



**TOWN OF REDINGTON BEACH
BOARD REGULAR MEETING AGENDA
Wednesday, September 15, 2021
6:30 P.M.**

Town Hall

Assembly Hall

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. PUBLIC FORUM: Non-Agenda Items Only NOTE:** A three-minute time limit applies to all comments from the public on non-agenda items only. If a person wishes to address the Board of Commissioners, please fill out a "Speakers Card" and give it to the Town Clerk prior to the start of the meeting.
- 6. REPORTS**

Public Safety	Commissioner Kornijtschuk
Building/Code	Commissioner Skjoldager
Public Works/Parks	Commissioner Cariello
Finance	Vice Mayor Dorgan
Mayor	
Town Clerk	
Attorney Eschenfelder	
Boards & Committees	
Library Report	
- 7. CONSENT AGENDA**
 - A. Board Workshop Meeting Minutes, September 1, 2021**
 - B. Board Regular Meeting Minutes, September 1, 2021**
 - C. Board Budget Hearing Meeting Minutes, September 7, 2021**
 - D. Bill List for Day Ending September 10, 2021**
- 8. UNFINISHED BUSINESS**
 - A. Resolution 2021-10: A Resolution of the Board of commissioners of the Town of Redington Beach, Florida, Entering into an Agreement with Team Engineering, LLC, to Provide NPDES Services and the Completion of the NPDES Annual Report for Cycle Four, Year Four; and Providing for an Effective Date.**



9. NEW BUSINESS

10. OTHER BUSINESS

11. ADJOURNMENT

Note: The Town of Redington Beach Board of Commissioners meet the First and Third Wednesday of each month beginning at 6:30 p.m.

The Town of Redington Beach Board of Commissioners may take action on any matter during this meeting, including items that are not set forth within this agenda.

Minutes of the Board of Commissioners meeting may be obtained from the Town Clerk's office. The meetings may be recorded. The Minutes are not transcribed verbatim. It is the policy of the Board of Commissioners to make "action minutes" of all meetings.

Persons requiring a verbatim transcript of any Town meeting (for purposes of appeal or otherwise) should make arrangements to have a certified Court Reporter, at their own cost and expense, present at the meeting.

Persons who wish to appeal any decision made by the Board of Commissioners with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. (F.S. 286.0105) **Notice Regarding Special Accommodations: (F.S. 286.26)**



TOWN OF REDINGTON BEACH, FLORIDA
BOARD WORKSHOP MEETING MINUTES
Wednesday, September 1, 2021
6:00 p.m.

Having been duly advertised as required by law, the **Workshop Meeting** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on Wednesday, September 1, 2021, at 6:00 p.m., in Redington Beach Town Hall at 105 164th Avenue, Redington Beach Florida.

Mayor Will called the **Workshop** to order.

Roll Call

	Present	Absent
Commissioner Cariello	X	
Commissioner Kornijtschuk	X	
Commissioner Skjoldager	X	
Vice-Mayor Dorgan	X	
Mayor Will	X	
Town Attorney Eschenfelder	X	
Deputy Clerk Nieves	X	

Agenda: Motion by Commissioner Kornijtschuk and seconded by Commissioner Cariello to approve the agenda. Motion passed with all ayes.

Public Forum: NONE

UNFINISHED BUSINESS
NONE

NEW BUSINESS

a. DISCUSSION OF SWALES

Mayor Will began the discussion by giving some background of swales in Redington Beach. He presented evidence that the swales were present in the Town as early as 1991. Mayor Will noted that according to the Town's 1989 Comprehensive Plan, the Town is responsible for the maintenance of the swales, although the current Code of Ordinances conflicts with that. Mayor Will stated he would like the Town to resume maintaining the swales, and not the property owner.

Building Official Bruce Cooper stated that many of the swales are poorly maintained. He suggested the Town should survey all the driveways and catch basins to measure their elevations, then hire an engineer to determine the best way to fix the swales.

Mayor Will would like Mr. Cooper and Sue Woodbery of TEAM Engineering to assess the swales and report their findings to the Commission.

Commissioner Dorgan suggested the Town should prioritize where the bad spots are. He also noted that the SWFMD project from several years ago may have negatively affected some driveways and swales.

Commissioner Skjoldager asked if the current swale ordinance would be enforced and if new builds would be required to add a swale. She noted that some residents may not be eager to alter their landscaping in order to comply with the swale requirements.

Commissioner Kornijtschuk suggested that properties with lower elevations be prioritized.

Commissioner Cariello noted that it is imperative this situation be resolved.

Mayor Will opened the discussion to public comment.

- James Hoffman, 15910 Redington Drive, agreed that flooding is a problem and would like to see the street level even with the driveways.
- Roxanne Love, 16109 3rd St E., observed that the project may take a few years to complete and wanted to know if there was a temporary solution in the meantime.
- Debi Robinson, 15804 2nd St E., commented that the drains are higher than the swales.
- Al Robinson, 15804 2nd St E., reminded the Commission that the project which would have installed infiltration trenches but was rejected by the Commission, may have surveys or other information useful for the swale project.
- Ryan Shatto, 16120 4th St E., asked for more details about how the city will maintain these swales.

In closing, Mayor Will repeated that the condition of the swales would be assessed and pending the results of that assessment, the Commission would bring the subject of swales back for more discussion.

OTHER BUSINESS

None

With no further business, Mayor Will adjourned the workshop meeting at 6:20p.m.

Adopted:

Adriana Nieves, Deputy Town Clerk



TOWN OF REDINGTON BEACH, FLORIDA
REGULAR MEETING MINUTES
Wednesday, September 1, 2021
6:30 p.m.

Having been duly advertised as required by law, the **Regular Meeting** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on Wednesday, September 1, 2021, at 6:30 p.m., in Redington Beach Town Hall at 105 164th Avenue, Redington Beach Florida.

Mayor Will called the **Meeting** to order.

Roll Call

	Present	Absent
Commissioner Cariello	X	
Commissioner Kornijtschuk	X	
Commissioner Skjoldager	X	
Vice-Mayor Dorgan	X	
Mayor Will	X	
Town Attorney Eschenfelder	X	
Deputy Clerk Nieves	X	

Agenda: Motion by Commissioner Kornijtschuk and seconded by Commissioner Cariello to approve the agenda. Motion passed with all ayes.

Public Forum: NONE

REPORTS

Public Safety

- Nothing to Report

Building

- Nothing to Report

Public Works

- Nothing to Report

Finance

- Commissioner Dorgan reported CDs are maturing and they will need to be reinvested.

Mayor

- Mayor Will spoke about the Customary Use lawsuit and the appeal judgment. He thanked Mayor Nick Simons and Commissioner Fred Steiermann for their efforts in working to keep the beach accessible to everyone.

Town Clerk

- Reported on the upcoming 9/11 Remembrance Ceremonies – one will be held in Madeira Beach at 8:45am and another will be held at Friendship Park at 10:15 am and will only be a wreath laying ceremony.

Town Attorney

- Nothing to Report

Boards and Committees

- Nothing to Report

Library Report

- Vice-Mayor Tom Dorgan reported that phase 1 of the Gulf Beaches Library tech update is complete and the Library got a fresh look with a new coat of paint. He encouraged everyone to pay a visit to the Library soon.

CONSENT AGENDA

- A. Board Regular Meeting Minutes, August 18, 2021**
- B. Bill List for Day Ending August 27, 2021**

A motion by Vice Mayor Dorgan and seconded by Commissioner Kornijtschuk to approve the consent agenda as presented. No public comment. Motion passed with all ayes.

UNFINISHED BUSINESS

A. 2021/2022 Budget

The Town Clerk reported that additional revenues had come in and the numbers will be reflected in the Summary Budget which will be advertised in the paper. No public comment.

- B. First Reading of Ordinance 2021-07: An Ordinance of the Town of Redington Beach, Pinellas County, Florida, Amending Chapter 6 *Buildings and Building Regulations), Section 6-65 and Amending Article VII, (Mechanical Code), Including Sections 6-208 and 6-209, of the Town Code to Reconcile said Sections and to Remove Conflicting Provisions, to Reflect the Town's Actual Experience with the Construction of the Regulated Mechanical Fixtures, to Make Related Changes; and to Remove Outdated, or Unenforceable Provisions; Making Related Findings; Providing for Severability, and Establishing an Effective Date.** Attorney Eschenfelder read the Ordinance by title only. Commissioner Kornijtschuk pointed out a few typos which needed to be corrected prior to second reading. Building Official Bruce Cooper stated that electric meters could be placed below Base Flood Elevation, thereby eliminating the need for a platform and stairs leading up to the meter. Resident Ryan Shatto 16120 4th St E, asked if generators would be included in 2021-07. The Mayor assured him it would be addressed in 2021-07. A motion by Commissioner Kornijtschuk and seconded by Commissioner Cariello to adopt Ordinance 2021-07 on first reading.

	Motion	Second	Aye	Nay	Absent
Commissioner Cariello		X	X		
Commissioner Kornijtschuk	X		X		
Vice Mayor Dorgan			X		
Commissioner Skjoldager			X		
Mayor Will			X		

OTHER BUSINESS

Mayor Will reported that Ordinance 2019-11, which prohibits live-aboards on vessels in the waterways of the Town, should be reviewed by the State Attorney's office. He reported that the Pinellas County Sheriff's Office General Counsel was not behind enforcing 2019-11. Attorney Eschenfelder reported that his office wrote the Ordinance and stands behind it fully. Unanimous consensus to request the State Attorney's office review Ordinance 2019-11.

With no further business, the regular meeting was adjourned at 6:50pm.

Adopted: September 15, 2021

Adriana Nieves, Deputy Town Clerk



TOWN OF REDINGTON BEACH, FLORIDA
BOARD BUDGET MEETING MINUTES
Thursday, September 7, 2021
6:00 p.m.

Having been duly advertised as required by law, the **Public Budget Meeting** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on **Tuesday, September 7, 2021, at 5:00 p.m.**, in Redington Beach town Hall at 105 164th Avenue, Redington Beach Florida.

Mayor Simons called the **Budget Meeting** to order and led the **Pledge of Allegiance**.

Roll Call

	Present	Absent
Commissioner Cariello	X	
Commissioner Kornijtschuk	X	
Commissioner Skjoldager	X	
Vice Mayor Dorgan	X	
Mayor Will	X	
Town Attorney Eschenfelder		X
Town Clerk Clarke	X	

Agenda: Motion made by Commissioner Kornijtschuk and seconded by Commissioner Cariello to approve the agenda. Agenda approved with all ayes.

Public Forum: None

NEW BUSINESS

- A. 2018-2019 Budget Update:** Vice Mayor Dorgan stated that the budget is balanced and it is status quo. Town clerk reported that the general fund has a budget of \$1,507,966.00, which is 6% more than prior year, due to increases in EMS, Fire Services, and Insurances.

The Capital Fund has a budget of \$373,680.00, which includes \$120,000.00 for playground equipment that the park board had requested.

The Storm Water Fund has a budget of \$523,200.00, which includes \$500,000.00 for the current stormwater project.

The millage rate is 1.8149 mills. The final hearing is scheduled for September 13th at 5:01 p.m.

Jim Hoffman, finance chairman did not have any comments or questions.

No other public comment

OTHER BUSINESS

With no further business, motion made by Commissioner Kornijtschuk and seconded by Commissioner Cariello to adjourn. Regular session was adjourned at 5:03 p.m.

Adopted:

Missy Clarke, CMC Town Clerk

INVOICE APPROVAL LIST BY FUND REPORT

Date: 09/10/2021

Time: 11:48 am

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Town of Redington Beach

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund: 101 General Fund							
Dept: 512 Town Clerk							
101-512-512.440	Utilities- Water/EI DUKE ENERGY	73928-48713	2021-08-26 7/28/21-8/26/21	0	09/09/2021	09/09/2021	630.16
							630.16
101-512-512.461	Building Mainten: AMERICAN FIRE & SAFETY	233017	Annual Fire Ext. Inspection	0	08/23/2021	08/23/2021	131.44
							131.44
101-512-512.510	Office Supplies HOME DEPOT CREDIT SERV		Concrete, cleaning supplies	0	09/02/2021	09/02/2021	38.17
	WATER BOY INC	2021-09-09	Water Delivery	0	08/31/2021	08/31/2021	51.45
							89.62
Total Dept. Town Clerk:							851.22
Dept: 514 Legal Counsel							
101-514-514.124	Town Attorney TRASK, DAIGNEAULT, LLP A	6485	August 2021 General	0	09/02/2021	09/02/2021	6,558.00
							6,558.00
Total Dept. Legal Counsel:							6,558.00
Dept: 521 Law Enforcement							
101-521-521.340	Law Enforcement PINELLAS COUNTY SHERIFF	1038983	Sep 2021 Law Enforcement	0	09/01/2021	09/01/2021	22,479.00
							22,479.00
Total Dept. Law Enforcement:							22,479.00
Dept: 524 Protective Services							
101-524-524.310	Code Enforcement TRASK, DAIGNEAULT, LLP A	6484	August 2021 Code Enf.	0	09/02/2021	09/02/2021	18.00
							18.00
Total Dept. Protective Services:							18.00
Dept: 541 Roads & Streets							
101-541-541.467	Maint - Street Lig DUKE ENERGY	73928-48713	2021-08-26 7/28/21-8/26/21	0	09/09/2021	09/09/2021	3,544.20
							3,544.20
Total Dept. Roads & Streets:							3,544.20
Dept: 572 Parks and Recreation							
101-572-572.430	Utilities DUKE ENERGY	60814-47178	2021-08-23 7/23/21-8/23/21	0	08/23/2021	08/23/2021	16.96
	DUKE ENERGY	73928-48713	2021-08-26 7/28/21-8/26/21	0	09/09/2021	09/09/2021	43.16
							60.12
101-572-572.460	Maint - Automotiv CHASE CARD SERVICES	08595G	Dump Truck Fuel Sys Repairs	0	09/02/2021	09/02/2021	3,110.25
	CHASE CARD SERVICES	00653G	Dump Truck Hitch installation	0	09/08/2021	09/08/2021	589.30
							3,699.55
101-572-572.462	Maintenance - Gr HIGHLAND PRODUCTS GRO	310016713	BBQ Grill Town Park	0	08/27/2021	08/27/2021	420.00
	HOME DEPOT CREDIT SERV	002931/7613993	Light for Public Restroom	0	09/02/2021	09/02/2021	56.64
	HOME DEPOT CREDIT SERV		Concrete, cleaning supplies	0	09/02/2021	09/02/2021	234.37
							711.01
101-572-572.520	Uniforms CHASE CARD SERVICES	96241786	Work Shorts - WITTMAN	0	08/30/2021	08/30/2021	44.91

Date: 09/10/2021
Time: 11:48 am
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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							44.91
101-572-572.522	Gasoline & Oil						
	CHASE CARD SERVICES	589731	SPEEDWAY Diesel	0	09/09/2021	09/09/2021	30.68
	WEX BANK	651711	Unleaded	0	09/10/2021	09/10/2021	81.79
	WEX BANK	636225	Unleaded	0	09/30/2021	09/30/2021	73.82
							<u>186.29</u>
							<u>4,701.88</u>
						Total Dept. Parks and Recreation:	
						Total Fund General Fund:	38,152.30
Fund: 300 Capital Accounts							
Dept: 590 Capital Outlay							
300-590-590.001	Capital Outlay						
	ACTION ELECTRICAL SERVI	2021-09-10	Friendship Park Electrical	0	08/30/2021	08/30/2021	2,861.00
							<u>2,861.00</u>
							<u>2,861.00</u>
						Total Dept. Capital Outlay:	2,861.00
						Total Fund Capital Accounts:	2,861.00
Fund: 400 Storm Water							
Dept: 535 Storm Water							
400-535-535.441	Utility Mailing Co:						
	PINELLAS COUNTY UTILITIE	90002085	August 2021 Billing	0	09/07/2021	09/07/2021	599.04
							<u>599.04</u>
400-535-535.800	Storm Drain Repl						
	WINDRIVER ENVIRONMENT,	5122916	8/23 Stormwater Pipe Cleaning	0	08/24/2021	08/24/2021	3,150.00
	WINDRIVER ENVIRONMENT,	5124207	8/24 Stormwater Pipe Cleaning	0	08/25/2021	08/25/2021	2,137.50
	WINDRIVER ENVIRONMENT,	5126249	8/25 Stormwater Pipe Cleaning	0	08/26/2021	08/26/2021	2,097.00
	WINDRIVER ENVIRONMENT,	5132135	8/30 Stormwater Pipe Cleaning	0	08/31/2021	08/31/2021	3,337.50
	WINDRIVER ENVIRONMENT,	5133901	8/31 Stormwater Pipe Cleaning	0	09/01/2021	09/01/2021	5,957.50
							<u>16,679.50</u>
							<u>17,278.54</u>
						Total Dept. Storm Water:	17,278.54
						Total Fund Storm Water:	17,278.54
						Grand Total:	58,291.84

9/9/2021

10010 PAYROLL
10011 PAYROLL
10012 PAYROLL
10013 PAYROLL

2,324.28
1,414.90
1,336.03
1,042.41

6,117.62

MAYOR WILL

COMMISSIONER KORNIJTSCHUK

COMMISSIONER SKJOLDAGER

VICE MAYOR DORGAN

ATTEST:

COMMISSIONER CARIELLO

Missy Clarke, CMC, Town Clerk

Regular Meeting of September 15, 2021

TOWN OF REDINGTON BEACH

Resolution 2021-10

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF REDINGTON BEACH, FLORIDA, ENTERING INTO AN AGREEMENT WITH TEAM ENGINEERING, LLC, TO PROVIDE NPDES SERVICES AND THE COMPLETION OF THE NPDES ANNUAL REPORT FOR CYCLE FOUR, YEAR FOUR; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The Town of Redington Beach Town Commission is in need of a completed annual NPDES report; and

WHEREAS, Team Engineering, LLC. has submitted a proposal to perform the services for an annual NPDES report for the Town of Redington Beach; at a cost not to exceed \$6,500.00.

WHEREAS, The Town of Redington Beach Commission has met and reviewed the proposal;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF REDINGTON BEACH, FLORIDA AS FOLLOWS:

Section 1: The Town Commission accepts that Team Engineering, LLC, P.O. Box 560833, Orlando, FL 32586 will provide the services to prepare and submit the NPDES Annual Report for Cycle 4 Year Four to Pinellas County to forward to FDEP prior to the deadline and provide one copy of the Annual Report, CD, and Notebook to the Town. Reimbursement for report preparation, as per terms of the agreement will not exceed \$6,500.00.

Section 2: The Town Commission accepts that Team Engineering, LLC will perform the inspection required in preparation of the NPDES annual report.

Section 3: If the Town is scheduled for an audit with FDEP Inspector, Team Engineering, LLC. personnel will assist for any responses as may be necessary.

Section 4: Town accepts the provisions as outlined in the proposal attached hereto.

Section 5: This Resolution shall become effective upon Town Commission adoption.

PASSED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF REDINGTON BEACH, FLORIDA, IN REGULAR SESSION THIS 15th Day of September, 2021.

Attest:

By: _____
Missy Clarke, CMC, Town Clerk

By: _____
David Will, Mayor

Resolution 2021-10
September 15, 2021

	Motion	Second	Aye	Nay	Absent
Commissioner Cariello					
Commissioner Kornijtschuk					
Commissioner Skjoldager					
Vice Mayor Dorgan					
Mayor Will					

**TOWN OF REDINGTON BEACH
NPDES CONSULTING SERVICES, 2021-22**

SCOPE OF SERVICES

September 8, 2021

TEAM Engineering, LLC has prepared the following Scope of Services to provide NPDES services to the Town of Redington Beach.

As a Co-Permittee of Pinellas County, the Town operates their NPDES program under FDEP Permit No. FLS000005, Cycle 4. This Scope of Services with budget is presented to the Town for the period of July 1, 2021 to June 30, 2022, which constitutes Year 4 of the NPDES permit. The annual report for Year 4 is due to FDEP before December 31, 2022.

SCOPE OF SERVICES

Task 1. Assist with NPDES Program Oversight and Reporting

TEAM Engineering will work with Town staff to coordinate data collection and assist with NPDES requirements, including conference calls and Web meetings. TEAM Engineering is available by phone or emails to provide response to questions the Town may have about activities that could be related to NPDES.

At the end of the annual reporting period, TEAM Engineering will prepare the FDEP annual report that documents NPDES related activities performed by the Town throughout Year 4. Once the annual report is signed by the Town, the report will be submitted to FDEP on behalf of the Town.

Task 2. Attend Quarterly Pinellas County Co-Permittee Meetings

Pinellas County holds quarterly meetings for their NPDES Co-Permittees, including the Town of Redington Beach. Due to COVID, the meetings are currently being held on-line. TEAM Engineer will attend the Pinellas County quarterly meetings (in-person or on-line) and provide a summary of the meeting to the Town.

Task 3. Prepare Newsletter Articles

TEAM Engineering will support Town staff with preparing newsletter articles on NPDES related activities for staff to include in the on-line newsletter to residents. These newsletters support the Town's NPDES requirement for community involvement.

Task 4. NPDES Requirements for Permit Re-Application

In accordance with Year 4 NPDES requirements, TEAM Engineering will prepare a report to FDEP documenting the Town's Code of Ordinance review and the legal authority that the Town has to reduce stormwater pollution to Boca Ciega Bay. TEAM Engineering will review the re-application information required by FDEP including revisions to the Town's stormwater management program and submit to FDEP with the Year 4 Annual Report.

Task 5. As-Needed Services

The Town has requested that TEAM Engineering provided as-needed services related to NPDES during the reporting year. Services can include TEAM Engineering staff attendance at Commission meetings to discuss NPDES related topics, as required. The as-needed services are outside the base Scope of Services and will be billed hourly. A not to exceed budget for additional services is established and will not be exceeded within prior approval by the Town Commission.

SCOPE OF SERVICES QUALIFICATIONS

1. This proposal does not include SWFWMD permitting efforts or permit fees, if required.
2. This proposal does not include legal services or expert testimony on matters relating to this project should it become necessary.
3. This proposal is based on the rules and regulations in effect as of the date of this Scope of Work. Changes in rules, regulations or codes which affect the degree of work identified in this scope shall be quantified and considered additional services to this proposal.
4. TEAM Engineer will rely upon the accuracy of NPDES data provided by the Town.

SCHEDULE

Services outlined above will begin upon acceptance of this proposal by the Town and upon issuance of a Town Resolution approving the Scope of Services...

COMPENSATION SUMMARY and TERMS

This Scope of Services will be billed as a lump sum contract, payable to TEAM Engineering on a monthly percent complete basis. The lump sum fee for Tasks 1 through four outlined in this Scope of Services is \$6,500.00.

If the Town authorizes Task 5 for as-needed services, professional services will be billed hourly with a not to exceed budget of \$2,500.00.