



TOWN OF REDINGTON BEACH, FLORIDA
BOARD SPECIAL MEETING MINUTES
Monday September 20, 2010
9:30 A.M.

Having been duly advertised as required by law, the **Special Meeting** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on **Monday, September 20, 2010 at 9:30 a.m.**, in the Redington Beach Town Hall at 105 – 164TH Avenue, Redington Beach, Florida.

Mayor Simons called the **Special Meeting** to order.

Roll Call

	Present	Absent
Commissioner Dorgan	X	
Commissioner Will	X	
Commission Deighton	X	
Vice Mayor Steiermann	X	
Mayor Simons	X	
Town Attorney Sirico	Via telephone	
Town Clerk Patrus	X	
Public Works Dr. Davis	X	

Vice Mayor Steiermann arrived 5 minutes into the meeting.

Commissioner Dorgan left the meeting at 10:00 a.m.

AGENDA – Motion made by Commissioner Dorgan and seconded by Commissioner Deighton to approve the Agenda;
Agenda approved with all ayes.

NO PUBLIC PARTICIPATION.

NEW BUSINESS

- a. **Review and Approval of Bid Package for Publication** – Board special meeting was convened to address the final draft of the bid package prepared by Lane Engineering; reviewed and amended by Mark Davis and Attorney Sirico. Discussion of the following paragraphs, not in the order of discussion, but in Section sequence.
 - Sec. 1.4 Bids – On advice from Attorney Sirico regarding the 30 to 60 days for bid publication and submission process, it was agreed that October 29, 2010 would be the opening date for bids.
 - Sec. 1.9 Qualification of Bidders – Vice Mayor Steiermann said that in coordination with Mark Davis and our attorney the language of, '*A contract will be awarded to the lowest responsive and responsible bidder, provided that Bidder's Bid Proposal is considered (within the sole discretion of said Board) reasonable and in the best interest of Redington Beach to accept.*' was acceptable to the Town.
 - Sec. 1.23 Change of Contract Price – Commissioner Deighton questioned this statement as to *lump sum price and actual total compensation paid...* Mark Davis said that this bid would be priced at unit pricing. Director Davis asked the Board if they would consider going with a contractor in a piggy/back arrangement, there by requesting quotes instead of publication of the bid package. At this time, the Board will not go retro, since package is prepared.
 - Sec. 1.28 Certification of Final Completion – Mark Davis said the final walk-through can be coordinated before the final payment.
 - Sec. 2.1 Statement of Work – Town has received residents comments regarding the problem areas that would require special attention, these house addresses are listed in this Sec. These areas would be discussed with the approved contractor in a pre-construction meeting.

- Sec. 2.2 Work Hours and Contract Duration – Per Town code the work hours are 7 a.m. to 6 p.m. Bid proposal states 7:00 a.m. to 5:00 p.m., Mark Davis said there may be times when work hours are extended, but would have to be approved by the Board.
- Sec. 2.8 Previously Identified Roadway Drainage Issues – discussed as part of Sec. 2.1.
- Sec. 2.14 Existing Utilities – as discussed in Sec. 3.3 Survey.
- Sec. 3.3 Survey – Commissioner Deighton asked Mark Davis who would do the survey and/or layout to determine the utility components and/or stormwater drains in the Town? Mark Davis said after receiving final as-built, from the contractor, the information would belong to the Town.
- Sec. 3.8 Remove and Replace Curbing in Kind – Mark Davis reiterated that if anything was damaged it would be replaced in kind. At the pre-construction meeting, he would give hand-outs to the contractor with residents' addresses and their concerns, ie. sprinklers.
- Sec. 3.9 Remove and Replace Cement Concrete Driveway and Any Miscellaneous Cement Concrete Sections – to be replaced in kind as discussed in Sec. 3.8 and Sec. 3.11.
- Sec. 3.11 Sod and Landscaping – Concern was expressed that replacement of sod and landscaping should be in-kind regardless of location and possibly add sprinklers into the statement.
- Sec. 3.13 Valve Box Adjustment – request to add 'reclaimed water' into the statement where storm and yard drains are mentioned as potable water.
- BP.4 – Question was asked as to the definition of Unit of Measures and estimated quantities schedule.
- Exhibit A – Area of Work Map – correction to be made in map to correct 4th street east to be Redington Drive.

Board discussion of the staging area: Whether it would be one of the sites used in Town previously or selected by the contractor? Designated staging area by Town may bring in more competitive bids, but since there will be minimal equipment in this project, the staging area may not be a costly issue for the contractor to consider; no significance in the bid process.

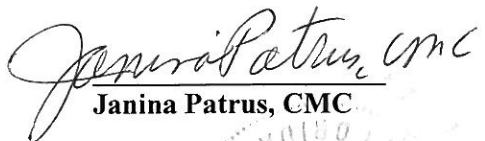
Motion made by Vice Mayor Steiermann and seconded by Commissioner Will to accept the bid package as prepared by Lane Engineering with the noted changes to go into effect upon the adoption of 2010-2011 Budget, Thursday September 23; and subsequent advertising in preparation for October 29, 2010 bid opening date.

	Motion	Seconded	Aye	Absent	Abstain
Commissioner Dorgan				X	
Commissioner Will		X	X		
Commissioner Deighton			X		
Vice Mayor Steiermann	X		X		
Mayor Simons			X		

Motion passed with four affirmative votes.

No further **OTHER BUSINESS**, **Motion** made by Vice Mayor Deighton and seconded by Commissioner Will to adjourn, all ayes. **Special Meeting adjourned at 10:30 a.m.**

Adopted: October 5, 2010


Janina Patrus, CMC