TOWN OF REDINGTON BEACH, FLORIDA
BOARD REGULAR MEETING MINUTES
Tuesday October 16, 2012

Having been duly advertised as required by law, the **Regular Meeting** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on **Tuesday October 16, 2012 at 7:00 p.m.**, in the Redington Beach Town Hall at 105 – 164th Avenue, Redington Beach, Florida.

Mayor Simons called the **Regular Meeting** to order and led the **Pledge of Allegiance**

Roll Call

	Present	Absent
Commissioner Dorgan	**X**	
Commissioner Will	**X**	
Commission Deighton	**X**	
Vice Mayor Steiermann	**X**	
Mayor Simons	**X**	
Town Attorney Daigneault	**X**	
Town Clerk Patrus	**X**	

Agenda - Motion made by Commissioner Deighton and seconded by Commissioner Will to approve the Agenda; **Agenda approved with all ayes.**

No Public Forum.

REPORTS

<u>Public Safety</u> – Commissioner Dorgan

- Sheriff's office September crime statistics reflect no changes.

<u>Building</u> – Commissioner Will

- Nothing to report.

<u>Public Works & Parks</u> - Vice Mayor Steiermann

- Nothing to report.

<u>Finance</u>– Commissioner Deighton

- Nothing to report.

<u>Mayor Simons</u>

- Nothing to report.

<u>Town Clerk Patrus</u>

- Fall town wide yard sale will be held Friday and Saturday October 26 and 27.
- RBPOA sponsored annual Wine Fest is set for Saturday November 3 in Friendship Park.

<u>Jay Daigneault</u>

- Nothing to report.

No Board and Committee Reports

CONSENT AGENDA

a. Board Regular Meeting minutes from October 2, 2012
b. Bill List week ending October 12, 2012

Motion made by Commissioner Deighton and seconded by Commissioner Will to approve the Consent Agenda; Consent Agenda approved with all ayes.

OLD BUSINESS

People who reported or commented on agenda item: John Travers, M.T. Causley, Glenn Wardell, Pinellas County Building Dept.; Monica Belina, *NyPDES;* Hayward Chapman , Redington Beach resident; Shaun Brooker, Quorum Services; and Dave Eldridge, Redington Shores resident.

a. **Building permits and inspection services –** September 20, 2012, Board held a workshop to hear proposals to develop an in-house building permitting department and inspection services. Since 1998, the Town has an interlocal agreement with Pinellas County for issuing building permits and inspection services. Town receives no revenue generated from permits; County maintains files and does inspections. A review of records, over the past five years, indicate permitting fees earned by the County on Redington Beach averaged $60,000 per year and North Redington Beach averaged $45,000 per year. Joint contracting with a company that provides building permits and inspections, would put a person on site, five days a week; available to answer questions and process data, do inspections and maintain files.

M.T. Causley, John Travers presented their proposal for an on-site person, covering North Redington and Redington Beaches. M.T. Causley's would provide a full time person on-site, issuing permits, working with licensing software, handle inspections and maintain all data files on town property. M.T. Causley is certified and enforces the Florida Building Codes and Statutes. John Travers then answered questions from the Board and Public.

Glenn Wardell, County Building Department, apologized to the Board. He was not made aware of problems in the system and the inter-relations of Town/County issues. The Town liaison, John Kostreles has been replaced and Glenn Wardell will now oversee North Redington, Redington and Belleair Beaches in the permitting process.

Quorum Services, Shaun Brooker introduced his company; this Tampa based company has recently taken on the Madeira Beach building department. Shaun Brooker would like to see the Board conduct a more competitive search for services and is available to discuss these options with the Board.

Mayor Simons recapped the session. Town is not legally obligated to go out for RFP in this situation. In discussion with North Redington Beach, workshop was held with M.T. Causley in September. The Board has fiduciary rights to keep residents best interests in mind; options that could be pursued are to see what scope of services Quorum Services offers; and based on the long term interlocal agreement with the County, we could open dialog with the County and seek a possible resolution.

Mayor opened for Board discussion. Dialog varied in seeking a resolution with the County. We have an obligation to our resident to find the best solution, so we are open to hear other proposals; it behooves us to talk to the County and also to review all options to get the best fit for the Town. Mayor said he deferred to the Board and asked for a motion. **Motion made by Commissioner Deighton, seconded by Commissioner Dorgan for Town to meet with Pinellas County to discuss our problems come up with responses within the following three months. Roll Call vote:**

	Motion	Seconded	Aye	Nay	Absent
Commissioner Dorgan		X	X		
Commissioner Will			X		
Commissioner Deighton	X		X		
Vice Mayor Steiermann				X	
Mayor Simons				X	

Motion passed with three affirmative votes. Commissioner Will to set up dialog secession with County, Glenn Wardell and report back at November 13 Board meeting.

Mayor called for a five minute recess. Regular meeting resumed at 8:28 p.m.

b. NPDES reporting services – Mayor Simons gave a brief summary of how NPDES reporting is managed by the Town; presently Town contracts with Monica Belina of *NyPDES* to complete the annual report, in the past Town contracted with TBE (Tampa Bay Engineering), who employed Monica Belina. Mark Davis, Public Works Director does the inspections and submits the reports. Vice Mayor Steiermann introduced Stephen Tarte of CPWG (Cribb Philbeck Weaver Group) who reviewed his group service proposal. CPWG is an engineering company that would do field inspections in coordination with submitted reports. Since the allotted time for field inspections is presently undetermined there are two rate options. **Motion by Vice Mayor Steiermann and seconded by Commissioner Will to contract with CPWG to prepare the annual NPDES report for Town at the rate not to exceed $4,280.**

	Motion	Seconded	Aye	Nay	Absent
Commissioner Dorgan			X		
Commissioner Will		X	X		
Commissioner Deighton			X		
Vice Mayor Steiermann	X		X		
Mayor Simons			X		

Motion passed with five affirmative votes.

Board discussion of proposed rates ensued . CPWG cannot determine how many hours per month would be required, so two options are offered. **Motion by Vice Mayor Steiermann and seconded by Commissioner Will to hire CPWG for a 60 day trial period on gathering information, effective November 1, 2012, at a rate not to exceed $650 per month.**

	Motion	Seconded	Aye	Nay	Absent
Commissioner Dorgan			X		
Commissioner Will		X	X		
Commissioner Deighton	X		X		
Vice Mayor Steiermann			X		
Mayor Simons			X		

Motion passed with five affirmative votes.

NO NEW BUSINESS

RESOLUTION 2012-15

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF REDINGTON BEACH, PINELLAS COUNTY, FLORIDA, ESTABLISHING A DEFERRED COMPENSATION PLAN; PROVIDING FOR EXECUTION OF TRUST JOINDER AGREEMENT; PROVIDING FOR ADOPTION OF A DEFERRED COMPENSATION PLAN; PROVIDING FOR ACKNOWLEDGEMENT OF MASTER TRUSTEES; PROVIDING FOR EXECUTION OF AN ADOPTION AGREEMENT; PROVIDING FOR ABIDING BY TERMS AND ACCEPTANCE OF SERVICES, PROVIDING FOR TERMINATION OF PARTICIPATION/ PROVIDING FOR APPROVAL BY MASTER TRUSTEES; PROVIDING FOR FULL FORCE AND EFFECTIVENESS; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Daigneault read the Resolution by title. Town Clerk Patrus said that in response to request from new employee, Grant Allen, Florida Mutual Insurance Trust was approached to provide a 457 deferred compensation plan. [FMIT presently manages town employees' 401 pension plan.] This is will be an employee option, with no employer match of funds. Employee manual will be amended to reflect this additional pension option. No Board discussion. **Motion made by Commissioner Deighton and seconded by Commissioner Will to adopt Resolution 2012-15.**

	Motion	Seconded	Aye	Nay	Absent
Commissioner Dorgan			X		
Commissioner Will		X	X		
Commissioner Deighton	X		X		
Vice Mayor Steiermann			X		
Mayor Simons			X		

Resolution 2012-15 adopted with five affirmative votes.

OTHER BUSINESS

a. Mayor Simons said due to November 6, being presidential election day, the Board, first Tuesday of the month, meeting will be reschedule to November 13.

No further business, Motion made by Commissioner Deighton and seconded Commissioner Dorgan to adjourn; meeting adjourned at 8:57 p.m.

Adopted: **November 13, 2012**

Janina Patrus, CMC

Janina Patrus, CMC Town Clerk