

Subdivision/Re-subdivision Application

Date: _____

Note:

Applicant should be aware of all Zoning Regulations and Subdivision Regulations.
All Regulations must be met when applying.

1. Proposed Subdivision/Resubdivision Name: _____

2. Location of Property: _____

3. Land Records: Volume _____ Page _____ Assessor's Plate No.: _____ Lot No.: _____
(A copy of the property deed must accompany this application)

4. Total Acreage of Proposed Subdivision: _____ Number of Lots: _____

5. Name & Address of Applicant: _____

Telephone: _____ E-mail Address _____

*If the applicant is other than the property owner, a letter signed by the property owner(s)
authorizing the applicant to proceed with the application is required.

6. Name & Address of Owner of Record: _____

Telephone: _____ E-mail Address _____

7. Name & Address of Engineer/Land Surveyor:

Telephone: _____ E-mail Address _____

8. Application Fee in the amount of \$_____, payable to the "Town of Prospect"
(Contact the Land Use Office for the application fees)

The undersigned warrants the truth of all statements contained herein and in all supporting documents according to the best of his/her knowledge and belief.

By signing this application, the applicant/owner permits the Planning and Zoning Commissioners and their Agent(s) to enter upon and inspect the property, at reasonable times, both before and after a final decision has been issued.

Applicant's/Owner's Signature: _____ Date: _____

Engineer's/Land Surveyor's Signature: _____ Date: _____

SUBDIVISION PUBLIC IMPROVEMENT INSPECTION CHECKLIST

This checklist must be completed in order to demonstrate compliance with Section V. of the Town of Prospect Standards for Road Plans, Design and Construction of Streets and Design and Construction of Drainage Facilities. The developer should meet with the Director or Public Works or its agent prior to any clearing or construction to discuss time-tables for work and/or the critical path method for construction work from start to finish.

Applicant _____

Subdivision Name _____

Required Inspections:

Signature of Director of Public Works or its Agent and Date

I. Installation of sediment and erosion control barriers (list barriers shown on plans):

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Excavation and filling within the construction right-of-way. Check for slope formation and compaction in fill areas prior to any pipe installation. Compaction testing may be required. Daily inspections will be required for sign-off.

_____, _____

3. Completion of Storm Drainage installations **prior to backfilling or covering** (list storm drainage installations shown on plans). Inspections more than once a day may be required¹:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

¹ Stone bedding preparation and compaction is very important. Pipe installation to proposed grade should be guided by laser equipment. Retention or detention basins should be constructed first. Additional curtain drains may be required in road right-of-way.

4. Completion of the formed subgrade. Must include compaction test wherever inspector requires. Multiple inspections required for sign-off.

_____, _____

5. Completion of the rolled gravel base. Must include compaction test. Multiple inspections required for sign-off.

_____, _____

6. Paving Inspections. Continuous inspections during paving required for sign-off:

Prior to placement of paving

_____, _____

During placement

_____, _____

After placement

_____, _____

6. Curbing:

Installation (**prior to** backfilling)

_____, _____

Backfilling

_____, _____

Shoulder grading

_____, _____

Loaming and seeding of disturbed areas

_____, _____

7. Installation of monuments and property pins, with written verification of Land Surveyor as to proper placement

_____, _____

8. Cleaning of catch basins, retention and detention areas before Town acceptance:

_____, _____

9. Other:

_____, _____

_____, _____

_____, _____

_____, _____

_____, _____

(Additional pages may be attached as necessary)