

TOWN OF REDINGTON BEACH, FLORIDA
SPECIAL WORKSHOP MINUTES
August 31, 2006

Having been duly advertised as required by law, the **SPECIAL WORKSHOP** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on Thursday, August 31, 2006, at 6:30 PM, in the Redington Beach Town Hall at 105 – 164TH Avenue, Redington Beach, Florida.

Call to Order – Vice Mayor Leslie Peck-Epstein called the Workshop Meeting to Order at 9:30 a.m.

Pledge of Allegiance

Roll Call:

Commissioner Yadevia	-	Present
Commissioner Bradbeer	-	Present
Commissioner Maniotes	-	Absent - Excused
Vice Mayor Peck-Epstein	-	Present
Mayor Wilson	-	Present

Also present was Linda Mahnke, of Mahnke Consulting.

1. Approval of Agenda

Add item #5 – The hire of the CPA-RFP, also under Item #4 add Millage and Advertising. Agenda approved as amended.

2. Public Forum

Mark Deighton – 15928 Redington Drive, Redington Beach, FL 33708

Mr. Deighton spoke to the Board about Budget details and upcoming project costs.

3. Town Clerk Interviews – Vice Mayor Peck-Epstein

The Mayor stated Ravone Graham had declined the Town’s employment offer for the Deputy Town Clerk position. She went on to describe the offer to Janina Patrus for the Town Clerk position and the offer of employment salary negotiations.

The Board of Commissioners held a discussion about Town Clerk candidate Janina Patrus’ salary request of \$55,000.00 per year and her qualifications for the position. The Workshop was moved to the back table to hold a phone interview with Ms. Patrus and Linda Mahnke concerning financial skills and background. The interview continued regarding the salary and a possible merit-raise in six months. After a brief discussion the consensus was to offer a starting salary of \$54,000.00 with a raise to \$55,000.00 after favorable 30-90-180 day reviews are completed. The phone interview continued and Ms. Patrus accepted the offer and her start date will be Monday October 16, 2006, 8am-4pm.

Motion: Commissioner Yadevia moved to hire Janina Patrus as the Town Clerk for \$54,000.00 with a salary increase to \$55,000.00 after 180 days and three Employee Reviews.

Second: Vice Mayor Peck-Epstein seconded the motion for discussion.

Motion: The motion was amended by Vice Mayor Peck-Epstein to state the Employee Evaluations must be “Satisfactory” and the hire is contingent on positive background checks.

Second: Commissioner Bradbeer seconded the amended motion.

Motion: The motion was amended a second time by Vice Mayor Peck-Epstein to state the terms of employment and benefits are in compliance with the Town Charter and Code of Ordinances.

Second: Commissioner Bradbeer seconded the amended motion.

Discussion: None.

Vote:

Commissioner Yadevia	-	Y
Commissioner Bradbeer	-	Y
Commissioner Maniotes	-	Absent - Excused
Vice Mayor Peck-Epstein	-	Y
Mayor Wilson	-	Y

ACTION: Janina Patrus is hired as the Town Clerk at \$54,000.00 per year with a salary increase after 180 days and three Satisfactory Employee Evaluations, the terms of employment and benefits are in compliance with the Town Charter and Code of Ordinances and the hire is contingent on positive background checks.

4. Budget Review

Linda Mahnke discussed her review of the RFP proposal and stated her concerns. A discussion detailed followed on possible options for the RFP bid, the upcoming Audit and deadlines. The following Finance Committee Members made comments during the discussion: Nick Simons, Mark Deighton, and Gladys Rock.

Motion: Commissioner Bradbeer moved to reject the RFP Auditor bid.

Second: Vice Mayor Peck-Epstein seconded the motion.

Discussion: Short discussion on RFP process and requirements.

Vote:

Commissioner Yadevia	-	N
Commissioner Bradbeer	-	Y
Commissioner Maniotes	-	Absent - Excused
Vice Mayor Peck-Epstein	-	Y
Mayor Wilson	-	Y

ACTION: RFP bid was rejected.

Motion: Commissioner Yadevia moved to hire Linda Mahnke to re-write the RFP at a cost of \$50.00 per hour with a maximum of four hours and re-advertise as appropriate and check with three CPA firms as to why they did not bid.

Second: Commissioner Bradbeer seconded the motion.

Discussion: Short discussion on the details of the RFP process.

Vote:

Commissioner Yadevia	-	Y
Commissioner Bradbeer	-	Y
Commissioner Maniotes	-	Absent - Excused
Vice Mayor Peck-Epstein	-	Y
Mayor Wilson	-	Y

ACTION: Ms. Mahnke will rewrite the RFP, contact other firms and re-advertise as needed.

Linda Mahnke discussed the Agreement to eliminate the Enterprise Fund and move forward with the Review of the Draft Consolidated Budget.

A long discussion followed on the deadlines and the Draft Budget with details on each line item and changes. A consensus was reached to have Linda Mahnke make the necessary changes for the Final Budget and place the Budget ad next week.

4. Adjournment

Motion to adjourn, the workshop was adjourned at 12:10 a.m.

Respectfully Submitted,

Marie Hamilton, CMC
Acting Town Clerk