TOWN OF REDINGTON BEACH, FLORIDA
BOARD REGULAR MEETING MINUTES
September 6, 2011

Having been duly advertised as required by law, the **Regular Meeting** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on **Tuesday September 6, 2011 at 7:00 p.m.**, in the Redington Beach Town Hall at 105 – 164th Avenue, Redington Beach, Florida.

Mayor Simons called the **Regular Meeting** to order and led the **Pledge of Allegiance**

Roll Call

	Present	Absent
Commissioner Dorgan	X	
Commissioner Will	X	
Commission Deighton	X	
Vice Mayor Steiermann	X	
Mayor Simons	X	
Town Attorney Daigneault	X	
Town Clerk Patrus	X	

AGENDA – Commissioner Deighton requested that the Bill List be pulled from the Consent Agenda for discussion. **Motion** made by Commissioner Deighton and seconded by Commissioner Will to approve Agenda as amended; **Agenda approved with all ayes.**

No Public Participation.

REPORTS

Public Safety – Commissioner Dorgan
- Nothing to report.

Building – Commissioner Will
- Reported that Suncoast Paving went through town last week with a punch list to review needed re-work.

Finance– Commissioner Deighton
- The new GASB classifications will be discussed under Resolution 2011-12 .

Public Works & Parks - Vice Mayor Steiermann
- Nothing to report.

Mayor Simons
- In commemoration of 9/11, the Public may visit the Twin Town memorial for reflection and prayer. The RBPOA are gathering at 9:00 a.m. on the lawn of Friendship Park, to pay their respects..

Town Clerk Patrus
- Florida Destination & Incentives is planning a Pinellas County's Centennial Celebration, Jan-Dec. 2012 and they wish to include Town calendar events.
- Town received appreciation letter from La Contessa Condominium for clean- up of grassed area across from the condominium.
- DLC, Deaf Family Literacy Academy of Pinellas County, is doing a storytelling event at the PPLC Clearwater offices on Cleveland Ave., Saturday 2 to 4 p.m.

Attorney Daigneault
- The Hinton case is being heard tomorrow.
- Town has been served in the Elliott short-term rental matter.

No Board and Committee Reports

CONSENT AGENDA - Motion made by Commissioner Deighton and seconded by Commissioner Will to approve the Consent Agenda; with the exception of the Keystone invoice:

- Board Regular Meeting minutes August 16, 2011
- Board Special Meeting minutes August 23, 2011
- Bill List week ending September 2, 2011

Agenda approved with all ayes.

OLD BUSINESS

a. **Budget discussion** –Commissioner Deighton summarized the new GASB 54 account designations. The Restricted, would be roads & streets and storm water system; Committed would be i.e. dump truck and playground equipment; Unassigned is the Towns fund balances and then the Assigned accounts. Roads and Streets reserves would be two separate designations, Restricted and Assigned. Roads and Streets reserve is now Capital Fund and Storm Water System reserve is in the Storm Water Fund. The proposed budget may have a surplus of approximately $55,000; these monies should be listed as a new line item as surplus in the general fund.

In a review of the Pitney Bowes contract ($1200 annual rental fee of equipment), it seems that Town still has 3 years in the agreement. Discussion was to reinstate the line item for the Pitney Bowes postage meter, into the proposed budget. Town Attorney will review the contract; in the event that we can post cancelation notice and eliminate the line item.

Discussion of the $10 health insurance deduction from the employee's payroll, this item does not appear as a line item on the budget. The deduction taken from the employees' salaries for fiscal years 2010-11 will be a journal voucher at year's close. The reduction to health insurance payments and employees salaries was not reflected in the budget figures; further discussion of this is under Resolution 2011-14, amendment to the employment manual.

Employees' salaries were discussed. Commissioner Steiermann said that Deputy Clarke merited a cost of living raise and Commissioner Deighton agreed. Consensus of the Board was to give Deputy Clarke an 8% salary increase, to raise her annual salary to $44,000 in the proposed budget. Town Clerk Patrus, Public Works Dr. Davis and Public Works Asst. Dillon will get '0' salary increases for the proposed budget year. These changes will be entered into the proposed budget to have its first Public hearing on Thursday Sept. 8, 2011.

NEW BUSINESS

a. **Discussion of Keystone invoices -** Commissioner Deighton lead the discussion of Keystone Excavators' final invoices. He said that in his conversation with Mark Davis, Public Works Director, it was said that the prices were inflated and that Keystone was not familiar with road resurfacing projects just storm drains. [Attached is Nov. 12, 2010 memo from Mark Davis to the Board.] In a review of the itemized invoice, it seems that Keystone installed over 10,000 feet of curbing, and initially quoted on repairing only 2,000 feet of curbing; the leveling, it was quoted at $76,000 and came in at $403,000. Board discussion brought up the fact that that 161st St. was widened between 5 & 6 Sts. adding extra curbing and requiring additional leveling. Additionally a storm drain clasped on the south end of town and had to be constructed, plus several residents requested curbing be done, when none had been before. Attorney said that he would verify the entire Keystone proposal, contract and invoicing project. Under the Bill List, Keystone payment #5 was removed and payment #6, these were put into abeyance until clarification from the Attorney. Commissioner Will to meet with Mark Davis to go over the itemized invoices. **Motion** made by Commissioner Deighton and seconded by Commissioner Dorgan to table the requested payment of Keystone Payment #5 for $321,428.42 and Keystone Payment #6 for $182,125.91 until attorney advises.

	Motion	Seconded	Aye	Nay	Absent
Commissioner Dorgan		X	X		
Commissioner Will			X		
Commissioner Deighton	X		X		
Vice Mayor Steiermann			X		
Mayor Simons			X		

Motion passed with five affirmative votes.

RESOLUTION 2011-12
A RESOLUTION OF THE TOWN OF REDINGTON BEACH ESTABLISHING A FUND BALANCE POLICY FOR THE TOWN OF REDINGTON BEACH; PROVIDING SEVERABILITY; PROVIDING FOR RE-PEALER; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Daigneault read the resolution by title. Commissioner Deighton just reiterated that the new GASB 54 in presently in effect and Town is adopting this resolution to be in compliance with account designations. **Motion** made by Commissioner Deighton and seconded by Vice Mayor Steiermann adopt Resolution 2011-12

	Motion	Seconded	Aye	Nay	Absent
Commissioner Dorgan			X		
Commissioner Will			X		
Commissioner Deighton	X		X		
Vice Mayor Steiermann		X	X		
Mayor Simons			X		

Motion passed with five affirmative votes.

RESOLUTION 2011-13
A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWN OF REDINGTON BEACH, FLORIDA ADOPTING A CHANGE IN THE EMPLOYMENT MANUAL, CHAPTER 8 EXPENSES; ADDING SECTION 8.4 CREDIT/DEBIT CARD USAGE; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Daigneault read the resolution by title. Discussion of the Board regarding the appropriate usage of the card and the security of the account, if the card is against the Town's General fund. Suggestion was to have a separate account created with the bank, with a limit of $1,000 and then card issued against this account. **Motion** made by Commissioner Deighton and seconded by Commissioner to Table Resolution 2011-13 until it can be researched if this is a doable option.

	Motion	Seconded	Aye	Nay	Absent
Commissioner Dorgan			X		
Commissioner Will			X		
Commissioner Deighton	X		X		
Vice Mayor Steiermann		X	X		
Mayor Simons			X		

Motion passed with five affirmative votes. Resolution 2011-13 is Tabled.

RESOLUTION 2011-14
A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWN OF REDINGTON BEACH, FLORIDA ADOPTING A CHANGE IN THE EMPLOYMENT MANUAL, CHAPTER 6; SECTION 6.2 HEALTH AND LIFE INSURANCE; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Daigneault read the resolution by title. Mayor Simons said that in October 2010, Resolution 2010-17 was adopted to amend the employment manual to charge employees the $10 weekly toward the health insurance plan. This action was rescinded by the Board effective August 1, 2011. In discussion of the Board there was consensus that when Board rescinded the policy it was into the new fiscal year as well. **Motion** made by Vice Mayor Steiermann and seconded by Commissioner Dorgan to adopt Resolution 2011-14 to amend the employment manual Chapter 6, Sec. 6.2.

	Motion	Seconded	Aye	Nay	Absent
Commissioner Dorgan		X	X		
Commissioner Will			X		
Commissioner Deighton				X	
Vice Mayor Steiermann	X		X		
Mayor Simons			X		

Motion passed with four affirmative votes.

There being no **OTHER BUSINESS, Motion** by Commissioner Deighton and seconded by Commissioner Dorgan to adjourn. Regular Meeting adjourned at 8: 50 p.m.

Adopted: **September 20, 2011**

Janina Patrus, CMC

Janina Patrus, CMC TOWN CLERK