plan, which is sent as a letter to the Florida Department of Economic Opportunity (DEO). The letter lists any amendments to the comprehensive plan that will be needed to address changes to state law, meet routine requirements, and update any outdated information. Once the EAR is approved, the Town will be able to begin the amendment process, which can take several months.

The EAR is a commitment to adopt the listed amendments. Therefore, while you have the option to list additional desired amendments to reflect local priorities, it's recommended that the Town list only the amendments that are needed to meet statutory requirements at this time. Any additional local policy amendments can and should be considered as part of the longer amendment process.

The Planning Board reviewed a draft letter meeting the above requirements on January 24, and recommended that the Commission approve the EAR for transmittal to DEO.

Attachments:

1. Draft Evaluation and Appraisal Review Letter

[Date]

Ray Eubanks, Plan Processing Administrator
Florida Department of Economic Opportunity
Bureau of Community Planning
Caldwell Building
107 East Madison Street Tallahassee, FL 32399

Re: Town of Redington Beach Evaluation and Appraisal Review Notification Letter

Dear Mr. Eubanks:

Pursuant to the requirements of Section 163.3191, Florida Statutes, the Town of Redington Beach has conducted an evaluation and appraisal review (EAR) of its comprehensive plan, and is transmitting this notification letter with its determination as set forth herein.

The *Town of Redington Beach Comprehensive Plan*, as amended through Ordinance No. 2021-05 on May 5, 2021, has been reviewed relative to changes in state requirements in Chapter 163, Part II, Florida Statutes (F.S.), since the last update. The Town has determined that the following amendments will be needed to reflect these changes:

1. Adopt a Private Property Rights Element in accordance with Section 163.3177(6)(i), F.S.
2. Update the Infrastructure Element with a water supply work plan meeting current requirements of Section 163.3177(6)(c)3, F.S.;
3. Update and revise the Capital Improvement Element as necessary to reflect the Town's current Capital Improvement Schedule; and
4. Delete obsolete data and analysis throughout the plan, and provide updated data as needed to serve as a basis for future land use map amendments pursuant to Section 163.3177(6)(a), F.S.;
5. Update definitions and other terminology throughout the plan to reflect current nomenclature.
6. Incorporate any further required amendments that may be enacted into law as a result of the 2023 Legislative Session.

Thank you for your consideration. Please let me know if anything further is needed to comply with the EAR Notification Letter process, and I will be happy to work with you to resolve any such matter as may be necessary.

Sincerely,

Mayor David Will