



**TOWN OF REDINGTON BEACH, FLORIDA
WORKSHOP MEETING MINUTES
April 15, 2008**

Having been duly advertised as required by law, the **Workshop** Meeting of the Board of Commissioners of the Town of Redington Beach, Florida, was held on **Tuesday, April 15, 2008, at 8:00 p.m.**, following a Regular Meeting, in the Redington Beach Town Hall at 105 – 164TH Avenue, Redington Beach, Florida.

Mayor Simons called the **Workshop Meeting** to order.

Roll Call:

	Present	Absent
Commissioner Fox	X	
Commissioner Drillick	X	
Commissioner Steiermann	X	
Vice Mayor Deighton	X	
Mayor Simons	X	
Town Attorney Salzman	X	
Town Clerk Patrus	X	

Motion by Vice Mayor Deighton and seconded by Commissioner Steiermann to approve the Agenda. **Agenda approve with all ayes.**

PUBLIC FORUM – Non-Agenda Items Only

No Public participation.

NEW BUSINESS

- a. Board and Attorney review of draft personnel manual. The review of the manual will take several workshop sessions. Mayor Simons asked that Board, tonight, cover sections 1-7 or end by 9 p.m.

Board review completed sections: 1 through 4

Amendments will be made in the following paragraphs :

- 1.3 Changes in policy
- 2.2 Probationary period
- 3.6 Criminal records
- 3.7 Anniversary date
- 3.8 Personnel records and administration
- 3.11 Employee requiring medical attention
- 4.5 Meals and break periods
- 4.11 Use of equipment
- 4.12 Use of computer.
- 4.16 Alcohol and substance abuse
- 4.17 Solicitation and distributions
- 4.18 Complaint procedure
- 4.20 Crisis suspension
- 4.21 Employment Termination/Resignation
- 4.23 Return of Company Property

Town Clerk and Attorney will make the amendments and provide updates for the Board May 6th workshop.

No further business, **Motion** made by Vice Mayor Deighton to adjourn and seconded by Commissioner Drillick. Workshop session was **adjourned at 9:00 p.m.**

Adopted: May 6, 2008

Janina Patrus, Town Clerk RMC