TOWN OF REDINGTON BEACH, FLORIDA
BOARD WORKSHOP MEETING MINUTES
Tuesday, February 4, 2014
7:00 p.m.

Having been duly advertised as required by law, the **Regular Meeting** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on **Tuesday February 4, 2014, at 7:00 p.m.,** in Redington Beach Town Hall at 105 – 164th Avenue, Redington Beach, Florida.

Mayor Simons called the **Workshop Meeting to order** and led the **Pledge of Allegiance.**

Roll Call

	Present	Absent
Commissioner Dorgan	X	
Commissioner Will	X	
Commission Steiermann	X	
Vice Mayor Deighton	X	
Mayor Simons	X	
Town Attorney Metz	X	
Town Clerk Clarke	X	

Agenda - **Motion** made by Vice Mayor Deighton and seconded by Commissioner Will to approve the Agenda; **Agenda approved with all ayes.**

Public Forum: None

OLD BUSINESS

A. Public Works/Code Enforcement

Mayor Simons re-capped the January 21st workshop in which the public works director and code enforcement officer's responsibilities and duties were discussed. NPDES duties were discussed. Clerk stated she had spoken to Mark Davis and had inquired if public works assistant, Grant Allen would be able to handle the duties as set forth in the contract with CPWG. He indicated that he would be able to handle these, but it does take time and he would need someone to help him assist with his regular duties. It was discussed that job descriptions would need to be re-written to set out the duties of the public works department, which would include NPDES, building and ground maintenance.

Options for a code enforcement officer were discussed, including hiring a retired police officer part time, contracting with another city, an independent firm, or hiring the Pinellas County Sheriff's office. Consensus was to have Commissioner Will explore these options and have them available for the next meeting.

B. Air Conditioning Quotes: The town clerk re-capped the energy audit that was conducted at town hall the prior week. Duke Energy recommended that the town keep with the same size units that are currently being used, a 5 ton unit for the town hall offices and a 7 ½ ton unit for the assembly hall. The quote from Ervin air was for two 5 ton units. The energy audit revealed that if this was done, the air flow would be not be efficient unless the duct work was redone and that the unit would not be efficient for the size of the room. Town hall staff had spoken to Ervin Air and asked them to re-quote for a 5 ton unit and a 7 ½ ton unit and he declined. Two other quotes were received from Hale's Air Conditioning and Bridges Mechanical Services. It was noted that Hale's quote did not include a general contractor fee for giving access to the attic to accommodate the new unit and an additional cost for the heat pump option, which Duke Energy recommended. Questions were asked regarding connecting the condenser to the current Freon lines and the electrical issues. Bridges did not include upgrading the electrical nor upgrading the existing platform. It did include replacing the existing refrigerant lines. Both quotes were for one 5 ton unit and one 7 ½ ton unit. Both quotes stated it will take two to three days to complete the project. It was a consensus of the commission to table this until the next meeting. If any clarifications need to be made on any of the quotes, they should be addressed to the clerk who will contact the contractors. Commissioner Steiermann stated he would get in contact with Lawson Construction, a general contractor to determine if any alterations need to be made to the roof to accommodate the installation of the new air condition units.

NEW BUSINESS

A. **Attorney Memo:** Mayor Simons referred to the memo from Jay Daigneault stating that Brandon Huffman is no longer with the law firm. Robert Metz will represent the town on an interim basis, but would like the town to consider having him on a permanent basis, replacing Brandon Huffman. The law firm would like to continue to represent the town if so desired by the commission. This will be moved over to the regular meeting for a decision.

B. **Finance Committee Member Discussion:** The finance committee was formed in 2006 and consisted of seven members. At one point, the members were reduced to five members. Town clerk had contacted member Gladys Rock after it was noted that her house had sold and had not complied with submitting the SAS forms to the auditors. It was a consensus to add this to add this to the regular meeting, under "new business", item D.

OTHER BUSINESS

With no further business, motion made by Commissioner Steiermann and seconded by Vice Mayor Deighton to adjourn. Regular session was adjourned at 7:58 p.m.

Adopted: February 18, 2014

Missy Clarke

Missy Clarke, CMC Town Clerk