



**TOWN OF REDINGTON BEACH, FLORIDA
BOARD WORKSHOP MEETING MINUTES
Tuesday, January 21, 2014
4:30 p.m.**

Having been duly advertised as required by law, the **Regular Meeting** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on **Tuesday January 21, 2014, at 4:30 p.m.**, in Redington Beach Town Hall at 105 – 164th Avenue, Redington Beach, Florida.

Mayor Simons called the **Regular Meeting** and led the **Pledge of Allegiance**.

Roll Call

	Present	Absent
Commissioner Dorgan	X	
Commissioner Will	X	
Commission Steiermann	X	
Vice Mayor Deighton	X	
Mayor Simons	X	
Town Attorney Huffman		X
Town Clerk Clarke	X	
Mark Davis, DPW/Code Enf.	X	

Agenda - Motion made by Vice Mayor Deighton and seconded by Commissioner Will to approve the Agenda; **Agenda approved with all ayes.**

Public Forum: None

NEW BUSINESS

A. Public Works/Code Enforcement

Mayor Simons noted that Mark Davis is in the DROP program and will no longer be in the employ of the Town by December 2014. He stated that Mark has a wealth of knowledge and experience. The purpose of the workshop is to define the job descriptions and responsibilities that will need to be met once Mr. Davis is no longer employed by the town.

Commissioner Steiermann proposed splitting the job into three different categories; public works, code enforcement, and building official services. He noted that the code enforcement and building official should be outsourced to a contractor. Discussion ensued amongst the commissioners of the NPDES reporting and the requirement needs for EPA. Mark Davis noted that there is also an enforcement component to this reporting. Currently the town contracts with CPWG for the NPDES annual report and for outfall inspections. Currently public works staff is completing the other requirements needed to be met.

Discussion also took place regarding the public works department. This person needs to be a “jack of all trades” and have some building and grounds maintenance skills. Storm water duties also need to be included in the public works department, which goes hand in hand with the NPDES reporting.

It was noted by the commissioners that the choices that need to be made are: combine the code enforcement and public works department departments and hire one person to handle both, or have a separate public works person and a separate code enforcement person.

Discussion continued on maintaining the CDS boxes, which Mr. Davis stated was maintained on a schedule. Commissioner Steiermann noted that a training course was available in February for NPDES and suggested that Grant Allen attend. This will be on a future agenda.

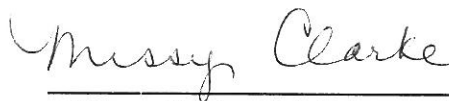
Town clerk will send a synopsis to the commission for the next workshop meeting of the job requirements/descriptions.

B. Securing Newly Acquired Lots: Consensus was that there was not a need at this point to fence in the property until a decision has been made on what the property will be used for.

OTHER BUSINESS

With no further business, motion made by Commissioner Steiermann and seconded by Vice Mayor Deighton to adjourn. Regular session was adjourned at 5:45p.m.

Adopted: February 4, 2014



Missy Clarke, CMC Town Clerk